

**MOUNTAIN LAKES DISTRICT  
PLANNING BOARD MEETING  
March 15, 2018  
\*UNAPPROVED\***

**Call to Order:** Chairman Robert Roudebush called the meeting to order at 6:02 pm.

**Roll Call:** Robert Roudebush, Mike Roberts and Mark Johanson were present and Robert Roudebush declared a quorum. Also present was Zoning Officer "Finn" Finnegan.

**Approval of Minutes**

- **February 15, 2018:** Mike Roberts moved to approve; Mark Johanson seconded and motion passed.

**Approval of Agenda:** Mike Roberts moved to approve the agenda; Mark Johanson seconded and motion passed.

**Zoning Permit Applications:**

- **Meddaugh – Entry Roof:** The Board reviewed the application file and documents. After a brief discussion, Mark Johanson moved to approve the application. Mike Roberts seconded and the motion passed. ***Kristi Garofalo will forward the permit information to the Town of Haverhill.***

**Review of Zoning Permits Report:**

- **Long – New Home – ZO Report:** House fully enclosed; pending setback measurements. Will continue to monitor.
- **Krull – Addition – ZO Report:** No exterior progress; will continue to monitor.
- **Correnti – Entry Overhang – ZO Report:** No exterior progress; will continue to monitor.
- **Gilbertson – Deck – ZO Report:** No exterior progress; will continue to monitor.
- **Sjolander – Porch Enclosure – ZO Report:** No exterior progress; will continue to monitor.
- **Smith – New Home – ZO Report:** No excavation progress; will continue to monitor.

**Review of Incident Reports:**

- **Weeks – Pawtuckaway Drive – Shed Finish:** ZO Report: No change to structure exterior; will continue to monitor.
- **??? – French Pond Road – Shed:** Finn Finnegan and Kristi Garofalo shared maps and info they gathered to help determine the address for the shed/property in question. After discussion, the Board agreed 1960 French Pond Road was the location for the newly built shed and noted side setbacks would have to be checked carefully as it appears the shed may approach the boundaries. ***Finn Finnegan will make a site visit before the next meeting.***

**Old Business:**

- **Zoning Ordinance Revision:** The Board agreed to table discussion on this topic until more Board members could be present.

**New Business: NONE**

**Comments of the Zoning Officer:** No additional comments.

**Comments of Planning Board Members:** Robert Roudebush shared a letter regarding a septic plan and NH DES permit for a future residence on Lakeside Drive (Map 201, Lot 229). He noted the letter was simply advance notice of the project and the Board may see the zoning application in the near future.

**Comments of the Public:** NONE

**Next Meeting Date and Time:** The next meeting will be Thursday, April 19 at 6:00 pm.

**Adjournment:** Mark Johanson moved to adjourn; Mike Roberts seconded. The meeting adjourned at 6:28 pm.

Respectfully submitted,  
Kristi Garofalo