

MOUNTAIN LAKES DISTRICT WATER COMMITTEE MEETING
at the District Office and via Zoom Video Conferencing
April 7, 2022
APPROVED

Call to Order: Vice Chair Ed Rajsteter called the meeting to order at 7:57 am.

Roll Call:

Committee: Ed Rajsteter, Robert Roudebush, Ken King, and Mark Johanson were present at the District Office along with Facility & Water Manager John Mitchell. Chair Patricia Brady was present via Zoom (alone).

Public Present In-Person: Bob Long **Via Zoom:** None

Minutes Approval:

- **Mar. 3, 2022:** Robert Roudebush moved to approve; Mark Johanson seconded. Roll Call Vote: Patricia Brady-Aye; Robert Roudebush-Aye; Ken King-Aye; Mark Johanson-Aye; and Ed Rajsteter-Aye.

The Committee noted John Mitchell was not yet officially appointed to the Committee by the commissioners. Patricia Brady moved to recommend his appointment and Mark Johanson seconded. Roll Call Vote: Patricia Brady-Aye; Robert Roudebush-Aye; Ken King-Aye; Mark Johanson-Aye; and Ed Rajsteter-Aye. Motion passed.

Water System Update: John Mitchell reported there were no new breaks since the last meeting and usage has been running at 20,000 – 25,000 gallons per day. John Mitchell reported the SCADA system needed to be reset several times in the past month and he is working with Consolidated Communications and Ron Gehl, the SCADA software programmer, to determine the cause. He is also working with Spectrum Communications to explore pricing and possibility of changing to their service (see below).

OLD BUSINESS:

- **New Meter Installation Status:** Bob Long said the meters are in and Chris Dellinger is working on an installation quote. The plan is to install the meters at the pump house as soon as possible to monitor flow volume from the pump house to the chambers.
- **SCADA Service Interruptions:** John Mitchell reported he confirmed the service drops are not a Consolidated Communications issue and Ron Gehl is working on a software fix to hopefully solve the problem. John Mitchell said he contacted Spectrum Communications to explore the possibility of a dedicated line; he will get pole numbers to Spectrum and get a quote from them for installation and service. ***Bob Long said he will check with the Town of Haverhill regarding the federal “last mile” rural communications program to see if it would be beneficial for this and other MLD projects.***
- **2022 Annual Meeting Take Aways & Follow Up:** Patricia Brady said Tom Eighmy filled out a volunteer application to be on the Water Committee; ***she will contact him before recommending his appointment to the commissioners.*** The Committee discussed the water system and committee “talking points” created for discussion at the annual meeting and agreed it would be useful to post them on the MLD website. ***Patricia Brady will send the talking points to Kristi Garofalo who will put them on the Water Committee page of the website.***

- **Inventory & Organization of WD Parts & Equipment:** John Mitchell said the inventory and organization project is in process; the Lodge is being cleaned out and set up so the water department parts and equipment can be moved there. He said he also found PDF water system maps on a thumb drive and has ordered (6) 24 x 36" prints. He plans to make a complete set for water contractor Chris Dellinger to have available, and also plans to color code others for pipe size, valve locations, etc.
- **Water Conservation Day Planning:** Patricia Brady suggested one of the new maps could be used for the fall activity day to educate residents about where our water comes from and why our system needs improvements. She said she contacted the Rec Committee to see if they would be interested in helping with the education day and they are considering it. Patricia Brady said she contacted Scott Clang of Granite State Rural Water for his help and input on the event, but has not heard back from him yet. The Committee agreed the education day would not include tours inside the system facilities but could be held at the Office or Lodge with a possible visit to the lagoon and an explanation of the Woodsville Water & Light connection. After discussion, it was agreed ***Ed Rajsteter and Patricia Brady will work on the education day with John Mitchell.***

NEW BUSINESS:

- **Nobis Proposal for Visit to State-Owned Site:** Bob Long said Jim Vernon of Nobis Engineering suggested contacting the state to request a site visit for water sourcing to a state-owned site north of Route 112. Bob Long also said Woodsville Water & Light does not want to join with MLD in source exploration at this time. After discussion, Patricia Brady made a motion to engage Jim Vernon to organize a site visit to the site north of Route 112; Robert Roudebush seconded. Roll Call Vote: Patricia Brady-Aye; Robert Roudebush-Aye; Ken King-Aye; Mark Johanson-Aye; and Ed Rajsteter-Aye. Motion passed and ***Bob Long will contact Jim Vernon to ask him to move forward with requesting the site visit.***
- **Water Infrastructure Funding Webinar Series:** Mark Johanson is registered for three workshops in the NH DES Infrastructure Funding Webinar Series April 11-15 and Kristi Garofalo will attend the April 15 webinar. ***Both will report on what they learned at the next meeting.***
- **Other Water Funding:** Bob Long said he contacted state senator Bob Guida about funding possibilities for water projects and was referred to Commissioner Taylor Caswell of NH Department of Business and Economic Affairs. ***He will pass along any response received.***
- **Sanitary Survey Results:** Bob Long reported a letter regarding the state sanitary inspection last fall was received and officially states that MLD passed the inspection with no concerns. After discussion, the Committee agreed ***Kristi Garofalo will put a note in the DMAIL to let residents know about the successful state inspection.***

Adjournment: Patricia Brady moved to adjourn and Mark Johanson seconded. Roll Call Vote: Patricia Brady-Aye; Robert Roudebush-Aye; Ken King-Aye; Mark Johanson-Aye; and Ed Rajsteter-Aye. Motion passed and the meeting adjourned at 8:45 am.

Next Meeting Date: Thursday, May 5 at 8:00am.

Respectfully submitted by,
Kristi Garofalo