

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
July 14, 2018
*AMENDED AND APPROVED***

Call to Order: Bob Long called the meeting to order at 9:32 am.

Roll Call: Commissioners Bob Long, Mary Houde and Mike Roberts were present.

Residents in Attendance: Antonio Houde, David Martella, Dottie Long, Polly Bonanno, Cindy Berenson, Randy Berenson, Ken King, Laraine King, Katelind Beckley, Mike Bonanno, Bill Clark, Joseph Mitchell, Barbara Keating, Linda Johanson, Charlotte Clark, and Robert Roudebush.

Approval of Minutes:

- **June 11, 2018 Meeting:** Mike Roberts moved to approve; Mary Houde seconded, motion passed.
- **June 25, 2018 Meeting:** Mike Roberts moved to approve; Mary Houde seconded, motion passed.

District Business:

- **Manifests:** Mike Roberts moved to approve District manifests from June 12 to July 14, 2018. Mary Houde seconded, motion passed.
- **Financial Reports:** The Commissioners reviewed financial reports for the month ending June 30, 2018.
- **Water Bill Report:** The Commissioners reviewed Administrative Assistant Kristi Garofalo's report showing \$142,516.81 in water payments received since April 1 and outstanding bills at \$64,714.71.
- **District Alcohol Policy:** The Commissioners reviewed a draft of the District Alcohol Policy containing changes agreed on at the last meeting. Mary Houde moved to approve the revised policy, Bob Long seconded and the motion passed.
- **Commissioner Emails:** The Commissioners discussed whether to make personal emails available to the public; they agreed to release personal emails for any Commissioner comfortable with the practice.
- **NCIC Proposal:** Northern Community Investment Corporation (NCIC) met with Commissioners and sent a proposal to use their services to locate and apply for grants and other funding for various District projects, including the Monteau Rope Tow, pumphouse generator and lower dam spillway. Mike Roberts moved to approve NCIC for consideration as a funding assist/source for projects; Bob Long seconded and the motion passed. After further discussion, Mike Roberts and Bob Long agreed to add the words "non-exclusive" to the motion and all Commissioners agreed. It was also generally agreed to see if someone in the District has grant writing experience and might be willing to help the District in this area.

Maintenance/Water Update: Maintenance highlights included: working with summer staff on small items to make sure safe for use; Upper Lake raft had to be replaced unexpectedly and is now in place, but other projects were pushed back as a result; Voluntary Lake Assessment Project has been done and preliminary results should be available soon. Water Department highlights included: water system is running at 35,000 gpd with demand at 60,000 gpd around the July 4th holiday; SCADA system will be installed July 17 with training on July 18; working with Nobis Engineering on pre-application for a NH DES grant to enable the MtBE monitoring well off French Pond Road to become a new District water source – the application has been accepted by NH DES and we have approval for the well design; we have one quote on the plan to install meters near the chambers and are waiting for a couple more; met with DuBois & King to get measurements to move forward with Lower Dam Spillway repair project; the annual Consumer Confidence Report (CCR) is out and available for review on the District website or by contacting the Office.

Water Committee Update: Bob Long summarized the Water Committee's activities with Committee Chair Ken King's input. Discussion followed regarding the need for a new pump house at the site if the French Pond Road

location becomes a water source as planned and the amount of water production needed to help supply the District and potentially become free of Woodsville Water & Light.

Planning Board Update: Mike Bonanno summarized the Board's recent progress and noted the ongoing work to update the zoning ordinance with Community Planner Tara Bamford is going well.

Forestry Update: NONE

Recreation Update:

Mary Houde gave a report of the Committee and discussion was held on several concerns, including the following:

- **Pool Attendant Job Description:** The Commissioners agreed to meet to work "spelling out" the new position's duties and responsibilities.
- **Pool Key Card System:** Issue was raised again about installing a key card system for the pool; informal pool of individual Commissioners showed none supported the key card system.
- **Upper Beach Life Preserver:** Question was raised whether a life preserver could be placed on the Upper Beach; Katie Beckley indicated one was already on order.
- **Bench for Upper Dam:** Question was raised about installing a bench to replace the one damaged in 2015; Bob Long will check with Don Drew about installing a new bench.

Monteau Rope Tow Committee: ~~Mary Houde submitted her resignation from the Committee because her new position as a Commissioner might cause the appearance of a conflict of interest; the Commissioners accepted her resignation with regret.~~ ****AS AMENDED 8/11/19: Mary Houde submitted her resignation from the Committee and the Commissioners accepted her resignation with regret. The Commissioners agreed that after becoming a Commissioner it posed a conflict of interest since Mike Roberts was already the ex-officio on that project.**** Mike Roberts summarized recent activities of the Committee and documents relating to the ongoing efforts of the Committee were presented and reviewed by the Board with no action taken. The Commissioners agreed to hold a special work session meeting on July 18 at 6:00 pm at the District Office to review the information and also agreed to ask ***Kristi Garofalo to post notice of the meeting.***

Action Items Review: No Report

Old Business: NONE

New Business:

- **Correspondence – Sybil Owens:** Bob Long summarized the general content of the letter which was mainly concerned with comments about the beach and pool operation.
- **Beaver Dam:** Polly Bonanno raised concerns about a possible beaver dam near her home that may be slowing water flow to the lakes; it was agreed the issue should be investigated.
- **Grafton County Nursing Home Request:** GCNH asked if certain small groups of seniors could make use of District facilities on an occasional basis. After discussion, Bob Long moved to okay the visits on the conditions that a) a parking pass is obtained for the GCNH vehicle and b) standard safety warnings be made before any visit. Mike Roberts seconded the motion and it passed.

Mike Roberts moved to adjourn; Mary Houde seconded. The meeting adjourned at 11:36 am.

Respectfully submitted,
Kristi Garofalo