

MOUNTAIN LAKES DISTRICT WATER COMMITTEE MEETING
at the District Office and via Zoom Video Conferencing
March 3, 2022
APPROVED

Call to Order: Chair Patricia Brady called the meeting to order at 8:00 am.

Roll Call:

Committee: Patricia Brady, Robert Roudebush, Ken King and Mark Johanson were present at the District Office along with Facility & Water Manager John Mitchell. Ed Rajsteter was present via Zoom (alone).

Public Present In-Person: Bob Long and Water Contractor Chris Dellinger **Via Zoom:** None

Minutes Approval:

- **Feb. 3, 2022:** Mark Johanson moved to approve; Robert Roudebush seconded. Roll Call Vote: Patricia Brady-Aye; Robert Roudebush-Aye; Ken King-Aye; Mark Johanson-Aye; Ed Rajsteter-Aye; and John Mitchell-Aye. Motion passed.

Introduction: Patricia Brady led the Committee in welcoming John Mitchell as the new Facility & Water Manager. He is currently working on cleaning out and organizing space at the Lodge to move water repair parts and tools to that building for accessibility in emergencies and will develop a parts inventory as one of his starting projects.

Water System Update: John Mitchell reported they received notification Tuesday morning that the pumps were not stopping which usually means a probable break or leak. They found the break on the east side of Swiftwater Circle and repaired a 4" main that was sitting on ledge. ***John Mitchell said he found the map of valve locations useful and will look into making PDF copies for use by the water team.*** John Mitchell reported the SCADA system needed to be reset again this morning making it six or seven times that has happened since he started. He contacted Consolidated Communications and a technician is scheduled to come out today to investigate service drops that may be the cause for the frequent SCADA outages. ***John Mitchell will also reach out to Spectrum Communications to see if their service can be extended to the chambers, and will check with Ron Gehl, the SCADA software programmer, to discuss reasons why system goes down and why it does not automatically "re-associate" when it comes back up.***

Chris Dellinger brought up the following items for consideration:

- suggested the water team should locate and mark the Swiftwater loop that runs through a wooded area in case of water break. The Committee agreed to put that on the project list for May.
- suggested fall and spring system maintenance should include clearing shutoffs and making them available. The Committee agreed.
- noted chambers hatches need to be secured by more than ratchet straps. After discussion, the Committee agreed they will meet at the Office for their June meeting, then travel up to the chambers to view the chambers and risers.

Water Meter Upgrade: Bob Long said two quotes were received for the meter project and they are waiting for funding approval at the annual meeting to start the project.

OLD BUSINESS:

- **Woodsville Water & Light Contract:** Bob Long said he and Ed Rajsteter attended the recent WW & L water commissioners meeting and shared their view that MLD should be treated like any other 2" line connection, rather than have a base charge in addition to the usage charge. WW & L commissioners said they would take that suggestion under advisement. Ed Rajsteter said they discussed looking at property on Route 112 for water sourcing and offered to partner with WW & L on such a project. He said both sides agreed to look at that possibility.
- **2022 Annual Meeting Presentation:** The Committee reviewed lists of bullet points created by Patricia Brady for use at the annual meeting and all agreed the lists of information will be useful in discussions. It was also agreed ***Kristi Garofalo will create a flyer on blue paper with the Water Committee recruitment flyer on one side (with the change to contact the Office rather than Patricia Brady if interested) and "Purpose & Function of the Water Committee" info sheet on the other side. Patricia Brady will send the "Purpose & Function" information to Kristi Garofalo to use.***

NEW BUSINESS:

- **"Win with Water" Article and Water System Open House:** Patricia Brady said the "Win with Water" article in the recent issue of the NHMA Magazine "Town & City" could be used in developing the water system open house in the fall. The Committee briefly discussed the possibilities of combining with other Haverhill water districts and/or schools to educate the public about water and possibly work with Rec Committee to put together a fun, educational event. They agreed to review the article and explore the links in it for discussion at their April meeting. ***Patricia Brady said she will also contact Scott Clang of Granite State Rural Water for his help and input on the event.***
- **Team Identification and Equipment:** A second radio has been ordered for Chris Dellinger to use in his vehicle while working on MLD water projects. MLD logo hats were given to the water team and magnetic vehicle signs are on order; both will be used to help identify the water team when they are searching for water issues.

Adjournment: Robert Roudebush moved to adjourn and Mark Johanson seconded. Roll Call Vote: Patricia Brady-Aye; Robert Roudebush-Aye; Ken King-Aye; Mark Johanson-Aye; Ed Rajsteter-Aye; and John Mitchell-Aye. Motion passed and the meeting adjourned at 9:10 am.

Next Meeting Date: Thursday, April 7 at 8:00am.

Respectfully submitted by,
Kristi Garofalo