

**MOUNTAIN LAKES DISTRICT
PLANNING BOARD MEETING
JULY 16, 2015
*AMENDED and APPROVED***

Call to Order: Chairman Don Dubrule called the meeting to order at 6:09 pm.

Roll Call: Don Dubrule and Dan Brady were present. [*AS AMENDED: Chris Demers was absent and excused; David Martella was authorized to act in place of Laura Sjolander who was also absent. AS AMENDED*] Bob Long and Danielle Krull were present as guests.

Zoning Permit Applications:

- **Krull – Home addition** – The Board reviewed the plot plan and drawings for the proposed addition and interior remodeling. The addition will be a 2-story addition with two large bedrooms; two of the existing bedrooms will be combined into living space and part of the existing deck will become an 8 x 12 foot mudroom. The Board discussed the need for an approved septic plan and agreed that since the number of bedrooms remains constant, a new septic plan was not needed. The Board told Danielle Krull the zoning ordinance requires the mudroom be built on a “continuous concrete foundation” and she agreed to inform her contractor of that requirement. The Board agreed that 1) they needed proof of transfer of ownership of the property to the Krulls and 2) Zoning Officer Stan Borkowski and Don Drew should review and approve the file documentation. The Board also urged Danielle Krull to have her contractor attend the next Board meeting on August 6 to help answer questions; she said she would ask him to attend. *Kristi Garofalo will get a copy of the recorded deed from Grafton County before the next meeting.*

Dan Brady left the meeting at 6:45 pm; a quorum was not present without his vote, but the following items were discussed.

- **Fallon – Deck** – The dimensioned plot plan was not included in the permit application file – *Kristi Garofalo will contact the homeowner to request the missing information.*
- **Prater – Deck** – Jesse Prater recently purchased a home on Lakeside Drive and submitted a permit application to replace the deck that collapsed before he bought the property. The permit application was tabled until a quorum was present for a vote; in the meantime, Zoning Officer Stan Borkowski and Don Drew will review the permit application file.

Approval of Minutes: No quorum present; approval was tabled until the next meeting.

Review of Zoning Permits Report:

- **Sjolander – Addition** – Project is completed; okay to remove from the report.
- **Bessette – Deck** – Project in process – Continue to monitor
- **Weeks – Deck/Ramp** – Project in process - Continue to monitor
- **Dubrule – Covered entrance** – Project in process – Continue to monitor
- **McKean – Shed** – Project in process – Continue to monitor

Review of Incident Reports:

- **White Mountain Ext. – Killer Hill – Horne/Farr:** Bob Long said it was decided at a commissioners meeting that Chris Demers would contact the North Haverhill Fire Department to see about burning the slash pile as a training opportunity.
- **Lakeside Drive –Prater:** See above permit application discussion.
- **Swiftwater Circle – Ciotti:** No change since last meeting – Continue to monitor.
- **Aldrich – Trash –** Letter to owner sent July 7; no response to date.
- **Edwards – Unregistered vehicle –** *Kristi Garofalo will contact the Town of Haverhill for information about whether the Town has ordinances and/or resources to help deal with the unregistered vehicle on the property.*

Old Business:

- **Master Plan:** See Master Plan Committee minutes
- **Zoning/Mapping Standardization:** Tabled
- **Swimming pools:** Tabled
- **Maintenance/Rebuild Requirements – Accessory Definition:** Tabled

New Business:

- **Chairman Absence:** Don Dubrulle said he would not be present for the next meeting on August 6. David Martella will serve as chairman in his absence.
- **Possible Zoning Incident:** Davis Martella reported the house at the corner of Bear Road and French Pond Road looks like it has a new deck on the side and possibly a newly-built overhang. *Kristi Garofalo will ask Stan Borkowski to check the property.*

Don Dubrulle made a motion to adjourn and David Martella seconded. The meeting adjourned at 7:10 pm.

The next Planning Board meeting will be Thursday, August 6 at 6:00 pm at the District Office

Respectfully submitted,
Kristi Garofalo