

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
December 10, 2018
*UNAPPROVED***

Call to Order: Bob Long called the meeting to order at 6:00 pm.

Roll Call: Commissioners Bob Long, Mary Houde and Mike Roberts were present.

Residents in Attendance: Robert Roudebush, Laraine King and Ken King.

Approval of Minutes:

- **Nov. 12, 2018:** Mike Roberts moved to approve the minutes; Mary Houde seconded, and motion passed.
- **Nov. 26, 2018:** Mary Houde moved to approve the minutes; Mike Roberts seconded, and motion passed.

District Business:

- **Manifests:** Mike Roberts moved to approve manifests from Nov. 13 to Dec. 10, 2018. Mary Houde seconded, motion passed.
- **Financial Reports:** The Commissioners reviewed financial reports for months ending November 30, 2018. Laraine King said the Rec Committee often used funds left at the end of the year to stock up on supplies for the following year and asked if there were plans for funds currently remaining in Rec expense lines. Mary Houde said they plan to use leftover budget funds plus funds from the Rec Facilities Capital Reserve Fund to purchase an ice rink liner at a cost of \$1,600.
- **Water Bill Report:** The Commissioners reviewed Administrative Assistant Kristi Garofalo's report showing \$169,650.64 in water payments received since April 1 and outstanding bills at \$39,497.87.
- **Water Emergency Repair Contractor:** As voted at the Nov. 26 special Commissioners meeting, Hood's Plumbing & Heating was awarded the emergency water repairs bid. The Commissioners signed the finalized contract which had been previously signed by Chris Dellinger of Hood's Plumbing & Heating. ***Bob Long will take one copy of the contract to Chris Dellinger and Kristi Garofalo will file the other in District records.***

Maintenance/Water Update: The Commissioners reviewed the monthly report from Don Drew, District Project Manager. Maintenance highlights included: supplies for winter/spring projects have been ordered including pool cabana decking, grids and ceiling tile for the Lodge basement, and an ice rink liner; creating access to water for extinguishing of permitted fires at the Lodge and a handout to explain the procedure to renters. Water Department highlights included: water system is around 20,000 gpd; repaired a leak in a 6 inch water main on Wildcat Drive; 3 out of 4 new meters and readers have been installed for SCADA and all wiring is in place and ready to connect and calibrate the system; pumping at the MtBE test site went well and tests show containment levels to be below detection, but more tests need to be done; getting quotes for a possible generator grant for the pumphouse; working with NH DES Dam Safety to get Lower Dam Emergency Spillway direction and specs.

Water Committee Update: Ken King said he had nothing further to report.

Planning Board Update: Robert Roudebush reported it was a slow time for permits, but the Board was busy with the zoning ordinance revision project. There will be a special meeting/work session on Dec. 11

to review and discuss the recent legal opinion from the District's attorney and a second public hearing will be held on Dec. 20 as part of the regular Planning Board meeting.

Forestry Update: NONE

Recreation Update: Mary Houde said she spoke to Sherri Sargent of Haverhill Recreation regarding WinterFest plans and has an idea of what is needed from the District but is having trouble finding volunteers to work the event. After discussion about the popularity of WinterFest, the Commissioners agreed ***Mary Houde will write a note about the need for volunteers to be included in the DMAIL to encourage participation.***

Monteau Rope Tow Committee: Bob Long reported he spoke to Francine Bowman who said the Committee has put the project on hold as everyone is busy with the holidays. After discussion, the Commissioners agreed ***Mike Roberts will contact co-chair Francine Bowman to see what plans the Committee has for their next steps.***

Action Items Review:

Bob Long: *In process: working with Don Drew on summer and winter options for providing water to extinguish permitted fires on Lodge property and Don Drew is working on a handout for renters; also working with Don Drew on pool cabana decking, pool heater and Lodge maintenance projects.*

Mike Roberts: *In process: contacted Finn Finnegan re: Scout troop interest in District projects-will follow up*

Mary Houde: *In process: Reviewed Community Info Guide and Welcome Letter for inconsistencies and/or duplications – waiting on input from Barbara Keating.*

Old Business:

- **Welcome Letter:** Tabled (see above Action Item)

New Business:

- **Parking on MLD Roads:** Bob Long said he received a request from Haverhill Road Agent Stuart McDanolds asking the District to take an active role in keeping residents and guests from parking on Mountain Lakes roads and in the first 10 feet of driveways (that distance is for access to the property, not parking, as noted on Haverhill driveway permits). The Commissioners noted a request for proper parking was included in a recent DMAIL (District-wide email) and could be repeated if needed. After discussion, the Commissioners agreed the District had no authority to enforce parking issues and suggested Stuart McDanolds could work with the Haverhill Police Department to develop an enforcement plan. ***Bob Long will talk to Stuart McDanolds about the issue.***
- **Correspondence – Bath Public Hearing re: Proposed Cell Phone Tower on Goose Lane:** The Commissioners discussed a notice received from the Town of Bath regarding a public hearing to be held on Tuesday, Dec. 18 at 6:00 PM in the Bath Town Hall meeting room to receive public input on a request for variance for a proposed telecommunications facility at 172 Goose Lane. The Commissioners agreed ***Kristi Garofalo will put information about the hearing in the next DMAIL.***

Bob Long moved to adjourn; Mike Roberts seconded, and motion passed. The meeting adjourned at 6:43 pm.

Respectfully submitted,
Kristi Garofalo