

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
September 9, 2019
*UNAPPROVED***

Call to Order: Bob Long called the meeting to order at 6:00 pm.

Roll Call: Commissioners Bob Long, Mike Roberts and Mark Johanson were present.

Residents in Attendance: Bill Clark, Charlotte Clark, Robert Roudebush, Laraine King, Ken King, David Martella, Barbara Keating and Dottie Long.

Approval of Minutes:

- **Aug. 10, 2019:** Mark Johanson moved to approve the minutes; Mike Roberts seconded; motion passed.

District Business:

- **Manifests:** Mark Johanson moved to approve manifests Aug. 11 to Sept. 9, 2019. Mike Roberts seconded; motion passed.
- **Water Bill Report:** The Commissioners reviewed District Administrator Kristi Garofalo's report showing \$167,590.39 in water payments received since April 1 and outstanding bills at \$56,408.13. Mark Johanson shared his draft of the annual water billing letter with changes he suggests, including requiring water customers to notify the District Office if they are choosing a payment plan and giving notice that monthly finance charges of 1% will be added to past due accounts (over 30 days). It was suggested that the phrase "If you require a payment plan ..." be amended to "If you desire a payment plan ..." and the phrase "up to 12% annum" be dropped. Mike Roberts moved to approve the revised letter with the two amendments discussed; Bob Long seconded and the motion passed. The Commissioners agreed other changes to water bill collection procedures require changes to the water tariff and will be sent to the Water Committee for consideration and possible proposal at the District annual meeting.
- **Financials:** The Commissioners reviewed financial reports for months ending August 31, 2019.
- **Joint Loss Management Committee:** Mike Roberts reported the Committee met with Rick Alpers from Primex for training. Their next meeting will be Dec. 11 and Committee members will each bring to that meeting five safety items or procedures for the Committee to focus on.
- **NHPDIP Participation:** District Treasurer Robert Roudebush reported letters were sent to the District's current banks regarding the possibility of negotiating a higher interest rate on deposits with them. Woodville Guaranty Savings Bank responded with an offer of a slight increase on District accounts; Passumpsic Savings Bank offered no increase. Robert Roudebush recommended the District accept the increase from WGSB and move forward on NHPDIP participation for investment monies. After discussion, Bob Long moved that ***Kristi Garofalo will contact NHPDIP for details about changing accounts and asking a NHPDIP rep to come to the next Commissioners meeting to answer questions.*** Mark Johanson seconded and the motion passed.

Maintenance/Water Update: The Commissioners reviewed the monthly report from Don Drew, District Project Manager. Maintenance highlights included: the pool is closed; the rafts and docks remain, but the buoys will be taken in soon; boats will be inspected and locked up; working on staining and trim work at the Lodge; doing brush cutting and mowing on both dams; boiler inspections and cleanings are scheduled soon. Water Department highlights included: the system is running well with usage at around 25,000 gpd; a substantial water break on Rogers Road was repaired in a timely manner; drawdown testing on the gravel pit well site went well, hope to have 72-hour pump test done this month for further data on whether it is worth the cost and effort to develop the source.

Mark Johanson said the VLAP report showed E Coli was high on the Lower Lake beach, but the report was not received until three weeks after the July 3 testing. Re-testing was done as soon as the District was notified and showed acceptable levels. He has talked to NH DES who made suggestions for reducing the geese population and he will investigate more options for next spring. He said an E Coli testing program for the beaches is also planned for 2020.

Water Committee Update: In addition to the info in Don Drew's report above, Bob Long said the test well site showed a rate of 25 gpm and no MtBEs were shown. They are looking at the best ways to integrate the site into the existing MLD system and the costs to do so.

Planning Board Update: Mike Roberts reported two permits were considered and several Observation/Incident Reports (OIRs) were discussed and action taken. Robert Roudebush said the Planning Board is still one regular member short, but they are doing well with the help of alternate member David Martella. He said the number of OIRs is increasing and he considers that a good thing because it means people are looking out for the District as a whole. He noted OIR forms are available from the Office or on the website; and the process starts when the form is turned into the Office, then it's sent on to the appropriate person/Board/Committee for investigation.

Forestry Update: *Committee suspended 2/11/19*

Recreation Update: Barbara Keating reported the summer events went well. The next event is an Adult Social on Oct. 12 – it will be a bring-your-own-beverage and appetizers event, and they're looking for a band or DJ to provide music. The Tailgate Trick-Or-Treat is on Oct. 26, and they'll have a Texas Hold 'Em Night on Nov. 9. The children's Lodge decoration activity will be Dec. 8 – more info to come on that event.

The cleanup after the Labor Day fireworks display was discussed. There was some confusion about who was in charge of beach cleanup (Rec Committee or Commissioners) and only one volunteer came. All agreed a clean-up plan should be finalized and volunteers recruited for the 2020 fireworks display.

Monteau Rope Tow Committee: *Committee suspended 2/11/19*

Action Items Review:

Bob Long: talked to Don Drew re: trash barrels at side beaches-past barrels were not successful, will monitor beaches for cleanliness better instead; watching for sales on beach umbrellas; paperwork for Cohase Lions Lodge rental is complete; following up with Don Drew about trash bags on a lot on Adams Drive; the letter to the Town regarding road projects/maintenance is on hold-waiting to see what happens with Town personnel changes.

Mike Roberts: contacted Katie Beckley and Donny Bowman about being on the Joint Loss Management Committee; JLMC has started meeting; Planning Board is working on draft proposal to regulate pools in the District; and he has new names for trail clean-up helpers and will contact them.

Mark Johanson: the water bill letter revised draft is complete (see above in District Business); investigating solutions to geese population issues (see above in Maintenance/Water Update).

Old Business: NONE

New Business:

- **Primex:** The Commissioners reviewed materials showing Primex is now providing cyber coverage for the District at no additional charge.
- **Dirt Hills on Lower Dam:** Bob Long said Don Drew has arranged for free fill dirt to be delivered to the Lower Dam area in preparation for a project to add an earthen berm on the Lower Dam emergency spillway. The dirt hills are temporary as they hope to have the project done within the next month.

Bob Long moved to adjourn; Mark Johanson seconded, and motion passed. The meeting adjourned at 7:12 pm.

Respectfully submitted,
Kristi Garofalo