

MOUNTAIN LAKES DISTRICT
WATER COMMITTEE MEETING via Zoom Video Conferencing
March 4, 2021
UNAPPROVED

Chair Patricia Brady read a statement that the Committee was authorized to meet electronically due to the declared state of emergency (COVID-19), that the meeting had been properly noticed and information given to the public on how to join the meeting via Zoom Video Conferencing, and that all votes would be by roll call, in accordance with the provisions of the Governor's emergency order.

Committee Roll Call: Patricia Brady (alone), Robert Roudebush (alone), Ed Rajsteter (alone), Mark Johanson (alone), Ken King (alone) and Don Drew (Maintenance/Water Project Manager-alone) were present via Zoom.

Guests Present: Bob Long was present via Zoom.

Call to Order: Patricia Brady called the meeting to order at 8:03 am.

Minutes Approval – Feb. 4, 2021: Mark Johanson moved to approve the minutes; Robert Roudebush seconded. Roll Call Vote: Patricia Brady-Aye, Robert Roudebush-Aye, Ed Rajsteter-Aye, Mark Johanson-Aye, Don Drew-Aye, Ken King-Aye; and motion passed.

Water System Update: Don Drew reported usage has been in the mid to high 20,000s this month, probably because of spring vacation visitors, but today was just under 20,000 gpd. He noted water needed from Woodsville Water & Light has been reduced as the infiltration well is providing more since they raised the water level and cleared ice dams in January. Bob Long shared a report showing water usage from WW & L was down 50% and was even lower recently. He said the reduction would result in substantial savings for the District and complimented Don Drew on his work.

Incident Report: Don Drew said they received a report of a resident having dirty water and will be investigating today. He said the line may need to be flushed out and they will take care of it.

OLD BUSINESS:

- **Budget 2021 Sub Committee – Final Report:** Patricia Brady spoke of the Sub-Committee's work to gather information and prepare for the annual meeting, and noted it would be helpful to send the final report to the Commissioners. After a short discussion, Robert Roudebush moved to send the Sub-Committee's final report to the Commissioners for their March 8 meeting; Mark Johanson seconded. Roll Call Vote: Patricia Brady-Aye, Robert Roudebush-Aye, Ed Rajsteter-Aye, Mark Johanson-Aye, Don Drew-Aye, Ken King-Aye; and motion passed.
- **Low Salt Designation:** Bob Long said he spoke to road agent Colton Grant who is looking for alternatives to use on French Pond Road to protect Waterman Brook. ***Bob Long will continue to work with Colton Grant and the Town on the issue.***
- **Formal Appointment of Committee Members:** Bob Long shared a form recommended by the NHMA for Board and Committee members to fill out. The Committee discussed three-year terms for Committee members and whether they should be staggered or all renewed at the same time and

agreed the Commissioners will make the decision. Water Committee member appointments are on the Commissioners agenda for their March 8 meeting.

- **Logger Work on Valley Road:** Don Drew said the logging work is ongoing, but they have a good site for the water source test drilling. He said MLD is tentatively scheduled with Nobis Engineering and Hartley Well Drilling for the end of May to start the test drilling, but the project depends on getting funding approval at the annual meeting.
- **Meter Vault on French Pond Road:** Don Drew said the meter has not been installed yet as there was water in the vault that will need to be pumped out. He will work with contractor Chris Dellinger of Hood's Plumbing & Heating to investigate the problem.

NEW BUSINESS:

- **Emergency Action Plan:** Don Drew said the EAP is required to be updated periodically and is due to the state by the end of the month. The purpose of the plan is to give action steps if an emergency happened with the water system or the MLD dams. Committee members commented the report was well-written and would be valuable in an emergency.
- **Sanitary Survey:** Don Drew said the state performs these surveys periodically; this one is a little different as it has a questionnaire for the Commissioners to complete as owners of the water system along with information he will provide as the system's water operator. Once the state has the information, they will schedule a visit to tour the water system; ***Don Drew will let Committee members know when the visit is scheduled.***
- **Monthly Water Test Results:** February water tests came back with an "absent" result as substances tested for (E Coli and Total Coliform) were not present.
- **Spring Projects:** Don Drew said his spring projects included the water source exploratory drilling and replacing the anti-vortex cover on the Upper Lake outlet.

Adjournment: Patricia Brady moved to adjourn; Ed Rajsteter seconded. Roll Call Vote: Patricia Brady-Aye, Robert Roudebush-Aye, Ed Rajsteter-Aye, Mark Johanson-Aye, Ken King-Aye, Don Drew-Aye; and motion passed. The meeting adjourned at 8:35 am.

Next meeting date: Thursday, Apr. 1 at 8:00 am.

Respectfully submitted by,
Kristi Garofalo