

**MOUNTAIN LAKES DISTRICT
PLANNING BOARD MEETING AGENDA
November 16, 2023**

Call to Order

Roll Call

Approval of Minutes

- **October 19, 2023**
- **October 25, 2023 Special Meeting**

Approval of Agenda

Zoning Permit Applications:

- **Hakola – New Home – Tabled**
- **Pow – New Home – Tabled**
- **Davis – Shed**
- **Sjolander – Extension Approval**

Review of Zoning Permits Report

Review of Zoning Incidents Report

Old Business:

- **Rules of Procedure – Continuing Discussion**
- **Zoning Ordinance Amendments – Tabled**
- **Master Plan Update**

New Business:

Comments of the Public

Comments of the Zoning Officer

Comments of the Board

Adjourn

**MOUNTAIN LAKES DISTRICT
PLANNING BOARD MEETING
At the District Office and via Zoom
October 19, 2023
*UNAPPROVED***

Call to Order: Chair John Acker called the meeting to order at 6:15PM.

Roll Call:

- **Board:** John Acker, Eric Cassidy and Robert Roudebush were present in person. Chair John Acker declared a quorum present. Zoning Officer Courtney Lantz was also present.
- **Public Present In-Person:** Keving Hill, Jill Hill, Stephen Nicely and Bob Long
- **Public Present via Zoom:** Bill Clark, Mohamed Amer, and a participant identified as "DD".

Approval of Minutes:

- **September 21, 2023:** Robert Roudebush moved to approve; Eric Cassidy seconded. Motion passed.

Approval of Agenda: Robert Roudebush moved to approve the agenda; Eric Cassidy seconded and motion passed.

Public Hearing for Driveway Special Use Permit for Pow New Home:

John Acker spoke of the public hearing requirements for the special use permit required for the improvement of an existing unfinished private road to construction standards. He noted the abutters to the Pow property were notified by mail and the public hearing notice was published in the newspaper. He then opened the hearing for public input. There were no public comments. ZO Lantz said some improvement has already been made on the road. Robert Roudebush read the statement that will need to be signed and, after asking for more public comments and finding none, John Acker closed the public hearing. The Board noted the Pow permit application packet did not have a state septic approval or a Haverhill driveway permit. After discussion, the Board agreed the Haverhill driveway permit was not needed. The Pows were not present and Robert Roudebush moved to take no further action on the special use permit or zoning permit application. Eric Cassidy seconded and the motion passed.

Zoning Permit Applications:

- **Mora – Shed:** After discussion, the Board agreed the homeowner will need to submit a new application if they re-start the project in the future and agreed to take the item off the agenda.
- **Popa – House:** After discussion, the Board agreed the homeowner will need to submit a new application if they re-start the project in the future and agreed to take the item off the agenda.
- **Hakola – House:** The Board agreed they all reviewed the file and noted the septic design and state approval was missing. Robert Roudebush said he notified the applicant of the need to provide state septic plan approval. The Board agreed the application remained tabled.
- **Pow – House:** The Board noted a septic design was in the file, but no state approval for the plan was included. The Board agreed the application remained tabled.
- **Nicely-Shea – House:** The Board agreed they had the opportunity to review the application documents. ZO Lantz said she made her measurements and recommended the approval of the application. After discussion, Robert Roudebush moved to accept the application as complete. Eric Cassidy seconded and the motion passed. Robert Roudebush moved to approve the application; Eric Cassidy seconded and the motion passed. The MLD and Haverhill permits were signed as approved; ***Kristi Garofalo will send the signed permits to Haverhill.***

Zoning Permit Report Review: ZO Lantz said the following items on her report needed Board attention:

- **Sjolander – Garage:** Permit expired 10/6/23. ZO Lantz recommended sending an extension request letter to the homeowners. The Board agreed ***Kristi Garofalo will send the extension request letter.***

- **S. Fredey – House:** Permit expired 10/21/23. ZO Lantz recommended sending an extension request letter to the homeowners. The Board agreed ***Kristi Garofalo will send the extension request letter.***
- **Kelley – Porch:** ZO Lantz said the project is complete and she signed off on it. She asked the Board for permission to remove it from the report and the Board agreed.
- **Brissette – Deck:** ZO Lantz said the project is complete and she signed off on it. She asked the Board for permission to remove it from the report and the Board agreed to remove it.
- **Hoynoski – Garage:** ZO Lantz said the project is complete and she signed off on it. She asked the Board for permission to remove it from the report and the Board agreed to remove it.

Zoning Incidents Report Review: ZO Lantz said the following items on her report needed Board attention:

- **Popa – Clearing:** ZO Lantz asked the Board for permission to remove the incident from the report (see previous decision above under Permit Applications) and the Board agreed to remove it
- **Connelly – Vehicle:** ZO Lantz asked the Board for permission to remove the incident from the report since the vehicle and garbage have been removed. The Board agreed to remove it.
- **Allen – Trash:** ZO Lantz asked the Board for permission to remove the incident from the report as the trash has been cleaned up. The Board agreed to remove it.
- **Sorrentino – Commercial Vehicle:** ZO Lantz said the homeowner told her he will park the vehicle at the back of his property after Nov. 1. After discussion, the Board agreed to continue to monitor.
- **Kaminsky (renter) / Harris (owner) – Trash/Vehicle:** ZO Lantz summarized her actions taken and contacts made to date. She said she gave them 30 days to make significant progress and the renters are cooperating, but cleanup will take time. After discussion, the Board agreed to continue to monitor.

Old Business:

- **Rules of Procedure:** Robert Roudebush said three sections of the Rules of Procedure have been approved by the Board but he had nothing new at this time.
- **Zoning Ordinance Amendments:** Tabled
- **Master Plan Update:** Robert Roudebush said he learned at a recent workshop Master Plans are recommended every 8 to 10 years, but are not required. He also said MLD did the last Master Plan update six years ago. The Board agreed Mike Bukowski will contact North Country Council for more information about the Master Plan process since they provide help for free.

New Business: NONE

ZO Comments: NONE

Public Comments: Kevin and Jill Hill brought their shed permit application to the Board and asked for an expedited meeting for its review. After discussion and receipt of the required fees, the Board agreed to hold a special meeting on Oct. 25 to consider the application. ***Robert Roudebush will ask Kristi Garofalo to post the meeting.***

Board Comments: Eric Cassidy suggested the Board put an item on the next agenda to discuss updating the temporary sign fee (and maybe all permit fees) to meet inflation. The Board agreed to put it on the next agenda and to also read Section 508 of the MLD zoning ordinance to refresh their sign permit knowledge.

Adjournment: John Acker moved to adjourn; Eric Cassidy seconded and motion passed. The meeting adjourned at 7:36PM.

Next Meeting Date: Thursday, November 16 at 6:15 pm

Respectfully submitted by,
Kristi Garofalo

**MOUNTAIN LAKES DISTRICT
PLANNING BOARD SPECIAL MEETING
At the District Office and via Zoom
October 25, 2023
*UNAPPROVED***

Call to Order: Acting Chair Eric Cassidy called the meeting to order at 6:15 pm.

Roll Call:

- **Board:** Eric Cassidy, Mike Bukowski and ex-officio Bob Long; a quorum was declared. Zoning Officer Courtney Lantz was also present.
- **Public Present In-Person:** Kevin and Jill Hill
- **Public Present via Zoom:** Luke Martin

Zoning Permit Application:

- **Hill – Shed:** The Board members agreed they had previously reviewed the application packet. Mike Bukowski moved to accept the packet as complete; Eric Cassidy seconded and motion passed.

Mike Bukowski moved to approve the permit application; Eric Cassidy seconded and motion passed.

Eric Cassidy signed the Haverhill permit application as approved. ***Kristi Garofalo will email the paperwork to Haverhill.***

Public Comments:

- Bob Long asked Luke Martin if he had any comments for the Board. He responded he had nothing for the Board.

Adjournment: Eric Cassidy moved to adjourn; Bob Long seconded and motion passed. The meeting adjourned at 6:20 pm.

Respectfully submitted,
Kristi Garofalo

MOUNTAIN LAKES ZONING PERMIT TRACKING REPORT

Maintained and Reviewed Monthly by Planning Board with Input from Zoning Officer and Cooperation of Water Committee and Maintenance Supervisor for Information and Action by District Office and Commissioners 11/10/23

Owner	Building Type	Map/Lot #	911 Address	Permit Issue Date	Construction Start Date	Expiration Date Exterior	Septic Operation Approval	Foundation Review Date
Sjolander	Garage	203-113	132 Westview Dr	10/6/2022		10/6/2023		
<p>06/11/23 ZO REPORT: Concrete pad is in, framing is being worked on. Half of the roof is on. 07/17/23 ZO Report: Roof is on, some of the windows are in, siding is being worked on. Will continue to monitor. 08/12/23 ZO Report: All windows are in, Siding is being worked on. Will continue to monitor. 10/15/23 ZO Report: Framing is all done, windows in, still needs siding, and staining. Will need extension until 10/06/24. Will continue to monitor. 11/10/23 ZO Report: Extension letter returned and needs Boards approval. Garage still needs siding on upper level, partial roof, and staining. Will continue to monitor.</p>								
Desjardins	Home	204-091	15 Wildcat Dr.	4/19/2023		4/19/2024		
<p>06/11/23 ZO REPORT: Chair signed for approval on 4/40/23. Excavation has begun for the basement to go in. Will continue to monitor. 07/17/23 ZO Report: Foundation is in, house is on the foundation, excavation is being done for garage. Will continue to monitor. 08/12/23 ZO Report: House is done, Garage is being worked on. Needs approval for adding porches and the changes to the setback measurements. Will continue to monitor. 10/15/23 ZO Report: House and garage are done. Left side porch just need roof, right side porch just needs a door, window and will be done. Septic tank in, system is almost done. Will continue to monitor. 11/10/23 ZO Report: House, garage, porches, and septic are complete. I have completed the ZCC and will ask the Board to remove from report.</p>								
Brissette	Garage		131 Hanover	8/23/2023		8/24/2023		
<p>10/15/23 ZO Report: Garage is up and almost done. It just needs the door on the front. Will continue to monitor. 11/10/23 ZO Report: Garage is complete, ZCC is filled and completed. I will ask the Board to be able to remove from the report.</p>								
Mantia	shed		White Mtn Rd	8/23/2023		8/24/2024		
<p>10/15/23 ZO Report: Excavation has been done, no other changes. Will continue to monitor. 11/10/23 ZO Report: Framing is up, prepfor siding is up, still needs, door, window, roof, and staining. Will continue to monitor.</p>								
Mugford	Home	201-25,26	Cranmore Drive	7/15/2021		7/15/2024		
<p>10/09/21 ZO Report: structure nearly enclosed. Work site active. 11/07/21 ZO Report: Structure fully enclosed. 12/12/21 to 06/16/22 ZO Report: Work site activ, pending stain. 06/17/22 ZO Report: Called and left message. Home looks finished, just needs address, stain. 07/01/22 Mr. Mugford called, says protective clear coat going on and septic system needs to be finished. Requested a 6 month extension. ZO Report 08/01/22 No changes to site, extension letter sent, waiting on response. 09/12/2022 ZO Report: Extension letter received and good. Permit is good until 07/23. Excavation progressed, Septic system has started being installed. Will continue to monitor. 11/10/22 ZO Report: Septic is in, house is done except the protective coat on siding. Will continue to monitor. 02/13/23 ZO Report: Still needs to put protective coating on house. Will continue to monitor. 03/12/23 ZO Report: House still needs staining, will be done in when weather is better. 04/16/23 ZOReport: No changes to report. Will contact to remind that they have until 07/15/23. Will continue to monitor. 08/12/23 ZO Report: Received extension letter. He's good until 2024. WSill continue to monitor. 10/15/23 ZO Report: No changes to site, will continue to monitor. 11/10/23 ZO Report: No changes to site. Will continue to monitor.</p>								
S. Fredey	Home	204-077	202 Wildcat Dr.	10/21/2021		10/21/2023		
<p>Permit approved on 10/21/21. 11/14/21 to 06/14/22 ZO Report: No Significant changes to site. 06/14/22 ZO Report: Noticed Construction starting. 07/17/22 ZO Report: Spoke to Mr. Fredey and he requested a 1 year extension. 08/ 17/22 ZO Report: Construction coninuing, will continue to monitor. Permit doesn't expire until September. Sent extension letter, waiting on response. 09/12/2022 ZO Report: Drove by site, foundation in, framing started. Permit expires at the end of month. Will continue to monitor. 11/10/22 ZO Report: House is going up nicely, still need framing and walls in rear, septic is in not yet covered. Will continue to monitor. 03/12/23 ZO Report: Septic is covered, Still needs some siding and roof finishing. 04/16/23 ZO Report: Siding still needs to be put on, deck needs finishing, house is coming along. Will continue to monitor. 06/11/23 ZO REPORT: Siding, roof still need to be done. Extension expires 10/21/23. Will continue to monitor. 07/17/23 ZO Report: Roof is finished, siding still needs to be put on. Deck is still being worked on. Will continue to monitor. 08/12/23 ZO Report: Decking is still being worked on, still needs siding. Will continue to monitor. 10/15/23 ZO Report: Siding is started, decks are almost done. Will need another extension until 10/21/24. Will continue to monitor. 11/10/23 ZO Report: Waiting for the extension letter to be returned. Some of the siding is done, deck facing road is done, side deck I believe is done, need to check on the rear deck. Will continue to monitor.</p>								
Ferwerda	Home	201-128	Lakeside Dr.	5/5/2022		5/5/2024		
<p>Permit Approved 05/22. 06/14/22 ZO Report: Went to property, checked meassurements. Everything in order, approved to move forward. 08/17/22 ZO report: No changes to site, will continue to monitor. 09/12/2022ZO Report: Drove by site, no changes, will continue to monitor. 11/10/22 ZO Report: No changes to site, will contiue to monitor. 02/13/23 ZO Report: No changes to site, will continue to monitor. 03/12/23 ZO Report: No Changes to site, permit expires in May, will continue to monitor. 04/16/23 ZO Report: No new changes to site. Will send extension letter. Will continue to monitor. 06/11/23 ZO REPORT: Extension letter sent on June 1st. Waiting for it to return. Started some excavation for the driveway. Will continue to monitor. 07/17/23 ZO Report: No changes to site. Will continue to monitor. 08/12/23 ZO Report: No new changes to site. Will continue to monitor. 10/15/23 ZO Report: Framing is done, roof is done, still needs doors, windows, porch, and siding. Septic System still needs to be installed. Will continue to monitor.</p>								
Hill	Shed		Rogers Rd	10/25/2023		10/25/2024		
<p>11/10/23 ZO Report: We had an expedited meeting, approved on 10/25/23. The shed is in and all it needs is staining. Will continue to monitor.</p>								

Jackson	Home/Gar	202-207	Swiftwater Circle	5/18/2022		5/22/2024	
<p>Permit Approved 05/22. 06/14/22 ZO Report: Went to measure, and front was off, informed owner and contractor fixed the measurements. Went back out on 06/17/22 remeasured. Measurements corrected, board approved and can start building. 08/17/22 ZO Report: Materials on site. Foundation held up, will continue to monitor. 09/12/2022 ZO Report: Drove by site, foundation not in, will reach out again about moving the trailer away from road. Continue to monitor. 11/10/22 ZO Report: Concrete foundation is in, framing is in progress on the house. Will continue to monitor. 02/13/23 ZO Report: House is up, septic is in, garage is being constructed, will continue to monitor. 03/12/23 ZO Report: House stills needs to be stained, garage is being worked on. Will continue to monitor. 04/16/23 ZO Report: House is done, garage almost done, septic still needs to be put in. I will send extension letter, just in case. Will continue to monitor. 06/11/23 ZO REPORT: House, garage, deck, and septic are in and all done except staining. Emailed the homeowner today to get an update on staining. Will continue to monitor. 07/17/23 ZO Report: Extension letter was sent, just need to check file that we have received it. They are having to wait on the staining. Will continue to monitor and change the end date when confirmed. 10/15/23 ZO Report: No changes to site. Will continue to monitor. 11/10/23 ZO Report: No changes to site. Will continue to monitor.</p>							
Lawlor	Home	203-161	265 Valley Rd.	7/15/2021		8/1/2023	
<p>11/07/21 ZO Report: Work site active, log kit assembly begun. 12 21/21 ZO Report: Assembly in progress. 02/02/22 Office report: Permit extension request received. 02/12/22 ZO Report: No significant changes. ZO Report: 02/26/22 ZO Report: Sent out to confirm a need for extension. 03/12/22 ZO Report: No changes to site. 04/02/22 ZO Report: work site active. 06/17/22 ZO Report: Called and spoke to Mr. Lawlor, home is still in construction, he requested a 1 year extension to expire 07/15/23. Put resquest in with office. Continue to monitor. 08/01/22 ZO Report: Letter resent, noticed roof put on home. Spoke to Mr. Lawlor to follow up on request, doesn't recall receiving. Will reach out to check he received the second. 09/12/2022 ZO Report: House is coming along, roof is being worked on. Extension is good until 07/23. Continue to monitor. 11/10/22 ZO Report: House is up, roof is done, siding done, septic not in yet. Will continue to monitor. 02/13/23 ZO Report: No changes to site, will continue to monitor. 03/12/23 ZO Report: No changes to site, will continue to monitor. 04/16/23 ZO Report: Septic still not in, will call next month to get an update from homeowner. Will continue to monitor. 06/11/23 ZO REPORT: I emailed the homeowner today to get an update. The septic is the only thing that needs to be done. Will continue to monitor. 07/17/23 ZO Report: Texted with Amanda Lawlor on 06/29/23, she informed me that they had a septic guy, but was ghosted by them, they got someone else to start the septic at the end of July and a plumber on standby. They might a couple of weeks passed the August 1st deadline and are trying to get done by the August meeting to close. Will continue to monitor. 10/15/23 ZO Report: Septic tank is in, leechfield is in. Will contact homeowner to find out what is left needed for the septic system. Extended to 08/17/24. Will continue to monitor. 11/10/23 ZO Report: Septic system is in and done. All that is needed is the covering of the outside of the basement. Will continue to monitor.</p>							
Nicely	House		Rogers Rd	10/19/2023		10/19/2024	
<p>11/10/23 Zo Report: Everything was approved on 10/19/23. Excavation has begun, trees being removed. Will continue to monitor.</p>							
Koehn	Home		Deerfield Dr.	Jul-22		7/17/2024	
<p>Permit approved at Special Meeting on 07/28/22. 08/01/22 ZO Report: Lot clearing active, onwer informed me foundation to be done middle of August. Will continue to monitor, going back on 08/28/22. 09/12/2022 ZO Report: Drove by the site, foundation looks good, no changes to site. Continue to monitor. 11/10/22 ZO Report: Basement is done and covered for winter. Talked with Mr. Koehn and will continue in Spring. 03/12/23 ZO Report: Still no changes, will continue to monitor. 04/16/23 ZO Report: No changes to report, will contact them in May to find out what progress they have taken. 06/11/23 ZO REPORT: Spoke to homeowner on May 29th, 2023. They have able to comince building. Will probaly need extension, will get permission at June's meeting to send extension letter. Will continue to monitor. 07/17/23 ZO Report: Spoke to the Koehn's on 07/15/23, they are closing on their loan in August to finish getting the materials to finish the building. They have submitted a new Building Permit for the loan. They have turned in their extension. Will contninue to monitor. 08/12/23 ZO Report: No new changes to site. Will continue to monitor. 10/15/23 ZO Report: The house is up, still needs to finish roof, put in doors and windows, needs siding. Septic looks done, will comfirm with home owner. Will continue to monitor. 11/10/23 ZO Report: Jusy need finishing touches on septic system. The house still needs windows, doors, siding. Will continue to monitor.</p>							
Pow	House		Windgate Terrace				
Williams	Lean-to		140 Wildcat Dr.	4/20/2023		4/20/2024	
<p>06/11/23 ZO REPORT: Posts are up, still in process. Will continue to monitor. 07/17/23 ZO Report: Framing has started and will continue to monitor. 08/12/23 ZO Report: No new changes to site, will continue to monitor. 11/10/23 ZO Report: Roof still needs completing, siding still needs to be finished. Will continue to monitor.</p>							
Mickel	Home		Hill Top ViewDr.	Sept. 2022		Sept. 2023	
<p>11/10/22 ZO Report: Basement is enclosed and covered for winter. Has to customize log kit since foundation was already in. Will continue in spring and will continue to monitor. 02/13/23 ZO Report: No changes to site, will continue to monitor. 03/12/23 ZO Report: Still waiting on a house kit to put on the foundation. Will continue to monitor. 04/16/23 ZO Report: Still waiting on kit to build. Will contact next month to see how it is coming. Will continue to monitor. 06/11/23 ZO REPORT: Drove by site 06/09/23, log kit in. Sides are up, still needs roof, windows, doors, and staining. Will continue to monitor. 07/17/23 ZO Report: House is up, still working on the roof, some of the windows are in. Will continue to monitor. 08/12/23 ZO Report: Roof is done, windows are in, decking being worked on now. I will email to see if they need an extention letter. Will continue to monitor. 10/15/23 ZO Report: Spoke with homeowner, the porch still needs railing and the house needs staining or clearcoating and he says he will do it next year. Everything else needs is done. Will continue to monitor. 11/10/23 ZO Report: No changes to site. Will continue to monitor.</p>							

Russell	Home		Swiftwater Circle	Sept. 2022		Sept. 2024	
<p>11/10/22 ZO Report: No changes to site, will continue to monitor. 02/13/23 ZO Report: No changes to site, I have heard they will start in the spring. Will be in contact with homeowner on start date. Will continue to monitor. 03/12/23 ZO Report: Waiting for spring to get started on excavation and buliding. Will continue to monitor. 04/16/23 ZO Report: Winter is over and now they can begin. Will contact next month to get a date on starting. Will continue to monitor. 06/11/23 ZO REPORT: Emailed the homeowner, waiting on response. No change to site, will continue to monitor. 07/17/23 ZO Report: Spoke with the Russell's, they were having trouble getting the contractor to come back. I gave them some help and it seems the excavation has started. Will also check the file for the extension letter in the file! Will continue to monitor. 08/12/23 ZO Report: Excavation done, waiting for foundation to be poured. Will continue to monitor. 10/15/23 ZO Report: Progress has started, Foundation is in, trench dug for piping for the septic. Will continue to monitor. 11/10/23 ZO Report: No changes to site. Will continue to monitor.</p>							
Hakola	Home		Simonds Rd				
Amer	Home		56 Windgate Terr	5/25/2023		5/25/2024	
<p>06/11/2023 ZO REPORT: Some of the trees have been cleared from the road. No new changes to site. Will continue to monitor. 07/17/23 ZO Report: Went to the site and the trees have been removed, excavation has started for the foundation and building materials are on site. Will continue to monitor. 08/12/23 ZO Report: Foundation is being done. Will continue to monitor. 10/15/23 ZO Report: The foundation is in, the house is up. still needs staining, clearcoating,or painting. Septic not in yet. Will continue to monitor. 11/10/23 ZO Report: Windows and doors are in, no other changes to site. Will continue to monitor.</p>							
Kerin	Garage		309 Bear Rd.	6/29/2023		6/29/2024	
<p>07/17/23 ZO Report: Permit approved on 06/29/23 by special meeting. No changes to site. Will continue to monitor. 08/12/23 ZO Report: No changes to site. Will continue to monitor. 10/15/23 ZO Report: Garage is up, windows and doors are in, roof is on, still needs siding. Will continue to monitor. 11/10/23 ZO Report: Garage still needs siding. Will continue to monitor.</p>							
Munro	Deck ext.		French Pond Rd	6/21/2023		6/21/2024	
<p>10/15/23 ZO Report: Framing is up, still needs railing, painting. Will continue to monitor. 11/10/23 ZO Report: No changes to site. Will continue to monitor.</p>							
Davis	Shed		Lakeside Dr.				
Mugford	Shed	201-25	Cranmore Dr.	6/1/2023		6/1/2024	
<p>10/15/23 ZO Report: Framing is up, trellises are on, still needs windos, door, roof, amd siding. Will continue to monitor. 11/10/23 ZO Report: Still needs a roof, doors, windows, siding. Prep started on sides to put siding. Will continue to monitor.</p>							

Mountain Lakes Incident Report Tracking 11/10/2023

Maintained and Reviewed Monthly by Planning Board with Input from Zoning Officer and Cooperation of Water Committee and Maintenance Supervisor for Information and Action by District Office and Commissioners; including building, garage, driveway, runoff, septic, junk, vehicle and other issues.

Owner	911 Address	Map/Lot	INCIDENT	ACTION (type of contact and by whom)
Trager	Carr	202-142	Lean to	<p>03/12/23 ZO Report: Certified Letter, Notice of Violation was sent. As of March 8th, 2023 no reponse. 06/11/2023 ZO REPORT: I have had a couple of phone calls since the second notice went out. Most calls were in May. The last time I spoke to Mr. Trager was the 26th of May. I reminded him that he had until May 31st to remove the lean-to and garbage. It has now been turned over to Robert Roudebush for a Lawyer Letter. 07/17/23 ZO Report; Received a text with pictures from Mr. Trager on 07/09/23 to show the lean-to was taken down and garbage gone. However, I was out of town at the time and had no clue what site looked like at the time. Went out to site on Saturday 15th, 2023, at the time i could not see any garbage, materials etc. because they were hidden, in which I didn't see until the 17th. They were hidden behind a log. The platform for the lean-to is covered by a tarp. Further action is to be taken by the Planning Board. 08/12/23 ZO Report: Everything has been turned over to the lawyer. 10/15/23 ZO Report: Did a more recent site visit, took more current pictures, sent them to lawyer. Mr. Trager says he has completed what he think was asked of him. The structure is still there. 11/10/23 ZO Report: I have been contact with the attorney, Bob Long has spoken to Mr. Trager about the issue. If the site is not cleared in 90 days, then the court hearing for February 24, 2024 will take place. Will continue to monitor.</p>
LaPierre	273 Carr Rd	202-145	Trash / Vehicle	<p>06/16/22 ZO Report: No previous written information received before 06/16/22. 06/19/22 ZO Report: Drove to site. Noticed pallets, rusted tractor, boat, lawnmower out front of the house. Wil reach out to owner to schedule a meeting and access the situation. Tried to set up a meeting, will call again this week. If all else fails, send letter. 08/21/22 ZO Report: Drove to site, noticed trash all behind the pool, Incident was put on back burner, was able to get in touch with Ms. LaPierre, we talked on the phone, accessed the situation, will be calling after the Aug. meeting and meeting on the weekend after. They are already working on clearing things out. Called and left message waiting for return call! 03/12/23 ZOReport: Certified letter, Notice of Violation has been sent. As of March 8th, 2023, no response. 07/17/23 ZO Report: This has been turned over to the ex-officiato (Robert Roudebush) of the Planning Board. 10/15/23 ZO Report: Planning Board will have to ask Mr. Roudebush how this is going with Lawyer, if it has been sent to them. 11/10/23 ZO Report: I spoke to Mr. LaPierre on 11/08/23. He informed me that the boat will be removed on 11/11/23 (I told him I would go by early next week to confirm). We discussed the tractor and he would work on getting that removed. The 2 pallets in front of the house are actually pellets for heating the house. I informed him that the burnt garbage pile on the left side needed to be cleaned up. I told him I would stay in contact with him and I would also let the Planning Board know what the update is and as long as there is progress of removal, then we could not proceed with legal action. Will continue to monitor.</p>

Sorrentino Windsor Ln Comm Vehicle

08/12/23 ZO Report: I received an OIR concerning a Commercial vehicle being parked partially in the road. There have not been any prior reports about this. The owner has a food trailer that he goes to fairs, events, etc with. He parks partially in his driveway and partially on the side of the road because he either gets in super late, or it is easier for him to move when he needs to leave. When I spoke to him, he stated that by November 1st it will be parked back by the back of the house for the winter until next May when he pulls it out to get it ready for the next season of work. Will let the Planning Board know and give my recommendation to allow him to continue as long as vehicles can drive down the road. **10/15/23 ZO Report:** I haven't had a chance to follow up with the homeowner to get a specific date he will be done with the trailer. I will drive by there today and get an update. Will continue to monitor. **11/10/23 ZO Report:** Food trailer has been put up for the winter. Will close and request for removal of report.

Kaminsky Montview Dr. Trash / Vehicle

10/15/23 ZO Report: I drove by the property today and noticed some changes and wanted to speak to them before I wrote my report. I also wanted to get updated pictures for the incident and monitoring the progress of removal. I spoke to Dena (Mklye's mother) on 10//16/23 about the ordinances that needed to be addressed. They did remove some things last weekend and the weekend before. It is a work in progress, I gave them 30 days to make a significant progress. I will monitor and have asked for them to please communicate with me when things are removed so I can update the report. I have addressed the white vehicle, boat, garbage, metal, excess machinery. Will continue to monitor. **11/10/23 ZO Report:** I went by there on 11/08/23. There is definitely some progress that has been made. The appliances have been removed, a lot of the garbage is gone, they have been cleaning up the back and putting everything that needs to go by the white jeep in a pile, that needs to go. I took pictures to compare to the original ones taken. Will continue to monitor