

**MOUNTAIN LAKES DISTRICT  
PLANNING BOARD  
August 8, 2013  
\*APPROVED\***

**Call to Order:** Chris Demers called the meeting to order at 5:50 pm.

**Roll Call:** Chris Demers, Jessica Brusseau. Don Dubrule arrived shortly after meeting was called to order.

**Visitors:** Dave Martella

**Public Appearances (Previously Scheduled):** None

**Approval of Minutes from July 22 Meeting:** Chris Demers made a motion to approve the minutes, Jessica Brusseau seconded. Motion passed.

**New Zoning Permit Applications:**

- **Hunt – Swiftwater Circle – alteration to existing deck roof:** After reviewing the zoning application, Chris Demers stated the project was not changing the height or footprint of the home and therefore no zoning permit was needed. The Board members agreed Mr. Hunt should check with the Town of Haverhill regarding the need for a building permit, but a zoning permit was not needed through Mountain Lakes District.
- **Fallon – White Mountain Drive – new second story deck:** Again Chris Demers stated the project was not changing the height or footprint of the home and therefore no zoning permit was needed. The project is already completed as well. The Board agreed Kristi Garofalo should send an email to Stan Borkowski, zoning officer, asking for clarification of the need for a permit when the project does not change the height and footprint.

**Review of Incident Reports:**

- **Fitzpatrick – White Mountain Drive Ext** – Owner appears to have removed some of the slash pile. Zoning officer will continue to monitor.
- **Fallon – White Mountain Drive** – New deck was built without permit. Zoning officer requested letter be sent to owner on the same day permit paperwork was received from homeowner. No letter was sent and permit paperwork was presented to Board as noted above.
- **Perry – Wildcat Drive** – After home was recently completed, the Board received reports of excavation work in the front yard and possible septic problems. Per Don Drew, maintenance supervisor, excavation was for landscape and patio work, no septic issues were found. Board agreed to remove from incident report.
- **Deerfield Drive** – builder is clearing lot, has created a large slash pile – no MLD zoning permit or Haverhill driveway permit on file. Zoning officer is investigating and will have a report for the next Planning Board meeting.

**Review of Zoning Applications:**

- **Williams – Wildcat drive – garage addition** – addition is basically enclosed.

- **Lettieri – Swiftwater Circle – new home** – full foundation is now complete; no framing yet, but material is on site.

**Old Business:**

- **Election of chairman:** Tabled
- **Quorum:** Kristi Garofalo presented information from the NH-RSAs stating the quorum required to make decisions is a majority of the members. For MLD Planning Board purposes, a quorum is three out of five members.
- **Dumpster regulations:** Jessica Brusseau reported she found nothing in the Mountain Lakes zoning ordinance stating dumpsters (temporary or permanent) are not allowed. The Board agreed to revisit the question when the zoning ordinance is revised.

**New Business:**

- **New members:** Chris Demers requested an email be sent out to recruit more alternate Planning Board members. Kristi Garofalo will send out an email in the next week.

Chris Demers made a motion to adjourn the meeting and Jessica Brusseau seconded. The meeting adjourned at 6:23 pm

Note: The next Planning Board Meeting is scheduled for Thursday, September 5 promptly at 5:30 pm.

Respectfully Submitted,  
Kristi Garofalo