

**MOUNTAIN LAKES DISTRICT  
PLANNING BOARD  
January 10, 2013**

**Call to Order:** Mike Bonanno called the meeting to order at 6:06 pm.

**Roll Call:** Mike Bonanno, Pauline Bonanno, Christopher Demers, Elizabeth McCall and Don Dubrile. Tom Eighmy was absent and excused.

**Visitors:** Kerry McCall and Bob Long.

**Public Appearances (Previously Scheduled):** None.

**Correspondence/Communication:** None.

**Review of Incident Reports:**

Windsor Lane – Property has been cleaned up, but one large dumpster remains on premises. Chris Demers said his understanding is that once the dumpster is filled it will be removed permanently.

Hilltop at Haverhill Lane – Dirt piles remain and Mike Bonanno suggested the issue falls under “changing the characteristics” of the land and is a violation of the covenants and easements. Mike Bonanno said fines can only be imposed through district or superior courts according to sources he consulted. He made a motion that Kristi Garofalo send a letter requesting owner Bob White’s presence at the February planning board meeting to discuss the issue. Chris Demers seconded the motion. The motion passed unanimously.

White Mountain Drive – A complaint was taken regarding portable car port placed in front yard. After discussion, the committee found the car port did not fit the definition of structure. Pauline suggested revisiting the issue when reviewing ordinances. Mike Bonanno made a motion to take no action at this time, Elizabeth McCall seconded. The motion passed unanimously.

The following will be removed from the incident report:

65 Lakeside Drive – vehicle removed.

175 Westview Drive – vehicle was gone, but is now back and stored in compliance.

229 Lakeside Drive – vehicle stored in compliance.

Lakeside Drive – project is complete.

**Review of Zoning Applications:**

Windsor Lane – Done.

Gateway Drive - Garage – Done.

Johanson – complete and inspected.

Williams – Will start in spring

Perry – Mike Bonanno asked if septic design interfered with wetlands. Bob Long stated septic is in back left hand corner of lot and is a pump up system. He said septic design has been approved by the state so it is not in wetlands area.

Keenan – Done

**Old Business:** None.

**New Business:**

1. Permit expiration – Bob Long asked for clarification on building permit expiration. After discussion committee agreed zoning permit allows up to 12 months to start construction and building permit gives six months to finish so homeowners could have up to eighteen months total without reapplying for permits. If construction is not going to start within the first 12 months, the applicant can apply for a 12-month extension 30 days prior to the end of the initial application period.
2. Ordinance review – Mike Bonanno suggested surveys be required before building permits issued due to irregular lot lines and problems in the past. Christopher Demers said permits can't be issued unless the property pins can be located so surveys may not be needed. Committee to consider at ordinance review.
3. Application changes – Christopher Demers asked if Stan was supposed to be paid extra for new construction because of additional trips and work load. Stan has not been paid extra in the past. Discussion held regarding intention was that \$100 of application fees was for MLD and \$200 for Stan. Pauline Bonanno pointed out the zoning permit application and zoning compliance checklist (ZCC) forms are not clear about the fees. After discussion, Pauline Bonanno made a motion to combine both fees into one with totals as follows: house \$300, house addition \$100, garage \$100, shed, dock, etc. \$20. Elizabeth McCall seconded and motion passed. Elizabeth McCall made a motion that all fees be removed from the ZCC form and moved to the Application for Zoning Permit with appropriate changes made to the MLD website. Pauline Bonanno seconded and motion passed.
4. Checklist – Bob Long suggested a checklist for homeowners building in MLD would be helpful. Pauline said one was already done and committee had also prepared a flow chart to help in the building process.
5. Budget – Bob Long asked if \$500 was enough for the committee's expenses in the coming year. All agreed on the amount.

Mike Bonanno made a motion to adjourn the meeting. Christopher Demers seconded the motion. The motion passed unanimously. The meeting adjourned at 7:26 P.M.

Note: The next Planning Board Meeting is scheduled for February 7, 2013 promptly at 6:00 P.M.

Respectfully Submitted,  
Kristi Garofalo