

**MOUNTAIN LAKES DISTRICT  
COMMISSIONERS MEETING  
June 11, 2018  
\*UNAPPROVED\***

**Call to Order:** Bob Long called the meeting to order at 6:00 pm

Bob Long reported he and Mike Roberts met in a special meeting on June 7. At that meeting, they officially accepted Laraine King's written resignation and appointed Mary Houde to serve as District commissioner until the 2019 annual meeting. Bob Long expressed his thanks for Laraine King's work as commissioner and told her all her efforts were truly appreciated. Mike Roberts agreed. Bob Long then welcomed new commissioner Mary Houde and said they were very much looking forward to working with her. Mike Roberts agreed and welcomed Mary Houde to the Board.

**Roll Call:** Commissioners Bob Long, Mary Houde and Mike Roberts were present.

**Residents in Attendance:** Robert Roudebush, Ken King, Laraine King, David Martella, and Antonio Houde.

**Approval of Minutes:**

- **May 14, 2018 Meeting:** Mike Roberts moved to approve; Bob Long seconded, motion passed.
- **June 7, 2018 Meeting:** Mike Roberts moved to approve; Bob Long seconded, motion passed.

**District Business:**

- **Manifests:** Mike Roberts moved to approve District manifests from May 15 to June 11, 2018. Bob Long seconded, motion passed.
- **Financial Reports:** The Commissioners reviewed financial reports for the month ending May 31, 2018.
- **Water Bill Report:** The Commissioners reviewed Administrative Assistant Kristi Garofalo's report showing \$130,674.31 in water payments received since April 1 and outstanding bills at \$76,222.22. Bob Long moved to file a lien on one property with a delinquent balance; Mike Roberts seconded and the motion passed. The commissioners discussed news that Woodsville Water & Light is raising the price of water the District purchases by 10% (from \$6.07/1,000 gallons to \$6.68/1,000 gallons) effective this month. Bob Long asked ***Kristi Garofalo to include news of the increase in the next DMAIL and note it won't affect District water bills this year.***
- **Audit Engagement Letter:** The Commissioners reviewed the engagement letter from District auditors Vachon & Clukay and Bob Long and Kristi Garofalo signed the letter as District representatives.
- **FEMA Claim/DRA Request Update:** Kristi Garofalo shared the official award letter recently received for the FEMA claim which states the District will receive \$10,400.47 for the July 2017 rainstorm/flooding event.
- **District Alcohol Policy:** The Commissioners discussed and agreed on changes needed to the Alcohol Policy after the recent rule change regarding alcohol on the beach. ***Kristi Garofalo will create a new draft of the policy with the agreed changes for the Commissioners to review at their next meeting.***

**Maintenance/Water Update:** The Commissioners reviewed the monthly report from Don Drew, District Project Manager. Maintenance highlights included: the main raft and both docks are out; all four beach areas have been tilled; a couple of options for repairs to basketball and tennis courts have been obtained; the pool pump needed some repair, but will be ready for opening day. Water Department highlights included: water system is running at 25,000 gpd; SCADA system will be installed the middle of June; working with Nobis Engineering on new monitoring well at MtBE site; working on plan to install two new meters near the chambers for help in leak detection; received quotes on generator for pump house and gathering info to apply for grant for the generator purchase and installation.

**Water Committee Update:** Ken King said Nobis Engineering is working with the District on possible grant funding to enable the MtBE monitoring well to become a new District water source.

**Planning Board Update:** Mike Roberts reported the Board considered permit applications and a seasonal dock application which was sent on to the Zoning Board of Adjustment. The Board also met with consultant Tara Bamford on the MLD zoning ordinance revision project and discussed several questions she raised. Tara Bamford will use the Board's responses to create a zoning ordinance first draft for further discussion at the June Board meeting.

**Forestry Update: NONE**

**Recreation Update:** Bob Long said Snack Bar attendants and lifeguards are hired; still looking for more lifeguards. Laraine King asked about pickle ball equipment and explained it was included in the approved 2018 Rec budget request. **Bob Long said he will contact Barbara Keating for details about the location and equipment needed.** Laraine King said she checked Rec activity supplies and she will let the Rec Committee know there are no tie-dye supplies leftover. She also said the Pancake Breakfast was well attended and she was told the event broke even financially. Kristi Garofalo said figures for the breakfast have not been provided to the office yet; **Bob Long said he will contact the organizers for an accounting.** Mary Houde agreed to be the ex-officio for the Rec Committee.

**Monteau Rope Tow Committee:** Antonio Houde reported a question was raised about whether ATVs/snowmobiles were allowed at all in the District; the Committee would be interested in allowing a trail on Monteau for snowmobiles in exchange for the snowmobile club grooming the ski hill. Antonio Houde also reported the USDA grant application did not meet this year's deadline, but they will look at it again next year. **Mike Roberts said he will get clarification from the Town of Haverhill about the Town applying for grants for Mountain Lakes.** Antonio Houde asked if the Committee could accept monetary donations at this time. After discussion, it was agreed **Kristi Garofalo will check with the District auditors and the state regarding accepting and using donations.**

**Action Items Review: No Report**

Mike Roberts: reported a date has been set (June 27) to meet with Jason Aube of the NH Wetlands Bureau for the catchment basin project; VLAP is set for, July 2 at 9:30 am; and **Mike Roberts will contact Dick Guy from the Airport Commission about being the MLD representative on the airport beacon committee when it is formed.**

Bob Long: working on Water Dept. job descriptions; working with Don Drew on July storm debrief; signage project is in process; the agreement for the Killer Hill tree project was signed by Commissioners; working with contractor on Lower Lake spillway grass growth; the leaking well on the ski hill was repaired. Bob Long said he researched the distance required by NH statutes for firearm discharge (300 feet from an occupied dwelling) and noted the District cannot enforce the statute. If there is a problem, residents should contact the Haverhill Police Department.

Laraine King: **Mike Roberts will take on Laraine King's action item of contacting "Finn" Finnegan to see if his Scout troop might be interested in trail projects or other activities. Mary Houde will take on Laraine King's action item to develop a community info/welcome letter with resident input and Kristi Garofalo's help.**

**Old Business: NONE**

**New Business:**

- **Correspondence from Newbury Elementary School:** Bob Long said the Newbury Elementary School kindergarten class used the Lodge for activities when their Field Day was rained out. He said the request was made on short notice and the District was happy to help. In response to the use of the Lodge, the kindergarteners made thank-you notes for the District. The Commissioners reviewed them with appreciation and agreed Kristi Garofalo would display them in the front office.

Bob Long moved to adjourn; Mike Roberts seconded. The meeting adjourned at 7:30 pm.

Respectfully submitted,  
Kristi Garofalo