

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
March 9, 2020
*UNAPPROVED***

Call to Order: Chair Bob Long called the meeting to order at 6:00 pm.

Roll Call: Commissioners Bob Long, Mike Roberts and Mark Johanson were present.

Residents in Attendance: Ken King, Laraine King, Mike Bonanno and Fred Garofalo.

Approval of Minutes:

- **Feb. 10, 2020:** Mark Johanson moved to approve, Mike Roberts seconded and motion passed.
- **Feb. 10, 2020 Budget Hearing:** Mark Johanson moved to approve, Mike Roberts seconded and motion passed.

District Business:

- **Manifests:** Mike Roberts moved to approve manifests from Feb. 11 to Mar. 9, 2020. Mark Johanson seconded and the motion passed.
- **Water Bill Report:** The Commissioners reviewed District Administrator Kristi Garofalo's report showing \$193,847.92 in water payments received since April 1 and outstanding bills at \$33,635.75.
- **Employee Benefits – Carryovers & Caps:** Kristi Garofalo said accumulated vacation and sick pay hours can add up to a large liability for the District when an employee leaves. She sent questions to the NHMA Employment Law Hotline to find out what the District's obligation is and what measures can be taken to lessen the liability. The Commissioners agreed to put discussion of the information received on the April agenda.
- **Credit/Debit Card Acceptance – IDC Contract Review:** The latest draft of the contract with Interware Development Company (IDC) was sent to District legal counsel and returned with suggested revisions. After discussion, the Commissioners agreed ***Bob Long will follow up with Brian Loutrel to see if he could continue negotiations with IDC on the District's behalf.*** Kristi Garofalo said the letter that goes out with the annual water billing April 1 will need revision because card acceptance will probably not be available for payments as it will take 4 to 6 weeks to set things up once the final contract is signed. Mark Johanson noted the letter should briefly explain the District is in the process of setting up a card acceptance program with plans for it to be available for later installment payments. ***Kristi Garofalo and Mark Johanson will work on re-wording the water billing letter to go out April 1.***
- **Primex Conference:** Kristi Garofalo noted registration is open for the Primex Conference in May and she will be reserving rooms. She said the night before the Conference (Monday night) lodging is available at the special Conference rate and questioned whether the District would cover the cost of the extra night. After discussion, the Commissioners agreed the District will cover the one night of the Conference and if anyone wanted to take advantage of the Monday night stay, they would pay for it personally. Laraine King said she planned to run for Treasurer and asked if she could attend the Conference if elected. The Commissioners agreed the Treasurer was included in the group to benefit from the Conference; ***Kristi Garofalo will reserve seven rooms and send conference registration information out to all.***

Maintenance/Water Update: The Commissioners reviewed the monthly report from Don Drew, District Project Manager. Maintenance highlights included: the ice rink is soft, sliding hill is opening up and mud season is coming so the weekend of March 7 is the last for the Lodge attendant; completed the ceiling in the Lodge ladies' room; inspecting buildings for Safety Committee, replaced or added smoke and CO detectors, replaced/added emergency lights, reviewing lifeguard safety items and general safety procedures and equipment. Water Department highlights included: the system's average usage is still about 22,000 gpd; the main pump and motor had to be replaced Feb. 28, changeover took a couple of hours; reviewing information received from engineering reps and will do inexpensive water test and camera inspection of the old ski slope well; working on items for display at the annual meeting.

Water Committee Update: Ken King said he had nothing further to add.

Planning Board Update: Mike Bonanno reported the Board is working to familiarize themselves with stormwater regulations and update the permit application form. He said road agent Colton Grant may come to the March Board meeting and Town Manager Brigitte Codling may come to the either the April or May Board meeting. Colton Grant is following up on two driveway concerns in MLD. The first is a driveway permit with recommendations at a new building site on Lakeside Drive and the other is investigation of a 2nd driveway on a Lakeside Drive property.

Forestry Update: *Committee suspended 2/11/19*

Recreation Update: Mike Bonanno said Sherri Sargent gave him contact info for a swimming teacher who could give lessons at MLD; he said Rec Committee suggested lessons could be scheduled for one weekday and one weekend day. After discussion, the Commissioners agreed parents would pay for their children taking lessons, not MLD. Mike Bonanno said the pig roast and the band have been booked for June 27; the pig roast will be \$12 person and both events will take place at the Lodge. ***Kristi Garofalo will create a "Save The Date" flyer for the pig roast/dance and make copies for the annual meeting.***

Monteau Rope Tow Committee: *Committee suspended 2/11/19.*

Action Items Review:

Bob Long: *letter to Town of Haverhill re: road maintenance plans is on hold, French Pond Road reconstruction is on the 2020 Town Warrant.*

Mike Roberts: *work in progress with Planning Board on ways to regulate pools in the District, possible zoning ordinance revision to be presented at the 2021 annual meeting; Clean Up Day for Lodge trails is in process, will set a date before summer season opens.*

Mark Johanson: *investigating geese solutions is in process, Don Drew has applied for state permit to addle goose eggs, will look for nests and ask others to report goose sightings in spring.*

Old Business: NONE

New Business:

- **Taber Correspondence:** The Commissioners reviewed correspondence from an MLD resident inquiring if a veteran's credit was offered on the water bill; and if not, suggested that one be considered. The Commissioners noted other utilities do not give veteran credits and raised concerns that if one (or more) customer's rate was reduced, other customers would have to pay more to make up the difference. After discussion, the Commissioners agreed a veteran credit would not be offered at this time. ***Bob Long will contact the MLD resident with the Board's answer.***
- **2021 Annual Meeting Date:** Bob Long said he talked with Town Moderator Jay Holden regarding the scheduling of annual meetings of the Town and various precincts. After discussion, the Commissioners agreed to work with the Town in 2021 to set meeting dates that work for all.

Bob Long moved to adjourn; Mark Johanson seconded, and motion passed. The meeting adjourned at 6:43 pm.

Respectfully submitted,
Kristi Garofalo