

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
July 18, 2015
*UNAPPROVED***

Call to Order: Chris Demers called the meeting to order at 9:30 am.

Roll Call: Chris Demers, Bob Long and Jessica Brusseau

In Attendance: Ken King, Laraine King, Dan Brady, David Martella, Randy Berenson, Grete D'Hondt, Fred Garofalo, Charlotte Clark, Bill Clark, Barbara Keating and Don Keating

Approval of Minutes:

Commissioner Meeting June 13: Bob Long asked for a correction to the Forestry Committee portion of the minutes – the phrase “Bob Long said a special committee will decide” should be changed to “Bob Long said a special committee will make recommendations to be presented to the commissioners”. Chris Demers moved to approve the minutes with the change; Bob Long seconded. Motion passed.

Public Hearing Lower Dam Project June 13: Chris Demers moved to approve; Jessica Brusseau seconded and motion passed.

Budget Hearing June 27: Chris Demers moved to approve; Bob Long seconded and motion passed.

Bond Hearing June 27: Chris Demers moved to approve; Bob Long seconded and motion passed.

District Business:

Manifests: Chris Demers moved to approve manifests from June 7, 2015 to July 6, 2015. Jessica Brusseau seconded; motion passed.

Financials: Financial reports for the period ending June 30, 2015 were reviewed and approved. Randy Berenson asked that notations be added to the website calendar showing Lodge use by rentals, non-profit and staff. After discussion, the commissioners agreed paying rentals will be noted as “Lodge Rented”; use by non-profit groups will be noted as “Lodge In Use”; and meetings or other staff use will be noted as “Staff Use”. *Kristi Garofalo will make the changes on the calendar.*

Maintenance/Water Update: The commissioners reviewed the monthly report from Don Drew, Water and Maintenance Supervisor. Maintenance highlights included: pool is running smoothly, docks and rafts are in place, diving raft and lifeguard chair were recently moved to the South Beach, staff is cleaning and monitoring the grounds daily to remove goose droppings and residents are also helping, Killer Hill has been graded and material added to direct water runoff, horseshoe pits are being built and the swing set will be installed soon. Water Department highlights included: water system running well at around 30,000 gpd, Woodsville Water & Light is ready to provide a majority of the District’s water during the Lower Dam Project, and scheduled water repairs and maintenance will start very soon. Don Drew’s report had a reminder about the Special District meeting on Tuesday, July 28 and warned residents to be careful walking the shoreline during the Lower Dam Project.

Laraine King asked that when lifeguards go off duty they make an announcement to those present; *Jessica Brusseau will talk to the head lifeguard and ask her to remind lifeguards of this duty.* Randy Berenson suggested using “Work Orders” for maintenance projects suggested by residents. After discussion, the commissioners agreed the current system of contacting the office by email or phone with suggestions which are turned into action items works well and no changes need to be made. Randy Berenson asked about the future use of the maintenance shed near the Lodge; *Bob Long will talk with Don Drew about future plans for the structure.*

Water Committee Update: Ken King said they are planning to draw the lake down about 18 feet for the Lower Dam Project; Don Drew checks the water level and communicates with the engineering firm daily. The committee is waiting for a revised project cost due to a recent change order (the state required a wrap system to protect against ice and the concrete riser specs changed from 8 to 18 inches wide). Bob Long said he is working with DuBois & King on the cost changes and construction on the project should start in August. Bob Long said a future project will be repairs to the Upper Dam; that dam will be inspected while the lake is down. Bob Long also reminded everyone of the Special District Meeting on Tuesday, July 28 at 6:00pm at the Lodge regarding the

financing for the Lower Dam Project. Ken King said the Committee is still looking for other water sources and source development could be another future project. Currently, one site was found that produces 30-40 gpm; it is being remediated for presence of MtBEs and that project is on hold during the Lower Dam Project.

Planning Board Update: Bob Long reported he attended the last Planning Board/Master Plan meeting. He told the Master Plan Committee that District committees usually have their own secretary assigned to take minutes and asked the Committee to appoint someone instead of Kristi Garofalo. The Committee members responded that updating the Master Plan is a huge task with very few people to do it and suggested the possibility of outsourcing the project. Bob Long said he contacted one possibility by email and Fred Garofalo suggested North Country Council; ***Bob Long will follow up with both possibilities and research others.***

Forestry Update: Bob Long reported logging has begun with 24 loads taken out so far, including six containing wood chips. He said the income is \$7,200 to date and they have a meeting with forester Harry Burgess on July 20 to set up a schedule where the revenue will be reconciled monthly. Bob Long said the 175-acre parcel is being select cut, not clear cut; it contains lots of good wood and the process is going well.

Recreation Update: Jessica Brusseau said the campfires/s'mores activity is going on every other Friday night on the beach and there will be a Moonlight Kayak Ride on July 31 in partnership with Haverhill Recreation where participants can build and launch floating lanterns before the kayak event. She said there will be another Fishing Derby on Saturday, Aug. 1 from 10-4, a Luau on the beach on August 22, and the annual Block Party on the beach on September 5 from 4-8 with the annual fireworks display following after dark.

Randy Berenson recommended installing a "Snack Bar" sign. Laraine King suggested having someone man the Snack Bar from Memorial Day to Opening Day on weekends so visitors could rent boats, use rest rooms, etc. ***Jessica Brusseau will look into both suggestions.***

Action Items Review:

Chris Demers: Talked to owner of the property with slash pile and left a message with Don Hammond; set up contact between land donor and abutters to facilitate transfer; will go to Planning Board for feedback about how to notify residents of zoning changes.

Bob Long: Talked to Don Drew re: black ring on pool sides is due to oils and lotions on swimmers, maintenance crew will continue scrubbing off as needed; will talk to Stuart McDanolds re: 15 mph sign on Monadnock Drive and other signs for beach and causeway.

Jessica Brusseau: contacted the local NH Fish & Game officer and asked for increased patrols

Old Business: None

New Business:

- **Lodge Revenue:** A proposed plan to increase Lodge revenue was discussed along with suggestions by those present that included increasing rates for winter rentals, including trash removal in the rental fee, charging a cleaning fee, and opening rentals to non-residents. Bob Long made a motion to send the proposed plan out in a District-wide email for input and opinions. Chris Demers seconded and motion passed. ***Kristi Garofalo will put the topic on next month's agenda for further discussion.***
- **Beach Smoking Policy:** Due to the Lower Dam Project and the change of the lifeguard station to the south beach, discussion was held about changing the beach designated smoking area. Bob Long made a motion that no smoking be allowed on the south beach, and that smoking would be allowed on the north side of the parking lot on the grass between the spillway and Killer Hill. Chris Demers seconded and the motion passed.
- **Bench on Killer Hill:** Charlotte Clark reported there is trash accumulating around the bench on Killer Hill. ***Jessica Brusseau will talk to Don Drew and other staff about keeping the area clean.***

Chris Demers moved to adjourn and Bob Long seconded. Meeting was adjourned at 11:39 am.

Respectfully submitted,
Kristi Garofalo