

**MOUNTAIN LAKES DISTRICT  
COMMISSIONERS MEETING  
February 10, 2020  
\*UNAPPROVED\***

**Call to Order:** Chair Bob Long called the meeting to order at 6:00 pm.

**Roll Call:** Commissioners Bob Long, Mike Roberts and Mark Johanson were present.

**Residents in Attendance:** Robert Roudebush, Ken King, Laraine King and Dottie Long. Fred Garofalo and Chris Roberts joined the meeting after it was called to order.

**Approval of Minutes:**

- **Jan. 13, 2020:** Mark Johanson moved to approve, Mike Roberts seconded and motion passed.

**District Business:**

- **Manifests:** Mark Johanson moved to approve manifests from Jan. 14 to Feb. 10, 2020. Mike Roberts seconded and the motion passed.
- **Water Bill Report:** The Commissioners reviewed District Administrator Kristi Garofalo's report showing \$192,271.94 in water payments received since April 1 and outstanding bills at \$34,311.75.
- **Credit/Debit Card Acceptance:** After the last meeting, Brian Loutrel offered to review the Interware Development Company contract before it was sent to legal counsel. He found items of concern when reviewing and worked with IDC to make changes to the contract to protect the interests of MLD as much as possible. The Commissioners reviewed the changes made by IDC and agreed the contract should be sent on to legal counsel for their review. ***Kristi Garofalo will forward the revised contract to District legal counsel.***
- **Water Bill Letter:** The Commissioners reviewed a draft of the letter that is sent out with the annual water bills. Mark Johanson said it was recommended by legal counsel the interest rate specified in the letter should be revised to 1% rather than 1-1/2% and that change should also be made part of the suggested changes to the MLD Water Tariff to be voted on at the 2020 Annual Meeting. ***Kristi Garofalo will make the changes to the letter.*** The change to the Water Tariff warrant article will be considered at the Budget Hearing.

**Maintenance/Water Update:** The Commissioners reviewed the monthly report from Don Drew, District Project Manager. Maintenance highlights included: the ice rink is looking good and hopefully will have good ice for WinterFest; most of the Lodge fascia is ready to be installed and working on the rakes; the ceiling in the Lodge ladies' room should be complete soon; had annual chairlift inspection with no issues found. Water Department highlights included: the system is running well with average usage still about 22,000 gpd; Nobis Engineering and Granite State Rural Water will be at next Committee meeting to go over feasibility of new well source projects; continue to gather information and prices for well exploration, meter vaults, line replacement and dam maintenance/upgrades.

**Water Committee Update:** Bob Long said the Committee did not meet the first week of February but will meet Feb. 12.

**Planning Board Update:** Mike Roberts reported the Board cancelled their January meeting due to weather and next meets on Feb. 13.

**Forestry Update:** *Committee suspended 2/11/19*

**Recreation Update:** Laraine King said WinterFest will be held Feb. 15. Haverhill Parks & Rec will handle the outside activities and Mountain Lakes will handle the refreshments inside. She said Katie Beckley may help at the event and asked if she was still setup to be paid for her time; Kristi Garofalo confirmed she was. Laraine King said she had the keys she needs for the event and will go shopping for the needed supplies.

**Monteau Rope Tow Committee:** *Committee suspended 2/11/19.*

**Action Items Review: No Report**

**Old Business: NONE**

**New Business:**

- **Lifeguard Pay:** Robert Roudebush said he serves on the Haverhill Budget Committee and during discussion of the Haverhill Parks & Rec budget, he noted they plan to increase pay for their lifeguards. He said he wanted to pass that information along to be considered in setting the pay for MLD lifeguards since the two programs seem to compete for lifeguard employees.
- **Mileage Reimbursement:** Bob Long said he recently found that the mileage reimbursement is currently set at \$.535/mile, but the most recent IRS figure for mileage is \$.575/mile. He made a motion to raise the reimbursement rate for District-related travel to \$.575 per mile. Mark Johanson seconded and the motion passed.

Bob Long moved to suspend the Commissioners meeting; Mike Roberts seconded and the motion passed. The meeting was suspended at 6:22 pm so the Budget Hearing could be held.

After the Budget Hearing, Bob Long re-opened the Commissioners meeting and called it to order at 7:26 pm.

**New Business (Cont.)**

- **Town Update:** Haverhill selectman Fred Garofalo brought those present up-to-date on recent developments in ongoing discussion and negotiation between the Town and the Woodsville Street Department regarding their road funding formula.

**Non-Public Session:**

Bob Long moved to enter non-public session according to RSA 91-A:3, II (c). Mike Roberts seconded and the motion passed. The commissioners entered non-public session at 7:40 pm.

Bob Long moved to leave non-public session; Mike Roberts seconded and the motion passed. The Commissioners returned to public session at 7:49 pm. Bob Long moved to seal the minutes of the non-public session until after the March 14 Annual Meeting. Mark Johanson seconded, the motion passed and minutes were sealed.

Bob Long moved to adjourn; Mark Johanson seconded, and motion passed. The meeting adjourned at 7:50 pm.

Respectfully submitted,  
Kristi Garofalo