

MASTER PLAN COMMITTEE MEETING
July 7, 2016
UNAPPROVED

Call to Order: Chairman Don Dubrule called the meeting to order at 7:25 pm.

Roll Call: Don Dubrule, Don Vogt, Mike Bonanno, Robert Roudebush and David Martella were present.

Approval of Minutes – June 9, 2016: Robert Roudebush moved to approve the minutes. David Martella seconded and the motion passed.

Upcoming Master Plan Process and Expectations

- **Survey:** Kristi Garofalo reported that the postcards have been ordered and are expected to ship soon. The Committee agreed that *Kristi Garofalo will send an email to Committee members once the postcards are received to schedule a work session to put together the mailing.* Don Dubrule said Tara Bamford of North Country Council made changes to the introduction letter on the survey to reflect the new due date of August 11 and that preliminary analysis should be available by the August 13 commissioners meeting.
- **August Public Meeting:** The Committee asked *Kristi Garofalo to put a Master Plan presentation on the agenda for the August commissioners meeting.* The Committee agreed the presentation should include the master plan vision and the survey purpose along with preliminary survey results/analysis. The Committee agreed Don Dubrule will introduce Tara Bamford and she will give the presentation. *Don Dubrule will contact Tara Bamford to let her know of the Committee's plans.*
- **Facilitation Update:** The Committee agreed they were all okay with their assignments. *Don Vogt said he would contact Laraine King by email to discuss the Rec Committee's contribution to the Master Plan.*

Robert Roudebush moved to adjourn; Mike Bonanno seconded. The meeting adjourned at 7:44 pm.

Respectfully Submitted,
Kristi Garofalo