

Recreation Committee Minutes February 5, 2011

Attendees: Karen Rajsteter, Barbara Keating, Laraine King, and Bev Jacobs as ex-officio Commissioner

1. Meeting was brought to order at 10:00 AM
2. Discussion was held regarding the purchase of a television system that may be able to access channels using an antenna rather than installing cable. Discussion was tabled until more information is received from Brian Gaffey and Randy Berenson
3. New MLD signage was tabled until update is received from Brian Gaffey.
4. The next Rec Committee Sponsored event is on Saturday, February 12th. A Valentine's Day Pot-luck will be held at the Lodge, beginning at 5:00 with appetizers -- dinner to follow at 6:00.
5. The WinterFest sponsored by the Rec Committee, in conjunction with the Town of Haverhill, is scheduled for Saturday, February 26th from Noon until 4:00. A meeting was held with the Town representatives last month, with a follow-up meeting scheduled for Monday, February 14th to finalize plans. Costs for this activity are shared between the Town and the District. Karen will design a new flyer describing the day which will be given to the District Office for email distribution.
 - a. Laraine will contact Don Drew to ask for extended hours for Lodge Attendant for that day. He will be the only paid person for this activity as all others involved are volunteers.
6. There was a discussion regarding the hiring of the Lodge Attendant. As there was no public advertising or announcement, the process was questioned. Bev said that she had contacted the individual directly regarding the open position. There is not a job description on file in the office, however, a list of responsibilities was designed and is checked off each day by the Attendant.
7. The Lodge hours of operation and rules/regulations are being review by the Committee. Cindy and Randy Berenson have agreed to draft a preliminary document which will then be submitted to the Committee for review. This will then be forwarded to the Commissioners.
8. It was proposed that more marketing go into the process of hosting pot-lucks. It was suggested that the Community be informed that they do not need to be a member of the Rec Committee to coordinate an activity. The Committee will continue to provide paper goods, etc. and assistance, but we are looking for more involvement from the Community. A notice will be drafted by Barbara and emailed through the District Office along with a 2011 Schedule of Activities.

9. Discussion was held regarding the confusion around the MLK weekend potluck. At the January 4th meeting, Laraine was instructed by the Committee to cancel the dinner as it was thought that the turn-out would be unusually low due to the weather. The following week Bev received phone calls from several people saying that they would be here for the long weekend and were looking forward to the dinner. An email invitation was sent out by an individual regarding the dinner, however there was confusion that this may be a private function rather than an open Rec Committee sponsored party as the email list used was not complete and/or current. It has been agreed that all future notifications for Recreation Committee activities will come from the District Office.
10. Discussion was held regarding the beach and space issues. Bev reported that a meeting will be scheduled with the State representatives to inform the Community of the plans. The playground's new location is still undecided. More information will come from the Commissioners regarding the date and time of this Special Meeting.
11. A lengthy discussion was held regarding the access to keys for Community buildings and facilities. A suggestion was made to change the locks on the Lodge in order to better monitor security of the building. There is no known record of who has keys at this time. Tennis court keys are available at the Snack Bar during the summer for a cost of \$5. The pool, and its locking system, was also discussed. Discussion regarding the pool was tabled until we have more information on the summer program and the planned pool hours.
12. It was recommended that the Lodge rental procedure be changed slightly. Suggestions included that the Lodge be reserved well in advance so that the check for rental and cleaning deposits be deposited into District accounts. There would also be a deposit for the key. Upon inspection, the cleaning and key deposits would be returned to the renter if all was proper. This would protect the District for damages, and any unusual cleaning required.

Meeting adjourned at 11:15 AM. Next meeting is scheduled for Tuesday, March 8th at 4:00 PM

Respectfully submitted,
Laraine King
Secretary