

**MOUNTAIN LAKES DISTRICT  
PLANNING BOARD MEETING  
August 17, 2017  
\*UNAPPROVED\***

**Call to Order:** Chairman Robert Roudebush called the meeting to order at 5:57 pm.

**Roll Call:** Robert Roudebush, Mike Bonanno, Mike Roberts and Mark Johanson were present and Robert Roudebush declared a quorum. Also present were alternate member David Martella, Zoning Officer "Fin" Finnegan, and guest Bob Long.

**Approval of Minutes**

- **July 20, 2017:** Mike Roberts moved to approve, Mark Johanson seconded and the motion passed.
- **August 12, 2017 Master Plan Public Hearing:** Mike Roberts moved to approve, Mark Johanson seconded and the motion passed.

**Approval of Agenda:** Mike Bonanno moved to approve, Mike Roberts seconded and the motion passed.

**Zoning Permit Applications:**

- **Martella – Hanover Drive – Shed:** The Board agreed the proper time mandate has passed and the previous conditional approval is now full approval. Robert Roudebush signed the permit application.
- **Correnti – Dartmouth Road – Entry Overhang:** The Correntis are redoing their roof and want to add a roof/overhang over their entryway. The Board reviewed the permit application and supporting documents. Zoning Officer Finnegan reported he investigated and recommends approval. Since the application was not submitted prior to the 21-day cutoff required by NH RSA, Mike Bonanno moved to conditionally approve the application dependent on the time limit passing, with full approval to be granted at the next Board meeting. Mike Roberts seconded and the motion passed.

**Review of Zoning Permits Report:**

- **Long – New Home – ZO Report:** Exterior work in progress
- **Krull – Addition – ZO Report:** Exterior work in progress. ZO Finnegan made several attempts to contact homeowners with no response to date. ***ZO Finnegan will continue attempts to contact.***
- **Roberts – Addition – ZO Report:** Additional stone materials now on site – work continues.

**Review of Incident Reports:**

- **Weeks – Pawtuckaway Drive – Shed Finish:** ZO Report: Shed exterior is now fully enclosed with wood siding – no staining or painting done. The Board agreed ***ZO Finnegan will continue to monitor the property.***
- **Nadeau/Molin – French Pond/Simonds Road – Campsite:** ZO Finnegan took photos of the trash at an abandoned campsite and Kristi Garofalo sent letters 8/15/17 to the owners of both lots regarding the need for cleanup. ***The Board agreed ZO Finnegan will continue to monitor the site.***
- **Pixley/Jenks – Swiftwater Circle – Lot Cleanup:** Letter mailed 8/15/17 to the owner requesting removal of items remaining on the lot. Robert Roudebush also contacted the owner by phone. ZO Finnegan reported site is now clear, except for a stack of cut wood and a partially built retaining wall.
- **Taber – French Pond Road – Exterior Work:** ZO Finnegan led discussion about exterior work done on home and whether it was of the type to require a zoning permit. After discussion, the Board agreed

the new porch replaced the previous porch; and that the porch project and siding work (removal, insulation, and replacement) did not warrant a zoning permit. ***ZO Finnegan will contact the construction firm to inform them the advertising sign in the front yard is not allowed and needs to be removed.***

**Old Business: None**

**New Business:**

- **Master Plan Final Modifications:** The Board agreed on the following final changes to the Master Plan:
  - **Page 29, under “Recommendations for District Facilities”, Question #6** – should now read: “Investigate eco-friendly supplies, operations and maintenance, always focusing on sustainable energy usage.”
  - **Page 35, under “Emergency Services/Preparedness”** – the correct municipal descriptions should be: North Haverhill Fire District, Woodsville Water and Light District, and Woodsville Fire District”.
  - **VLAP Section** – Tom Eighmy will provide a small amount of updated information to modify this section of the adopted Master Plan.

***Robert Roudebush will contact Tara Bamford of North Country Council with the above items by Friday, August 18.***

**Comments of the Public: None.**

**Comments of Planning Board Members: None**

**Comments of the Zoning Officer: None**

**Next Meeting Date and Time:** The next meeting will be Thursday, September 21 at 6:00 pm.

**Adjournment:** Mike Bonanno moved to adjourn; Robert Roudebush seconded. The meeting adjourned at 6:55 pm.

Respectfully submitted,  
Kristi Garofalo