

**MOUNTAIN LAKES DISTRICT  
PLANNING BOARD MEETING**

**April 9, 2015**

**\*UNAPPROVED\***

**Call to Order:** Chairman Don Dubrule called the meeting to order at 6:15 pm.

**Roll Call:** Don Dubrule, Tom Eighmy and Laura Sjolander were present.

**Approval of Minutes:** Laura Sjolander moved to approve the minutes, Don Dubrule seconded and the motion passed.

**Zoning Permit Applications:**

- **Bessette – Deck reconstruction** – After a brief discussion, Laura Sjolander made a motion to approve the permit application, Don Dubrule seconded and the motion passed.
- **Davis – Shed** – After a review of documentation previously requested and a brief discussion by the Board, Laura Sjolander made a motion to approve the permit application. Don Dubrule seconded and the motion passed.

**Review of Zoning Permits Report:**

- **Sjolander:** Zoning Compliance Checklist has been signed by zoning officer; the Board agreed to continue to monitor until the weather allows final painting.
- **Jackson:** Zoning Compliance Checklist has been signed by zoning officer; the Board agreed to continue to monitor until the weather allows final painting.

**Review of Incident Reports:**

- **White Mountain Ext. – Killer Hill – Horne/Farr:** Office Report from 3/30/15 – Bob Long reported he spoke to the owners and they plan to burn the slash pile in April. The Board agreed to continue monitoring the property.
- **Lakeside Drive –Prater (formerly Molnar):** The Board again agreed to keep this property on the list for monitoring.
- **Swiftwater Circle – Ciotti:** No change since last meeting – the Board again agreed to continue monitoring the property.
- **Stratford Drive – Davis:** The permit application was approved as noted above. The Board agreed to remove this item from the incident list.

**New Business:**

- **New Meeting Start Time:** The Board members agreed starting the meeting at 6:00 pm worked out well. Don Dubrule made a motion that all future meetings be scheduled for 6:00 pm, Laura Sjolander seconded and the motion passed.

**Old Business:**

- **Master Plan:** Don Dubrule noted the Master Plan Committee consists of the Planning Board and two outside members, Fred Garofalo and Don Vogt. More members are being sought and the first meeting of the committee will follow the Planning Board meeting at 7:00 pm.
- **Zoning/Mapping Standardization: Tabled**
- **Swimming pools: Tabled**
- **Maintenance/Rebuild Requirements – Accessory Definition: Tabled**

Don Dubrule made a motion to adjourn and Laura Sjolander seconded. The meeting adjourned at 6:59 pm

**MASTER PLAN COMMITTEE MEETING**  
**April 9, 2015**  
**\*UNAPPROVED\***

**Call to Order:** Chairman Don Dubrule called the meeting to order at 7:01 pm.

**Roll Call:** Don Dubrule, Tom Eighmy, Laura Sjolander, Don Vogt and Fred Garofalo

Don Dubrule passed out a Master Plan Work Breakdown spreadsheet that breaks the existing MP down by subject areas and gives the content location in the current plan, the MP committee member in charge of the subject area and the source of the needed information.

Members agreed their first step would be to acquire the necessary data to update the MP and that they could use the 2009 MP as a template. They discussed how to gain input from MLD property owners and agreed to concentrate on questionnaires that could be made available to respondents in a variety of ways. The Committee agreed to decide on specific questions for the survey at the next meeting.

The Committee also agreed members would review the 2009 Master Plan and the Work Breakdown sheet before the next meeting. At the next meeting, they agreed they would:

1. Work on answering these questions: What are main objectives of the survey? What information is needed? Who do we want to contact? How do we contact them?
2. Come prepared with feedback, comments and ideas regarding the 2009 Master Plan and the Work Breakdown sheet to be discussed with the Committee as a whole.

Don Dubrule made a motion to adjourn and Laura Sjolander seconded. The meeting adjourned at 8:04 pm

The next Planning Board Meeting is: Thursday, May 7 at 6:00 pm

The next Master Plan Committee meeting is: Thursday, May 7 at 7:00 pm

Respectfully Submitted,  
 Kristi Garofalo