

**MOUNTAIN LAKES DISTRICT  
COMMISSIONERS MEETING**

**April 11, 2016**

**\*APPROVED\***

**Call to Order:** Bob Long called the meeting to order at 6:01 pm.

**Roll Call:** Bob Long, Robert Roudebush and Laraine King

**In Attendance:** Ken King

**Approval of Minutes:**

- **Feb. 8 Budget Hearing:** Bob Long moved to approve; Robert Roudebush seconded. Motion passed.
- **Mar. 12 Annual Meeting:** Bob Long moved to approve with amendments (see attached). Robert Roudebush seconded and motion passed.
- **Mar. 14 Commissioners Meeting:** Bob Long moved to approve with amendments (see attached). Robert Roudebush seconded and motion passed.

**District Business:**

- **Manifests:** Robert Roudebush moved to approve manifests from Mar. 15 to Apr. 11; Laraine King seconded and motion passed.
- **Financial Reports:** The commissioners reviewed the financials and the District Fund Report.
- **Water Bill Report:** The commissioners reviewed a report from Kristi Garofalo, Administrative Assistant, showing a total of \$12,143.96 in water payments received since Apr. 1 with outstanding bills over \$177,073.82.
- **Property/Liability Insurance Coverage:** The District's current carrier will discontinue coverage at the end of June. Primex currently covers the District for Workmen's Comp and Unemployment insurance and came in as the lowest quote for property/liability. Bob Long moved to accept Primex's proposal for property and liability coverage; Robert Roudebush seconded and the motion passed. Kristi Garofalo reported Rick Alpers of Primex offered to attend a commissioners meeting to answer questions about the new program. The commissioners agreed ***Kristi Garofalo will ask Rick Alpers to attend the May 9 commissioners meeting.***

**Maintenance/Water Update:** The commissioners reviewed the monthly report from Don Drew, Water and Maintenance Supervisor. Maintenance highlights included: replacing ceiling tile and light panels, painting, and cleaning in the Snack Bar area; cleaning up branches and stumps in the lake; working on quotes for various projects for this year; getting permits and scheduling contractors for new sand for beaches; working with Robert Roudebush on new planter boxes. Water Department highlights included: water usage is around 45 to 50,000 gpd; still looking for leak in the Rogers Road area; looking into new leak detection equipment prices/benefits; working with engineers and construction company to keep Lower Dam project moving forward; lower lake is all but full, but monitoring will continue for months.

**Water Committee Update:** Bob Long reported nothing was found in the recent search for a leak on Rogers Road, but they will keep looking. Ken King said the Water Committee is looking at a long-term plan for line replacement in trouble areas. Bob Long said they are also looking at purchasing a correlator and sharing the cost with other local departments.

**Planning Board Update:** Robert Roudebush complimented Board chair Don Dubrule for running an informative meeting, and reported Don Dubrule was re-elected as Board chair and Mike Bonanno as vice-chair. Robert Roudebush also said the Board decided to send out two cease and desist orders. The commissioners reviewed the contract from North Country Council to facilitate the MLD Master Plan update; Bob Long moved to sign the contract; Robert Roudebush seconded and the motion passed.

**Forestry Update:** Bob Long reported the Forestry Committee did not meet last month and the Haverhill select board is doing a title search to settle lot ownership questions.

**Recreation Update:** Laraine King reported the Rec Committee did not meet last month. She said the Snack Bar will be open Memorial Day weekend for snacks, boat rentals, and restrooms to see how that works and Opening Day has been set for June 18. Ads for summer director and lifeguards will run this month; the commissioners agreed **Kristi Garofalo will include the note MLD “offers competitive pay rates” in the ads.**

#### **Action Items Review:**

Laraine King: checked with Haverhill PD-there is no noise ordinance; still working on trash disposal for Lodge rentals and will check with Don Drew; will get with Kristi Garofalo to make changes to existing rental rules, then send to other commissioners for review; working on parking passes with rules on back, and on opening Snack Bar on a limited basis on Memorial Day Weekend; she said she felt a Snack Bar sign wasn't needed; other commissioners agreed.

Robert Roudebush: worked with Don Drew on Lodge flooring project and presented options – commissioners agreed to go with hardwood floors for the entire upstairs except the kitchen, including the O'Brien Room; Don Drew and Maintenance Assistant Eli Russ will remove the old carpet and dance floor. Working on pest control for the Lodge and the office – Orkin's quote was \$600 for the first treatment and \$200 bi-monthly; the commissioners agreed **Robert Roudebush will get more pest control quotes.** Restroom remodel project includes updating plumbing, moving heaters and creating ADA compliant stalls – one estimate showed project cost at roughly \$3,000; the commissioners agreed **Robert Roudebush will get final numbers from the first vendor and also get two more quotes.**

#### **Old Business:**

- **Lodge Maintenance Building:** Bob Long reported burning the old maintenance shed near the Lodge as a fire department training exercise couldn't be done because chemicals could potentially get into Waterman's Brook. Bob Long shared quotes to demolish the building; Robbins Affordable Maintenance was about \$8,800 and Horne Excavating was \$6,500. The commissioners agreed the funds would come from the Facility Maintenance, Improvement and Equipment Capital Reserve Fund. After discussion, Bob Long moved to sign a contract with Horne Excavating to demolish the maintenance building; Robert Roudebush seconded and the motion passed.

#### **New Business:**

- **Education Opportunities:** Laraine King and Robert Roudebush will make efforts to attend the NHMA Local Officials workshop; Bob Long and Laraine King plan to register for the Primex Conference.
- **Appointment of Alternate ZBA members:**
  - Bob Long moved to appoint Chris Roberts as an alternate member of the ZBA for a term of three years; Robert Roudebush seconded and motion passed.
  - Bob Long moved to appoint Marcia Selent as an alternate member of the ZBA for a term of three years; Laraine King seconded and motion passed.
- **Appointment of Alternate Planning Board members:**
  - Bob Long moved to re-appoint Dan Brady as an alternate member of the Planning Board for a term of three years; Laraine King seconded and motion passed.
  - Bob Long moved to re-appoint David Martella as an alternate member of the Planning Board for a term of three years; Robert Roudebush seconded and motion passed.
- **Prouty Water Stop:** Kristi Garofalo passed along Mike Bonanno's suggestion that MLD provide water to Prouty cyclists who take the optional route along French Pond Road. The commissioners agreed Mike Bonanno was welcome to coordinate efforts to provide a water stop for Prouty participants.

Bob Long moved to adjourn and Robert Roudebush seconded. Meeting was adjourned at 7:52 pm.

Respectfully submitted,  
Kristi Garofalo