

Mountain Lakes Recreation Committee
Minutes of Meeting
June 25, 2011

Attendees: Jessica Brusseau, Cindy Berenson, Randy Berenson, Ken King, Heather Long, Grete D'Hondt, Don Keating, Barbara Keating, Laraine King and Beverly Jacobs as Commissioners' Liason

Follow up on Action Items:

- 1) MLD Signage. Bev is to forward final information for the supervised age requirements for the beach and pool.
- 2) Lodge Hot Chocolate Program & Number of Visitors – Bev reported that numbers were not kept last winter. This process is to be refined for next year so that we have statistics regarding use and monies spent. It was also noted that the position of Lodge Attendant should be advertised for next winter.

Summer Program – Kyla Joslin

- 1) Kyla review the planned activities for the July 4th weekend. These were noted in her recent Newsletter. There will be a second Newsletter going out for the remaining season. Copies of the schedule will be available at the Snack Bar for visitors, and those who are not on the District email distribution list.
- 2) An update on the Orientation for lifeguards and snack bar staff was given. All lifeguards are up-to-date with CPR certifications.
- 3) First aid kits were examined and new supplies added. A new back-board was ordered and will be in next week. This purchase was approved by the Commissioners and will be charged to the Equipment budget line.
- 4) An Emergency Action Plan has been developed and posted.
- 5) A Communications Book and Incident Report Log are in place

Snack Bar

- 1) The Snack Bar has been thoroughly cleaned and painted. A team of volunteers did the initial cleaning, and Kyla did a final bleaching before painting the area.
- 2) Kyla, Karen Rajsteter, and Laraine went shopping for supplies and food to stock the Snack Bar. This initial purchase will take care of the first few weeks of the season. We will monitor sales and decide when supplies need to be replenished.
- 3) It was noted that the menu at the Snack Bar has been changed to include several healthy choices for lunch and/or snacks. Juices and fruit cups, along with frozen yogurt, will be available for sale. Luncheon packages will also be offered consisting of a sandwich, drink choice, and fruit cup or chips.
- 4) Snack Bar Employees will maintain a listing of all sales and monies received related to food and t-shirt sales along with boat rentals.

Recreation Committee Equipment

- 1) The hot dog machine has been replaced. The old machine was damaged beyond repair by lack of cleaning after the Winterfest. It was felt that a new machine was necessary for health/safety issues.
- 2) The popcorn machine was thoroughly cleaned but we may need to add a replacement to next year's budget.

Mountain Lakes T-shirts

- 1) Laraine ordered an assortment of T-shirts with the Mtn. Lakes logo in a variety of sizes for children and adults. They will be sold at cost, as this is considered a service to the community and not a fund-raiser.

Keys

- 1) Laraine had a dozen keys made for the tennis court. These are available for purchase at the Snack Bar.

Lodge regulations discussion

- 1) A lengthy discussion was held about the Rules and Regulations for use of the Lodge.
- 2) It was requested that the Committee obtain statistics from the District Office regarding the income from rentals, and also the usage of District personnel and other free use of the facility.
- 3) There will be a follow-up meeting on Sunday, July 10th at 10:00 AM to finalize the report to be presented to the Commissioners for their meeting on July 16th.

Rotation of Officers

- 1) It was agreed that Laraine King would move from her position as Secretary and replace Karen Rajsteter as co-Chair with Barbara Keating.
- 2) Heather Long will become Secretary of the Committee.

Respectfully submitted,
Laraine King, Secretary