

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
January 12, 2015
*UNAPPROVED***

Call to Order: Chris Demers called the meeting to order at 6:00 pm.

Roll Call: Bob Long, Chris Demers, Jessica Brusseau

In Attendance: Dan Brady, Dottie Long, Fred Garofalo and Amy Baker, District Accountant.

Approval of Minutes:

December 8 meeting: Chris Demers moved to approve; Jessica Brusseau seconded. Motion passed.

District Business:

Manifests: Chris Demers moved to approve the manifests for December 9, 2014 to January 12, 2015, 2014. Bob Long seconded and motion passed.

Financials: Financial reports for Water Department and District accounts for the period ending December 31, 2014 were reviewed and approved.

Water Bill Report: The commissioners reviewed a report from Kristi Garofalo, Administrative Assistant, showing outstanding water bills totaling just over \$24,000.

Presentation of Proposed 2015 Budgets by Amy Baker:

Lodge Budget: Jessica Brusseau made a motion to approve the budget as presented. Chris Demers seconded and motion passed.

Recreation Budget: Chris Demers made a motion to approve the budget as presented. Bob Long seconded and motion passed.

General Operating Budget: Chris Demers made a motion to approve the budget as presented. Bob Long seconded and motion passed.

Warrant Articles: Nine warrant articles were reviewed. The ninth article concerned the revenue anticipated from the forestry harvesting program. Kristi Garofalo reported the initial DRA feedback requires a set dollar amount be used in the warrant article. After discussion about how to word the article to meet DRA approval, Chris Demers made a motion to approve articles 1 through 8 as written and article 9 to be re-addressed with the DRA. Bob Long seconded and the motion was approved. *Kristi Garofalo will contact the DRA for clarification.*

Water Department Budget: Discussion was held about the titles for some line items being confusing. The suggestion was made to make the following changes for clarity:

2-5094: "Water Consumption" change to "WWL Water Purchases"

2-4019: "Water Rental – District" change to "Water Revenue – District"

2-4019B: "Water Rental – Bath" change to "Water Revenue – Bath"

Chris Demers made a motion to approve the budget with the changes to line titles. Bob Long seconded and motion was approved. *Kristi Garofalo will make the line title changes.*

Lodge Rental Policy & Projects: The commissioners reviewed a proposed plan for increasing Lodge rental revenue and other revenue sources for the building. They agreed to review the plan and discuss it at their next meeting; they will also consider forming an ad hoc committee to develop a master plan for utilizing the Lodge including renovations needed. *Kristi Garofalo will check the District covenants and easements to see if Lodge rentals to non-District residents are allowed.*

Maintenance/Water Update: The commissioners reviewed the monthly report from Don Drew, Water and Maintenance Supervisor. Maintenance highlights included: new counter tops, faucets and drains were installed in the Lodge restrooms; new picnic tables for summer beach use have been received; the ice skating rink and sledding hill are both ready for use; the Lodge attendant will be on duty during weekends and holidays; cleanup and organization is an ongoing project in the office basement. Water department highlights included: the water system is running well and usage is between 20,000 and 25,000 gpd; there have been two alarm calls with no problems found; a 4-inch water main break on Lakeside Drive was repaired in about 5 hours; the water source development project is going slow with not much to report right now – Nobis Engineering is working on the District’s behalf with the NH DES to resolve water quality issues on two sites.

Water Committee Update: Bob Long said one of the two test well sites could produce 35-40 gallons per minute, but there are contaminants in the water and the committee is looking at options for clean-up. Another site also has contaminant problems and the state is looking at clean up on that site at no cost to the District. Bob Long said the last two test wells yielded no results; more tests are planned this spring.

Planning Board Update: Chris Demers reported no new zoning incidents and no problems with the permits currently being tracked. He also reported the Planning Board will begin work on updating the master plan at their next meeting.

Forestry Update: Bob Long said a request for bids has gone out to loggers and the bids are to be returned by Jan. 23. The Forestry Committee will meet that night to review the bids and award the contract. The trees to be cut have been marked and forester Harry Burgess will survey the site with loggers this week to help them put together their bids.

Recreation Update: Jessica Brusseau reported the Recreation Committee didn’t meet in December and the January meeting will be Jan. 25. The next event is Winterfest which will be held the weekend of Feb. 21 or 28; the committee will make the final decision on the date at the January meeting. The Recreation Committee also approved the purchase of two tandem kayaks and one new sit-up-on kayak; they will be available for rental this summer.

Action Items Review:

Bob Long: Documentation from Harry Burgess is complete.

Jessica Brusseau: Spoke with road agent Stuart McDanolds about putting more sand near new stop sign on Lakeside Drive.

Chris Demers: Discussed master plan update with Planning Board; spoke to town manager Glenn English about town road ownership and was told the town had no records. Discussion was held about which roads are town-maintained; ***Bob Long will send out an email asking residents for names of roads not being maintained by the town.***

Old Business: None

New Business: None

Chris Demers moved to adjourn and Jessica Brusseau seconded. Meeting was adjourned at 7:55 pm.

Respectfully submitted,
Kristi Garofalo