

**MOUNTAIN LAKES DISTRICT
PLANNING BOARD MEETING
January 8, 2015
*UNAPPROVED***

Call to Order: Chairman Don Dubrule called the meeting to order at 5:42 pm.

Roll Call: Don Dubrule, Chris Demers (ex-officio), and Laura Sjolander were present. Bob Long was present as a guest.

Approval of Minutes: Don Dubrule moved to approve the minutes, Chris Demers seconded and motion passed.

Zoning Permit Applications: None

Review of Zoning Permits Report:

- **Sjolander:** The addition is basically complete according to the zoning officer report; although painting remains to be done when weather cooperates. Laura Sjolander said some changes to the existing deck need to be made to accommodate the new addition and she will bring information to the next meeting to modify her permit.
- **Jackson:** The house is essentially complete and the contractor is finishing up according to the zoning officer report.
- **Knapp:** The shed is complete and the zoning officer has signed off on the permit. The Board agreed to remove this permit from the tracking list.

Review of Incident Reports:

- **White Mountain Ext. – Killer Hill – Horne/Farr:** Waiting on good snow cover to burn the slash pile.
- **Lakeside Drive –Prater (formerly Molnar):** The Board agreed to keep this incident on the list for continued monitoring.
- **Swiftwater Circle – Ciotti:** Kristi Garofalo reported the homeowner has not responded to the latest certified letter sent on 11/26/14. After discussion, the Board agreed to try leaving a note on the property's door in case someone visits the property. *Kristi Garofalo will ask Don Drew to post a copy of the most recent letter on the property's door.*
- **Stratford Drive – Davis:** Kristi Garofalo reported a letter was sent to homeowner on 12/31/14 regarding the need for further information in order to move forward on the permit application. The Board agreed to give the homeowners more time to respond to the letter.

Old Business:

- **Zoning/Mapping Standardization:** Don Dubrule said he talked to the Haverhill Town office and was told the official tax map could not be changed to include the Section 5/MontView notations. Chris Demers reported he got the same response when he spoke to Glenn English, Town Manager. After discussion, the Board decided *Don Dubrule will look into having a map made with the needed notations to be used for District office purposes*

only. Chris Demers said he talked to George Morris at the Registry of Deeds and the registry would have no problems with that solution. **Tabled**

- **Swimming pools: Tabled**
- **Maintenance/Rebuild Requirements – Accessory Definition: Tabled**

New Business:

- **Connole Correspondence:** Homeowner Dennis Connole sent an email to the Board through the District office asking for information on building and setbacks and his letter was put on the Board agenda. The office recently received another email saying the first should be disregarded since the homeowner found information on the District website. The Board agreed no action was needed in response to the emails; they also agreed the commissioners could handle any other inquiries from Mr. Connole since they are most familiar with his concerns.
- **Master Plan:** Chris Demers said the Mountain Lakes Master Plan is due for review and he feels it should have a higher priority than the other projects the Board is working on. ***Kristi Garofalo will put master plan review on the next agenda. She will also send out copies of the current master plan with the meeting minutes so Board members can review the master plan before the next meeting.***

Don Dubrule made a motion to adjourn and Chris Demers seconded. The meeting adjourned at 6:20 pm

Note: The next Planning Board Meeting is scheduled for Thursday, February 5 at 5:30 pm.

Respectfully Submitted,
Kristi Garofalo