

**MOUNTAIN LAKES DISTRICT  
COMMISSIONERS MEETING  
September 12, 2016  
\*UNAPPROVED\***

**Call to Order:** Robert Roudebush called the meeting to order at 6:03 pm

**Roll Call:** Robert Roudebush and Laraine King present; Bob Long absent and excused.

**In Attendance:** Ken King, Patricia Brady and Dan Brady. Darlene Simboli joined the meeting at 7:00 pm.

**Approval of Minutes:**

- **August 13, 2016 Meeting:** Robert Roudebush moved to approve; Laraine King seconded and motion passed.

**District Business:**

- **Manifests:** Robert Roudebush moved to approve manifests from August 14 to September 12; Laraine King seconded and motion passed.
- **Financial Reports:** The commissioners reviewed the financials and the District Fund Report.
- **Water Bill Report:** The commissioners reviewed a report from Kristi Garofalo, Administrative Assistant, showing \$136,430.87 in water payments received since April 1 with outstanding bills at \$49,996.74. The report showed disconnect proceedings were recommended for four accounts and the commissioners agreed with the recommendation.
- **Primex CAP Resolution/Agreement:** The commissioners discussed a letter from Primex (the District's source for property/liability coverage) offering a cap of 9% on contribution increases in 2018 and 2019. Dan Brady suggested asking Primex whether similar size accounts/communities were getting the same opportunity at the same rate. The commissioners said they felt comfortable with the agreement and resolution, but agreed the question should be asked. ***Kristi Garofalo will contact Carl Weber at Primex for the answer and forward the response to the commissioners and Dan Brady.*** Robert Roudebush moved to make the "Resolution to enter Primex Property and Liability Contribution Assurance Program (CAP)" with the wording as noted in the Primex letter. Laraine King seconded and the motion passed. The commissioners agreed that Laraine King would be the authorized signer for the documents ***and Kristi Garofalo email the agreement to Primex after a response to the above question is received.***

**Maintenance/Water Update:** The commissioners reviewed the monthly report from Don Drew, Water and Maintenance Supervisor. Maintenance highlights included: there is a new canoe/kayak rack on the south beach by the volleyball net; the summer program has ended and items are being scheduled to be closed up for the winter; the pool will be inspected and winterized in the next two weeks; the buoys and yellow raft will be brought in this month; budget season starts soon and suggestions of items/projects to consider are welcome. Water Department highlights included: Water usage is still on the high side; one leak at the valve on Rogers Road was repaired; looking at an area on Swiftwater Road for another; working with Granite State Rural Water and an outside contractor to find other leaks; and asking residents to please check outside faucets and hoses to make sure they are not running.

**Water Committee Update:** Ken King reported water usage is still very high and the search for leaks over 18 miles of pipe continues. The Lower Dam project should be completed this month.

**Planning Board Update:** Robert Roudebush reported four zoning permit applications were approved at the Board's recent meeting and several incidents/permits were completed and dropped from their respective tracking reports. Robert Roudebush said work continues on strengthening communication with the zoning officer and seems to be going well. He reported the Master Plan committee will no longer be meeting on the same evenings as the Planning Board, but will still meet once a month and Tara Bamford from North Country Council will be present at the meetings to facilitate.

**Forestry Update:** The committee did not meet in August.

**Recreation Update:** Laraine King said the summer staff end-of-season reports are done. Activity Director Katie Beckley received very positive reviews from residents, both for her personally and for the program. Katie Beckley will be returning to help with fall/winter special events. She would like to be full-time during the 2017 summer season and has turned in an equipment wish list to help with budget preparation. Head Lifeguard Julia Bowman reported the summer season was successful in that there were no major incidents due to the lifeguard staff being proactive in watching and preventing issues. Julia Bowman and her staff also received very positive reviews from residents; she recommended continuing the weekend late night swims and provided a list of suggested equipment and trainings for 2017.

Laraine King said she received a note from Sherri Sargent of Haverhill Recreation asking if they could use Mountain Lakes' facilities again for the Cold Turkey Plunge on November 20. Laraine King said last year's Plunge was a very good experience and very popular; the participants were very appreciative guests and the event created a lot of good will for Mountain Lakes. Laraine King moved to approve the request for Haverhill Recreation to use Mountain Lakes' facilities on November 20 for the Cold Turkey Plunge; Robert Roudebush seconded and the motion passed.

Dan Brady asked if the Little League field project over by the Lodge was being overseen by the Recreation Committee or if the District was otherwise being kept aware of proposed plans with details of what will be done. Laraine King said the Rec Committee wasn't involved in the project, but some committee members were. Kristi Garofalo said there has been discussion that zoning permits were needed for the dugouts and she thought Dave Long was working on that. **Robert Roudebush will follow up with Dave Long on the Little League project.** Dan Brady also asked if the commissioners would be interested in stocking the lake with fish. After discussion, it was decided **Kristi Garofalo will gather information about when the lake was last stocked and who did it for the next meeting.**

**Action Items Review:** No report this month.

#### **New Business:**

- **No Smoking Policy:** Laraine King reported a complaint about cigar smoking on the south/upper beach. She said the previously approved smoking policy was that the upper beach was okay for smoking, but it was not allowed at the lower beach or pool area. After discussion about whether the summer staff was clear about the current limits, it was decided to make extra effort to make sure they are aware next season.
- **Basketball Court Usage:** Robert Roudebush reported a complaint about basketball court use after 10:00pm accompanied by loud music and drinking. Robert Roudebush suggested starting with a sign clearly stating closing time, no loud music and no alcohol; Laraine King suggested letting the Haverhill Police Department know about the court rules and also placing a trash can in the basketball court enclosure to help keep the area clean.
- **Raft/Diving Board:** Darlene Simboli asked if the replacement lower lake raft would have a diving board. Laraine King said Don Drew is looking at a new one, but most rafts don't have diving boards because of insurance liability. The commissioners agreed to wait for the information from Don Drew to decide whether to have a diving board on the new raft.
- **Remote Meeting Access:** Kristi Garofalo reported receiving recent emails asking for a way to participate in commissioners meetings from remote locations. The commissioners agreed to table the issue until the next meeting.

#### **Old Business:**

- **Lodge Guidelines:** Robert Roudebush reported the Lodge was recently rented to a District resident whose guests violated several rules during the event and the entire deposit amount was retained. He said the

commissioners are looking at possible changes to the Lodge Guidelines and proposed a posting board at the Lodge for the following documents: fire permit, insurance certificate, rental agreement along with notices such as the alcohol policy, Lodge Guidelines, and trash disposal/fire extinguishing information. He suggested that someone stop by each event to check all of the above to let renters know the District's expectations and that the rules would be enforced. Robert Roudebush volunteered to start such a follow-up program and possibly form a committee of volunteers to monitor rentals. Laraine King suggested insurance certificates be required for every rental since truthful disclosure of alcohol consumption may not happen in all cases; Robert Roudebush gave a handout with suggested changes to the Lodge Guidelines for consideration. Patricia Brady suggested off duty police officers could be hired to patrol Lodge rental events; **Robert Roudebush will check with the Haverhill Police Department.**

Laraine King moved to enter non-public session according to RSA 91-A:3, II(c). Robert Roudebush seconded and the motion passed. The commissioners entered non-public session at 7:40 pm.

Robert Roudebush moved to leave non-public session; Laraine King seconded and motion passed. The commissioners returned to public session at 7:52 pm. Robert Roudebush moved to seal the minutes of the non-public session. Laraine King seconded, the motion passed and minutes were sealed.

Robert Roudebush moved to adjourn and Laraine King seconded. Meeting was adjourned at 7:53 pm.

Respectfully submitted,  
Kristi Garofalo