

**MOUNTAIN LAKES DISTRICT WATER COMMITTEE MEETING**  
**at the District Office and via Zoom Video Conferencing**  
**May 4, 2023**  
**\*UNAPPROVED\***

**Call to Order:** Chair Ed Rajsteter called the meeting to order at 8:01 am.

**Roll Call:**

- **Committee:** Ed Rajsteter and Facility & Water Manager John Mitchell were present in-person and Mark Johanson was present via Zoom (alone) due to being out of town. Prospective members Fred Garofalo (in-person) and Christine Dunster (via Zoom) were also present and Ed Rajsteter declared a quorum.
- **Public Present: In-Person:** Bob Long **Via Zoom:** NONE

**Minutes Approval:**

- **Mar. 3, 2023:** John Mitchell moved to approve; Mark Johanson seconded. Roll Call Vote: Ed Rajsteter-Aye, Mark Johanson-Aye, and John Mitchell-Aye. The motion passed.

**WATER SYSTEM UPDATE:**

John Mitchell reported the total water usage for April was 599,030 gallons with an average daily usage of 19,967 gallons per day, with a high of 26,704 and a low of 16,937 gpd. He reported the infiltration well water production returned to normal after storm repairs were made and the Woodsville Water & Light connection has been reduced from 22 gallons per minute to 4.7 gpm. He also noted the chlorine residual at the end of the month was .35 which is good.

John Mitchell also reported he received an order from the Haverhill health officer to shut off the water at a home on Tennis Circle due to septic issues. He will monitor the property in case the homeowner attempts to turn the water back on before the septic issue is resolved and the health officer's order released.

**OLD BUSINESS:**

- **ASSET MANAGEMENT PLAN GRANT UPDATE:** Kristi Garofalo reported Mat Deterling from NH DES said the grant award approval gone through the NH Justice Department, and will be considered for Governor and Council (G&C) approval before the end of the month hopefully. He warned against starting any part of the project until the approval is received as any expenses incurred before G&C approval will not be paid. Ed Rajsteter said he contacted the local Governor's Council representative, Cinde Warmington, to let her know MLD is on the list for G&C approval. After discussion, it was agreed ***Kristi Garofalo will send copies of the grant contract and info to Christine Dunster and Fred Garofalo.***

**NEW BUSINESS:**

- **GRAFTON COUNTY ARPA GRANT APPLICATION:** Bob Long said he was told Grafton County was accepting applications for grant funding for infrastructure projects so he pulled together information from last year's eight pre-application projects and chose to submit an application concerning what was listed as Project #1. That project concerned replacing the water main along Bear Road and he had the contractor update the cost estimate so the funding request was for \$149,365. He was told the review of funding applications would take a couple of months and he may attend the next county commissioners meeting to observe the process.
  
- **SANITARY SURVEY QUESTIONNAIRE:** The Committee reviewed Bob Long's responses to the Owner Questionnaire and added notes and comments. In the discussion, the Committee agreed on the following action items:
  - ***John Mitchell will start a water quality/service complaint log;***
  - ***Bob Long will review the Dam Emergency Plan for updates and bring it back to the Committee for discussion;***
  - ***Mark Johanson will review the Water System Emergency Plan for needed updates and bring it back to the Committee for discussion;***
  - ***Bob Long will take the Committee's input and complete the Questionnaire, then send it to all the Committee members for review.***
  
- **ANNUAL WATER PAYMENT NOTES:** Kristi Garofalo reported the annual water bills went out April 1 and response has been good, with the number of payments received being similar to past years at this time, if not slightly higher. She shared two notes received with payments, one thanking the water team for "keeping things flowing" and one about the need for water meters for MLD homes.

**Next Meeting Date:** Thursday, June 1 at 8:00AM

**Adjournment:** Mark Johanson moved to adjourn; John Mitchell seconded. Roll Call Vote: Ed Rajsteter-Aye, Mark Johanson-Aye, and John Mitchell-Aye. The motion passed and the meeting adjourned at 9:07AM.

Respectfully submitted by,  
Kristi Garofalo