

MOUNTAIN LAKES DISTRICT
WATER COMMITTEE MEETING via Zoom Video Conferencing
February 4, 2021
UNAPPROVED

Chair Patricia Brady read a statement that the Committee was authorized to meet electronically due to the declared state of emergency (COVID-19), that the meeting had been properly noticed and information given to the public on how to join the meeting via Zoom Video Conferencing, and that all votes would be by roll call, in accordance with the provisions of the Governor's emergency order.

Committee Roll Call: Patricia Brady (alone), Robert Roudebush (alone), Ed Rajsteter (alone), Mark Johanson (alone) and Don Drew (Maintenance/Water Project Manager-alone) were present via Zoom.
Guests Present: Bob Long was present via Zoom.

Call to Order: Patricia Brady called the meeting to order at 8:00 am.

Minutes Approval – Jan. 7, 2021: Robert Roudebush moved to approve the minutes; Ed Rajsteter seconded. Roll Call Vote: Patricia Brady-Aye, Robert Roudebush-Aye, Ed Rajsteter-Aye, Mark Johanson-Aye, Don Drew-Aye; and motion passed.

Water System Update: Don Drew reported a water break on French Pond Road was due to a broken valve. Since the valve didn't currently serve any residents and it is doubtful the marshy lots would be built on any time soon, the Water Team installed a plug to take that valve out of service. A water break on Lakeside and Goose Lane was found with the help of leak detection consultant Pyburn & Sons and was repaired with caution as it was very near a telephone pole. Once repaired, usage went back to normal in the mid-20,000s gpd.

Incident Report: Don Drew said they were able to raise the level of the lagoon by using sandbags and breaking up ice and other build up with the help of Paige Excavation when they were in the area for the water break. Bob Long shared a spreadsheet showing the dramatic increase in the amount of water gained from the infiltration well after the level change and complimented Don Drew on his work.

OLD BUSINESS:

- **Low Salt Designation:** Bob Long said he spoke to road agent Colton Grant about the possibility of creating a low salt area on French Pond Road to protect Waterman Brook and was told he will talk to the road crew about reducing the amount of salt used. ***Bob Long will follow up with Colton Grant to look at possible signage denoting the low salt area.*** The Committee also discussed the Town of Haverhill taking over the maintenance of "Killer Hill" in May and agreed to monitor the use of chemicals in that area as the road will then be open year-round.
- **Formal Appointment of Committee Members:** The question was previously raised about whether Committee members should be officially appointed by the Commissioners for three-year terms or if committees allow for more informal membership. Bob Long shared information from the NHMA which said such appointments are not required, but appointments should be done by the commissioners.
- **Commissioners Action on Hood Contract Addendum:** Bob Long said the commissioners recently signed an addendum to MLD's contracts with Hood's Plumbing & Heating which shows various levels

of compensation for fuel costs based on the State of New Hampshire average. It was noted that his spreadsheet on the addendum showed a \$3.00 per hour charge which should be \$3.00 per gallon. **Bob Long will make the correction.**

- **Budget 2021 Sub Committee:**
 - **Draft Materials Review and Dissemination of Annual Meeting Materials:** The Committee reviewed the draft materials done by the Sub-Committee and agreed they should be available in case of questions at the annual meeting(s), but a formal presentation was not needed. The Committee discussed creating a condensed summary list of reasons for the proposed \$25 rate increase for the meeting(s), including that the system is under stress due to age, quality of materials and method in the original installation, the drought, and other factors. The Committee also agreed funding for an asset management program for long-term projects should be explored. **Kristi Garofalo will check into available grant possibilities for the asset management plan and report back after the annual meeting at the April Committee meeting.** Kristi Garofalo said the annual booklet has one empty page and asked whether the Committee would find it useful for some of their material. The Committee agreed to create a page with information on the purpose and function of the Water Committee. **Patricia Brady will work on the page and send the finished product to Kristi Garofalo for inclusion on the annual booklet.**

NEW BUSINESS:

- **Monteau Revitalization Survey/ Water Concerns:** One of the possibilities suggested for the Lodge/Monteau revitalization is a micro-brewery. Don Drew noted a brewery would use a lot of water and MLD may need to require they install a separate well. The Committee agreed to keep the concern in mind as possibilities are explored.
- **Vacation Schedule:** Bob Long said Don Drew will be on vacation in February but will work one day per week to do water testing, check messages, and otherwise keep in touch.
- **Leak Detection Process:** Don Drew said he has a checklist procedure he uses when searching for a water leak. The Committee suggested a written document with all water emergency contacts and system map be created to go with the checklist. **Don Drew will create a checklist with contacts and system map.**

Adjournment: Robert Roudebush moved to adjourn; Ed Rajsteter seconded. Roll Call Vote: Patricia Brady-Aye, Robert Roudebush-Aye, Ed Rajsteter-Aye, Mark Johanson-Aye, Don Drew-Aye; and motion passed. The meeting adjourned at 9:09 am.

Next meeting date: Thursday, Mar. 4 at 8:00 am.

Respectfully submitted by,
Kristi Garofalo