

**MOUNTAIN LAKES DISTRICT  
PLANNING BOARD MEETING  
November 15, 2018  
\*UNAPPROVED\***

**Call to Order:** Chair Mark Johanson called the meeting to order at 6:00 pm.

**Roll Call:** Mark Johanson, Robert Roudebush, Mike Roberts, Don Dubrule and Walter Hunt were present, and Mark Johanson declared a quorum. Bob Long was present as a guest. Zoning Officer “Finn” Finnegan was not present due to weather/work situations beyond his control.

**Approval of Minutes**

- **October 16, 2018:** Robert Roudebush moved to approve; Don Dubrule seconded, and motion passed.
- **November 7, 2018 Special Meeting/Public Hearing:** Robert Roudebush moved to approve; Walter Hunt seconded, and motion passed.

**Approval of Agenda:** Mark Johanson suggested the agenda be modified to delay discussion of ZO reports and other Board business until later in the meeting due to the absence of ZO Finnegan, and to allow comments from the public to be heard first. The Board agreed unanimously to the change.

**Public Comments:** Bob Long shared his point of view on the Board’s proposed revisions to the zoning ordinance, particularly the front setback distance change to a uniform 20 feet for all lots regardless of whether they are in a Named or Numbered section. After a lengthy discussion, Mark Johanson moved that “the present proposed modifications to the current MLD zoning ordinance regarding front setbacks – relating to Table 303.1 – to read ‘front setbacks will be measured from the centerline of the road 65 feet into the lot in question, both Named and Numbered sections, as long as the property involved is owned by the lot owner of record’.” Walter Hunt seconded, and the motion passed.

**Zoning Permit Applications:**

- **Bower – Dock (Replacement):** Remained tabled

ZO Finnegan was still not present, so the Board took up the following business and discussions without benefit of his input.

**Review of Zoning Permits Report:**

- **Krull – Addition:** The Board agreed they were unaware of any response from the homeowner to the letter recently sent to them regarding a meeting to take final measurements of the project. The Board agreed to grant the homeowner more time to respond and further agreed communication from ZO Finnegan was needed as to the extent and response of his efforts to contact the homeowner.
- **Correnti – Entry Overhang:** The Board reviewed a permit extension request from the homeowner and agreed to grant the extension with the new expiration date of September 21, 2019.
- **Meddaugh – Entryway:** The Board agreed to continue to monitor.
- **Gilbertson – Deck:** Mark Johanson reported his contact with the homeowner indicates the final work will be done in the spring. ***Mark Johanson will check with the Office to see if a permit extension request was filed by the homeowner.***

- **Smith – New Home:** The Board agreed to continue to monitor. Current permit expires in November 2018.
- **Bower – Shed:** No date of when Permit was issued. Need date of initial permit; the Board agreed to continue to monitor.
- **Pugh – Shed:** ZBA granted variance request; the Board agreed to remove the permit from the tracking report.
- **Hunt – Shed:** (Walter Hunt recused himself) The Board agreed to continue to monitor. (Walter Hunt returned to the Board).
- **Johanson – Garage:** (Mark Johanson recused himself) The Board agreed to continue to monitor. (Mark Johanson returned to the Board).
- **Hetherton – Garage:** The Board agreed to continue to monitor.

**Review of Incident Report:**

- **Weeks – Shed:** Mike Roberts noted he did sign the Notice of Violation but was unsure if/when it was sent to the homeowner.
- **FHL – Tree Clearing:** The Board agreed that the required seeding has been done and agreed to remove the incident from the tracking report.
- **Foldeak/Schmead – Yard Debris:** The Board agreed they needed a current report from ZO on condition of the yard and the results of his attempt(s) to contact the homeowners.
- **Jock – Yard/Debris/Trash:** Mark Johanson reported he recently picked up trash from his lot near the Jock property – enough to fill several large trash bags – that appeared to have come from the Jock home based on mail contained within the trash. He said he returned the bags of trash to the Jock residence and has attempted to communicate with the homeowner about the situation. He has also contacted the Haverhill health officer regarding the situation to see what action could be taken at the Town level but has not heard back. ***Mark Johanson will follow up on his inquiry to the health officer.***

**Old Business: NONE**

**New Business: NONE**

**Comments of the Zoning Officer: NONE**

**Comments of Planning Board Members: NONE FURTHER**

**Next Meeting Date and Time:** The Board's next regular meeting date will be Thursday, December 20TH at 6:00 pm at the District Office. A second public hearing on the proposed zoning ordinance revisions will be held on that same date/time.

**Adjournment:** Mark Johanson moved to adjourn; Walter Hunt seconded. The meeting adjourned at 7:41 pm.

Respectfully submitted,  
Robert Roudebush and Kristi Garofalo