

MOUNTAIN LAKES DISTRICT  
PLANNING BOARD MINUTES

Thursday, October 9, 2008  
District Office 7:00 P.M.

- 1) **Call to order** - Sandy Schmid called the meeting to order at 7:01 P.M.
- 2) **Roll call** - Sandy Schmid (Chair), Janice Neubauer (Vice Chair), Carol Modrell (regular), Florence Hartmann (alternate, acting as full member in Tom Eighmy's absence), Beverly Hasbrouck (alternate, acting as full member in Chris Demer's absence).  
**Absent** – Chris Demers (Ex Officio), Tom Eighmy (regular).  
**Visitors** – Karl Schmid (Commissioner) and Stan Borkowski (Zoning Officer).
- 3) **Agenda Approval / Additions** – Modrell moved to approve the agenda, seconded by Hartmann. Motion passed.
- 4) **Minutes of Previous Meeting (09.11.08) Changes and Approval** – Hartmann moved to approve the minutes as written, seconded by Neubauer. Motion passed.
- 5) **Correspondence – Robert White Construction** – Schmid received a letter from Mr. White regarding the intent to build a home on Lot 42 located on Haverhill Lane. Mr. White's letter stated that it is his understanding that if he is going to use vinyl siding he must notify the Planning Board. Schmid will respond to the letter and explain the application process to Mr. White.
- 6) **Zoning Permit Applications, Driveway Approval** – Schmid reported that the Planning Board received an application approximately 45 minutes prior to this meeting, which is insufficient time to review the application.
- 7) **Pending Business**
  - a. **Master Plan / Governance** – The Master Plan Sub-Committee is going as scheduled. Section VII: Utilities is almost completed and will be moving on to Recreation.
  - b. **Zoning Officer / District Office** – Schmid stated that the new Zoning Officer, Stan Borkowski, is doing a good job. He is coming into the District Office each Thursday and working with the Application form and the Incident Report form. He uses an International Building Codes book which has been very beneficial. Borkowski has been driving the Mountain Lakes area to familiarize himself with the existing zoning applications and incident reports.
  - c. **Haverhill Planning Board / Select Board** – Schmid reported that David Long came to the last Haverhill Planning Board meeting regarding access to a lot on T&C Way. Long's original driveway permit allowed access from Hilltop. When the surveyor moved the lot line he moved it to where it cuts his access to Hilltop. Long will have to go back to the surveyor as he has to have access via Hilltop. Mountain Lakes is working with a lawyer to try to figure out how to get him access from T&C Way.
  - d. **Board Information / Education**
    - i. **Local Gov Center – October 15, 2008, 7pm – 9pm in Hanover** – \$25.00 per person.
    - ii. **NH Association of Regional Planning – October 25, 2008, 8am – 3:30 pm at Loon Mountain** – Zoning Board Roles and Responsibilities.
    - iii. **North Country Council (NCC) – November 5, 2008, 6pm – 9pm in Plymouth** – The Town of

Haverhill is a member of NCC. They will be walking you through a Planning Board meeting.

8) **New Business**

- a. **Budget November 3, November 17** – The Budget Committee is starting to meet. Schmid requests that any input from the Planning Board be forwarded to her and she will put it in written form and present to the Budget Committee. Hasbrouck asked how we are fixed for the cost of printing the Master Plan. Schmid replied that is something that will be presented to the Budget Committee. Schmid would like to submit a request for signs that announce Mountain Lakes is a zoned community. Hasbrouck stated that she would like signs that signify when you are entering Mountain Lakes.
- b. **Zoning Ordinance Amendments** - Schmid asked the Board to review the zoning ordinances and be prepared to discuss them. Neubauer stated that there are so many rentals now we should have a list of Mountain Lakes' rules and the person responsible for any violations should be the property owner. Modrell stated that she would like to see more enforcement of existing ordinances.

9) **Other** - None

- 10) **Adjournment** – There was no further business and the meeting adjourned at 7:55 P.M. The next meeting will be on Thursday, November 6, 2008 at 7:00 P.M. at the District Office.

Respectfully submitted,

Michelle G. Chamberlain