

**MOUNTAIN LAKES DISTRICT
PLANNING BOARD MEETING
May 7, 2015
*UNAPPROVED***

Call to Order: Chairman Don Dubrule called the meeting to order at 6:05 pm.

Roll Call: Don Dubrule, David Martella and Chris Demers were present. Fred Garofalo was present as a guest.

Approval of Minutes: Don Dubrule moved to approve the minutes, David Martella seconded and the motion passed.

Zoning Permit Applications:

- **Fallon – Shed Relocation** – After document review and discussion, Chris Demers made a motion to approve the permit application, David Martella seconded and the motion passed.
- **Dubrule – Covered Entrance** – Don Dubrule recused himself from voting on the permit application, but a quorum was not present without his vote. The application was tabled until a special meeting on May 14 to consider it.
- **Weeks – Deck** – After document review and discussion, the Board agreed further documentation was needed. Chris Demers made a motion to conditionally approve the permit pending receipt of the additional information, specifically a plot plan with dimensions for setbacks and a completed Construction Questionnaire. David Martella seconded and the motion passed. *Kristi Garofalo will send a letter to the homeowner requesting the additional information.*
- **McKean – Shed** – After document review and discussion, David Martella made a motion to approve the permit application. Chris Demers seconded and the motion passed.

Review of Zoning Permits Report:

- **Sjolander:** The Zoning Compliance Checklist was previously signed by the zoning officer. The Board agreed *Kristi Garofalo will ask Stan Borkowski to check and see if final painting has been done since the weather has warmed up.*
- **Jackson:** The Zoning Compliance Checklist was previously signed by zoning officer. The Board agreed *Kristi Garofalo will ask Stan Borkowski to check if final work is complete since the weather has warmed up.*
- **Davis:** The project is completed and signed off by the ZO. The Board agreed to remove this permit from the report.
- **Bessette:** The project is scheduled to start this month.

Review of Incident Reports:

- **White Mountain Ext. – Killer Hill – Horne/Farr:** Office Report from 3/30/15 – Bob Long reported he spoke to the owners and they plan to burn the slash pile in April. The Board agreed to continue monitoring the property.
- **Lakeside Drive –Prater (formerly Molnar):** The Board again agreed to keep this property on the list for monitoring.

- **Swiftwater Circle – Ciotti:** No change since last meeting – the Board again agreed to continue monitoring the property. *Kristi Garofalo will check with the Town of Haverhill to see if the owners are current with their tax payments.*

Old Business:

- **Master Plan: See Master Plan Committee minutes**
- **Zoning/Mapping Standardization: Tabled**
- **Swimming pools: Tabled**
- **Maintenance/Rebuild Requirements – Accessory Definition: Tabled**

New Business:

- **New members:** The Board discussed a letter received from member Tom Eighmy. He has decided to curtail his involvement with the Planning Board and would like to serve as an alternate member only. The Board agreed Tom Eighmy has been very valuable for many years and will be hard to replace. They agreed to look for one additional full-time member and one more alternate member.

Chris Demers made a motion to adjourn and David Martella seconded. The meeting adjourned at 6:50 pm

The next Planning Board meeting will be Thursday, May 14 at 6:00 pm at the District Office

Respectfully submitted,
Kristi Garofalo