

MOUNTAIN LAKES DISTRICT WATER COMMITTEE MEETING
at the District Office and via Zoom Video Conferencing
January 6, 2021
***APPROVED**

Call to Order: Chair Patricia Brady called the meeting to order at 8:00 am.

Roll Call:

Committee: Mark Johanson, Ed Rajsteter, Robert Roudebush, and Ken King were present at the District Office. Patricia Brady was present via Zoom (alone).

Public Present In-Person: Bob Long **Via Zoom:** None

Minutes Approval:

- **Dec. 2, 2021:** Mark Johanson moved to approve; Robert Roudebush seconded. Roll Call Vote: Patricia Brady-Aye; Mark Johanson-Aye; Ed Rajsteter-Aye; Ken King-Aye; Robert Roudebush-Aye. Motion passed.

Water System Update: Bob Long reported the Christmas Day water break affected six houses and was repaired on Dec. 26. He complimented the water team for their work in the cold and the speed of the repair. He noted usage numbers were higher over the holidays but have since returned to the normal range of 20,000-25,000 gallons per day. He also noted Chris Dellinger and his team raised the water level of the lagoon to help increase water volume gained from the infiltration well.

Meter Meeting 1/4/22: Bob Long shared a spreadsheet with meter readings showing a roughly 10% difference between the flow pumped from the pump house to the chambers and the flow that leaves the chambers. He said he, Patricia Brady and Chris Dellinger met with Dave Harris from TI Sales and talked about solutions to the discrepancies. Dave Harris shared good information about meters and gave advice on getting more accurate readings by replacing and updating meters. He also gave a quote on his replacement recommendations totaling about \$5,200. Bob Long said he will get another quote on meters from a different manufacturer and will forward that information to the Committee members.

OLD BUSINESS:

- **Ad for New Committee Members:** The Committee reviewed the latest draft of a recruitment message. After discussion, it was agreed ***Kristi Garofalo will use the latest draft to create a recruitment flyer and run it in the next DMAILs.***
- **Search Process:** Bob Long reported more responses have been received and the Commissioners will review them at their Jan. 10 meeting.
- **NH DES Funding Possibilities:** Patricia Brady led a discussion about the NH DES materials on asset management plans; the Committee members agreed the materials would be helpful and having an asset management plan for the water system and the District overall would be beneficial. Kristi Garofalo noted the Planning Board is looking at creating a capital improvement plan for the overall District and suggested the asset management plan focused on Water Department resources be created since it will be a necessary part of future funding for water projects. The Committee agreed and also agreed to wait on moving forward with creating an asset management plan until the Facilities and Water Manager position is filled because researching the items needed for the plan would be educational for the new manager.

- **Woodsville Water & Light Contract:** Bob Long said he has not contacted WW&L yet. He also said Ed Rajsteter has experience from prior WW&L negotiations and has agreed to sit in the meeting with WW&L when it is scheduled. Bob Long asked ***Kristi Garofalo to research PUC docs or legal opinions related to previous negotiations and pricing questions.***
- **Causeway Slope Project:** Bob Long noted the state required project to add rip-rap to the sides of the Upper Lake Dam and causeway for erosion prevention would require about 20 loads of Grade 2 rip-rap and MLD may find a source for the rip-rap in leftovers from a project in Lisbon. They will continue to explore that possibility.
- **2022 Budget Update:** Kristi Garofalo said the budget packet is almost complete and will be presented to the Commissioners at their Jan. 10 meeting. She noted the budget to be presented does not recommend a rate increase in 2022. It does include a warrant article to be voted on by the residents to amend the Water Tariff by increasing the hook-up fee from \$1,200 to \$1,500.

NEW BUSINESS:

- **Water System Open House:** Patricia Brady suggested holding an Open House in the summer to give residents an opportunity to tour the water system and its facilities, and to learn more about water sources and conservation. The Committee agreed with the suggestion and will discuss ideas for the Open House in future meetings.

Adjournment: Patricia Brady moved to adjourn and Mark Johanson seconded. Roll Call Vote: Patricia Brady-Aye; Mark Johanson-Aye; Ed Rajsteter-Aye; Ken King-Aye; Robert Roudebush-Aye. Motion passed and the meeting adjourned at 8:34 am.

Next Meeting Date: Thursday, February 3 at 8:00am.

Respectfully submitted by,
Kristi Garofalo