

**MOUNTAIN LAKES DISTRICT  
PLANNING BOARD  
September 5, 2013  
\*APPROVED\***

**Call to Order:** Chris Demers called the meeting to order at 5:32 pm.

**Roll Call:** Dan Brady, David Martella, Tom Eighmy, Don Dubrule and Chris Demers. Jessica Brusseau arrived shortly after meeting was called to order.

**Visitors:** Bob Long

**Public Appearances (Previously Scheduled):** None

**Approval of Minutes from August 8 Meeting:** Chris Demers made a motion to approve the minutes, David Martella seconded. Motion passed.

**New Zoning Permit Applications:**

- **Fallon – White Mountain Drive** – Deck was completed without permit – Owner submitted permit paperwork after notification from the District. Question was raised at last Planning Board meeting whether permit was needed. After discussion of the “projects requiring a permit” language in the zoning ordinance section 901.1A and 1B, it was decided a permit was needed. Chris Demers made a motion to approve the permit, Jessica Brusseau seconded and motion was approved.
- **Hunt – Swiftwater Circle** – Change to roof structure over home entrance – Discussion regarding the need for a permit was raised at the last board meeting and after revisiting the issue above, it was decided a permit was needed in this case, too. Chris Demers made a motion to approve the permit, Jessica Brusseau seconded and motion was approved.

**Review of Incident Reports:**

- **Fitzpatrick – White Mountain Drive Ext** – Per report from Zoning Officer Stan Borkowski, no further work has been done on brush pile, but property looking better. Tom Eighmy asked if the size of brush piles Mountain Lakes allows could be reduced. In discussion it was mentioned that state forestry has limits on the size of brush piles allowed for fire safety reasons. Jessica Brusseau made a motion to ask Stan Borkowski to contact the Forestry Division to have them inspect and then handle removal of the brush pile. Don Dubrule seconded and motion passed.
- **Forte – Deerfield Drive** – builder clearing lot, large slash pile, no MLD zoning permit on file – Chris Demers made a motion to ask Stan Borkowski to check whether the clearing done so far is in violation of Mountain Lakes clear cutting regulations and if so, to send a cease and desist letter to the builder quoting our zoning ordinance, and to also send a copy to the owner. Tom Eighmy seconded and motion passed.
- **French Pond Road** – camper on property, contractor sign in yard – Don Dubrule had a conversation with the home owners and the camper is there on a temporary emergency basis. Chris Demers made a motion to table the camper issue for 45 days and ask Stan Borkowski

to notify the contractor to remove the sign immediately. Jessica Brusseau seconded and the motion passed.

- **Swiftwater Circle** – sign for clean fill dirt – Dan Brady made a motion to ask Stan Borkowski to contact the lot owner and if he can't identify the owner, to remove the sign. Jessica Brusseau seconded and motion passed. Chris Demers made a note that asbestos shingles were part of a previous issue on the property associated with the sign and they were properly removed by the state a couple of years ago. Discussion was also raised about the Fairpoint signs in the District and Jessica Brusseau volunteered to take care of them.
- **King Drive** – pool – after discussion of where to find the regulation against pools, the issue was tabled until more research could be done. Jessica Brusseau will check the planning documents. Bob Long will check the water tariff and send his findings to the board.
- **Jock** – Windsor Drive – no dumpster present, but at times items appear – Stan Borkowski reported property is not bad now. The board decided to ask Stan Borkowski to continue monitoring.

#### **Review of Zoning Applications:**

- **Williams – Wildcat drive – garage addition** – no exterior finish yet.
- **Lettieri – Swiftwater Circle – new home** – no start yet.

#### **Old Business:**

- **Election of chairman:** Tabled for 30 days. Kristi Garofalo to research job description for chairperson and send to board members.

#### **New Business:**

- **New members:** Chris Demers made a motion to ask commissioners to appoint David Martella as alternate board member at their next meeting. Jessica Brusseau seconded and motion passed. Jessica Brusseau also mentioned Jon Brusseau is interested in becoming an alternate member.
- **Forestry Committee:** The board discussed that the Forestry Committee will report to the commissioners and the purpose of the committee is to protect Mountain Lakes' recreation opportunities, environment, and wildlife, and also to explore sources to pay for the program.

Chris Demers made a motion to adjourn the meeting and Jessica Brusseau seconded. The meeting adjourned at 7:15 pm

Note: The next Planning Board Meeting is scheduled for Thursday, October 10 promptly at 5:30 pm.

Respectfully Submitted,  
Kristi Garofalo