

MOUNTAIN LAKES DISTRICT WATER COMMITTEE MEETING
at the District Office and via Zoom Video Conferencing
February 3, 2021
APPROVED

Call to Order: Chair Patricia Brady called the meeting to order at 8:07 am.

Roll Call:

Committee: Patricia Brady, Ed Rajsteter, and Robert Roudebush were present at the District Office. Mark Johanson was present via Zoom (alone).

Public Present In-Person: Bob Long **Via Zoom:** None

Patricia Brady led the Committee in a moment of silence in honor of former Committee member Joe McQueeney who recently passed away.

Minutes Approval:

- **Jan. 6, 2022:** Robert Roudebush moved to approve; Ed Rajsteter seconded. Roll Call Vote: Patricia Brady-Aye; Mark Johanson-Aye; Ed Rajsteter-Aye; Robert Roudebush-Aye. Motion passed.

Water System Update: Bob Long reported usage numbers have been good (in the low 20,000s in gallons per day) since the January 20 water break. He shared a photo of the damaged pipe replaced in that repair and noted the pipe had worn through rather than broken. He said Rogers Road was about 1,200 feet of six-inch line. After discussion, the Committee agreed Rogers Road should be included in the system sections considered a priority for replacement. The Committee also agreed a searchable database of water breaks in the form of a spreadsheet would be helpful in determining how often breaks were occurring and the most common areas, along with other information such as month and cost of breaks, type of line, repair materials, etc. The Committee agreed such a record should start with 2022 data and ***Kristi Garofalo will start a spreadsheet to track breaks going forward.***

Water Meter Upgrade: Bob Long said he requested a second quote on meters from a different manufacturer, but has not received a response. After discussion, the Committee agreed a second quote was desired and ***Bob Long will follow up with the second manufacturer.***

OLD BUSINESS:

- **Staff Search Process Update:** Bob Long reported a new Facility & Water Manager has been hired. His name is John Mitchell and he currently works in property maintenance and previously in maintenance at Dartmouth where he gained experience with their in-house water system. He will need to get his NH drinking water operator's license and is scheduled to start Feb. 22. The Committee agreed ***Kristi Garofalo will put a note in the DMAIL announcing the hiring of John Mitchell.***
- **Woodsville Water & Light Contract:** Bob Long said he sent a letter to WW&L and is waiting to be notified that he is on their meeting agenda.

NEW BUSINESS:

- **2022 Annual Meeting Presentation:** ***Patricia Brady said she will create a list of bullet points for use at the annual meeting. Bob Long said he will create a display using photos and sections of***

damaged pipe for residents to see. Kristi Garofalo said the annual booklet will have photos of the water team and their projects. After discussion, the Committee agree ***Bob Long will invite water contractor Chris Dellinger and water consultant Harold Clough (along with team members and family) to attend the annual meeting for introduction to the community.*** They also agreed ***Kristi Garofalo will include the Water Committee recruitment flyer in the next DMAIL.***

- **NHWWA Upcoming Programs:** The Committee reviewed an email from the New Hampshire Water Works Association that gave information about spring and fall training sessions for the NH water operator certification exams. After discussion, the Committee agreed to try to get John Mitchell started on training for his license exam this spring.
- **Water System Open House:** Patricia Brady said the Committee previously agreed to consider holding an open house and education event in the summer to give residents an opportunity to tour the water system and its facilities. She asked if the Committee felt it would be better to wait to hold the event in the fall to give John Mitchell a chance to become familiar with the MLD system before the event. After discussion, the Committee agreed to wait to hold the open house event in the fall.

Adjournment: Robert Roudebush moved to adjourn and Ed Rajsteter seconded. Roll Call Vote: Patricia Brady-Aye; Mark Johanson-Aye; Ed Rajsteter-Aye; Robert Roudebush-Aye. Motion passed and the meeting adjourned at 8:50 am.

Next Meeting Date: Thursday, March 3 at 8:00am.

Respectfully submitted by,
Kristi Garofalo