

Recreation Committee
Meeting to Discuss Lodge Regulations
July 24, 2011

Attendees: Laraine King, Ken King, Randy Berenson, Cindy Berenson, Grete D'Hondt, Heather Long, Dave Long, Barbara Keating, Don Keating, Cindy Williams, Mike Bielarski, and Beverly Jacobs as ex-officio Commissioner.

Lodge Rules and Regulations: The purpose of this meeting was to discuss future changes to the Lodge rules and regulations. A discussion was held regarding rental ability, renter presence, application, fees, clean-up, rental periods, posting emergency contacts and check-out procedures, unpaid use, and documenting misuse of the Lodge. Attached is a list of recommended changes that have been proposed by the recreation committee.

Next Meeting: August 6, 10am at the Community Center

Respectfully Submitted
Heather Long, Secretary

Lodge Rules and Regulations: Recommended changes.

July 24, 2011

In response to a request made by the Commissioners in December of 2010, the Recreation Committee recommends that the following changes be made to the Lodge rules and regulations.

Rental Ability: Any property owner or *full time renter* has the ability to rent the Lodge.

Hours: Music must be turned off and noise reduced at midnight. The Lodge will close at 2am.

Rental Periods: The Lodge may be rented for a 24 hour period, from 10am on the day of the event to 10am the following day. This allows for set-up and clean-up.

Renter Presence: The individual who has rented the Lodge must be present throughout the entire event.

Application: A signed contract is required and must be with the Renter on the Lodge premises for the entire event.

Emergency Contacts: A list of emergency contacts will be posted at the Lodge and will be included with the rental contract.

Check-out procedure: A list with the check-out procedure (close windows, turn off heat, turn off fans, etc...) will be posted at the Lodge and included with the rental contract.

Fees Deposited: Rental fee and security will be deposited at least 2 weeks prior to the event in order to avoid stopped payments and bounced checks. Reservations less than two weeks prior must be paid in cash.

Rental Fee and Damage Deposit: The security deposit should be raised to \$150 so that it is enough to actually cover cleaning and damage fees. We should consider raising the rental fee at the next budget hearing.

Signs/Decorations: All signs and decorations must be removed by the renter, including signs and balloons along the roads.

Cleaning Fee: The Lodge will be cleaned on a quarterly basis by a professional cleaner.

Unpaid Use: Commissioners and Mountain Lakes employees may have free use of the Lodge up to three times per year.

Misuse: Records will be kept to document misuse and damage to avoid future rentals.