

**MOUNTAIN LAKES DISTRICT  
BUDGET COMMITTEE MEETING  
At the District Office and via Zoom Video Conferencing  
November 10, 2021  
\*UNAPPROVED\***

**Call to Order:** Laraine King called the meeting to order at 9:00 am.

**Roll Call:**

- **Committee:** Laraine King, Brian Loutrel, Robert Roudebush and Kristi Garofalo
- **Public Present In-Person:** Ken King and Linda Johanson **Public Present via Zoom:** None

**Approval of Minutes:**

- **Oct. 27, 2021:** Robert Roudebush moved to approve, Brian Loutrel seconded and the motion passed.

**Rec and Lodge Budget Requests:** Laraine King announced presentation of these requests will be delayed until the Nov. 22 meeting. The Committee agreed ***Kristi Garofalo will send out a meeting reminder for Nov. 22 and note in it that the meeting may be longer than usual due to extra material to be covered.***

**Tech Services:** Brian Loutrel shared three quotes from Profile Technologies to upgrade equipment at the Office and Lodge, and for Beach WIFI. In discussion, the Committee agreed the Office updates were the priority in order to provide dependable online meeting options. They also agreed ***Brian Loutrel will contact Profile Tech to ask their representative to give further explanations of what improvements the quoted equipment will provide.***

**Fuel Price Research:** Kristi Garofalo shared information received from Dead River Company regarding the MLD's current pricing program called "Landed Price". It gives significant discounts from the retail price, but does vary with the market. To participate in a locked price program, MLD needs to sign up between June to October. ***Kristi Garofalo will set a reminder to check pricing options in June 2022.***

**Office Postage:** Kristi Garofalo said MLD's postage costs increased since water statements are now done monthly instead of quarterly. She researched postage machines and programs and said the best result was Stamps.com, which offers many services and discounted postage for a monthly fee. Unfortunately, MLD does not have the volume to take advantage of the program and she did not recommend it at this time. The Committee agreed re-investigate options next year.

**Updates to General Operation Budget Worksheet:**

- **Rec Committee:** Linda Johanson shared the following recommendations from the Rec Committee:
  - 5064-2 (Facility Op-Rec) – The Rec Committee recommended keeping this line at \$2,000 and the Committee agreed.
  - 5068-2 (Special Events-Rec) – The Rec Committee recommended keeping this line at \$1,000 and the Committee agreed.

**Important Dates:**

- **Next Meeting Date: Wednesday, November 22 at 9:00am – Focus: Water Dept., Lodge & Rec**
- Future Budget Meetings: Dec. 15, and Jan. 5 (if needed).
- Jan. 10, 2022 at 6:00 pm – Finalized budget submitted to the commissioners
- Feb. 14, 2022 at 6:00 pm – Commissioner meeting and public budget hearing
- Mar. ??, 2022 at 10:30 am – District Annual Meeting at the Lodge (date to be determined)

Robert Roudebush moved to adjourn; Brian Loutrel seconded, and the meeting adjourned at 9:40 am.

Respectfully submitted by  
Kristi Garofalo