

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
May 14, 2018
*UNAPPROVED***

Call to Order: Bob Long called the meeting to order at 6:00 pm

Roll Call: Commissioners Bob Long, Laraine King and Mike Roberts were present.

Residents in Attendance: Robert Roudebush, Ken King, David Martella, and Mike Bonanno.

Approval of Minutes:

- **April 16, 2018 Meeting:** Laraine King moved to approve; Mike Roberts seconded, motion passed.

District Business:

- **Manifests:** Laraine King moved to approve manifests Apr. 17 to May 14, 2018. Mike Roberts seconded, motion passed.
- **Financial Reports:** The Commissioners reviewed financial reports for the month ending April 30, 2018. Bob Long made the following motion: *to transfer the amount of \$16,460 from the Water Technician line (2-5095) to the Contract Labor line (2-5096) in the Water Department budget for the reason that the Water Committee and the Board of Commissioners agreed to hire and did hire an outside contractor to perform daily checks and emergency responses instead of hiring an additional employee to do the same.* Mike Roberts seconded and the motion passed. ***Kristi Garofalo will make the changes for future financial reports.***
- **Water Bill Report:** The Commissioners reviewed Administrative Assistant Kristi Garofalo's report showing \$106,698.85 in water payments received since April 1 and outstanding bills at \$99,964.65. The Commissioners asked the status of disconnect notices recently issued; Kristi Garofalo said three are resolved and the other two have a May 15 deadline.
- **District Financial Policy Review/New Procurement Policy:** The Commissioners discussed the latest Financial Policies & Procedures, including the new Procurement Policy with changes as requested by the Commissioners. Bob Long moved to approve the Financial Policies and Procedures; Laraine King seconded and the motion passed.
- **FEMA Claim/DRA Request Update:** Bob Long said the District FEMA claim process is complete; everything has been reviewed and approved in the process and a check should be coming soon.

Maintenance/Water Update: The Commissioners reviewed the monthly report from Don Drew, District Project Manager. Maintenance highlights included: tennis courts are ready; basketball court nets are out, but vendors will be contacted for quotes to repair winter damage; fire danger signs are out; Snack Bar, beach area and north raft will be ready for Memorial Day weekend. Water Department highlights included: Hoods Plumbing is the newest member of the water team (new water emergency number 603-615-6829); water system is at 20,000 gpd; working on winter repair cleanup; Kearsarge exploratory dig did not find line issue and search will continue; Nobis Engineering to be on MtBE remediation site at the end of May.

Water Committee Update: Bob Long said EOS Research plans to install the SCADA system (electronic monitoring) in later part of May. Ken King reported on the cybersecurity workshop at the recent Primex Summit and said instructors gave valuable information about securing the new system.

Planning Board Update: Mike Bonanno reported he is the new chair of the Planning Board and Mark Johanson was elected vice chair. The Board also reluctantly accepted the resignation of Robert Roudebush and plans to designate alternate David Martella as a full member each meeting until the vacancy can be filled. Mike Bonanno said the Board recommends the agreement for Tara Bamford's consultant services in the MLD zoning ordinance revision project. Bob Long moved to approve and sign the agreement, Mike Roberts seconded and the motion passed. Bob Long and Mike Bonanno signed the agreement as the chairs of their respective Boards.

Forestry Update: NONE

Recreation Update: Laraine King said they are looking to hire lifeguards, but found out at the Primex Summit they can have uncertified “attendants” monitor pool activities and they may follow that path. Limited services will be available Memorial Day weekend, the pancake breakfast plans are going well and Opening Day is set for June 23.

Monteau Rope Tow Committee: Mike Roberts reported the Committee met on April 17 and members worked on the USDA Rural Development grant application, but couldn’t complete all the requirements before the deadline. Kristi Garofalo is working on SAM registration for future grant efforts and Mike Roberts is working on finding grant writing assistance. The next Committee meeting is May 27 at 10:00 am at the Lodge and the group will work on their business plan. Mike Roberts said the group is in favor of District ownership/operation for the project instead of outsourcing. The Commissioners discussed the need to keep the outsourcing option open and agreed to discuss further when the business plan is presented.

Action Items Review: No Report

Mike Roberts reported plans for a meeting with NH Wetlands Bureau for the catchment basin project, but no date is set.

Old Business:

- **Killer Hill Tree Project:** The Commissioners discussed a written agreement in which the homeowner agreed to merge four lots into two in return for permission to cut specified trees on District land. After discussion, the Commissioners signed the agreement.
- **Candidate Letters:** Bob Long shared an opinion from legal counsel regarding the District sending out political candidate letters. After discussion, Bob Long moved to discontinue the practice of sending candidate letters in District emails or any other District mailings. Mike Roberts seconded and the motion passed.
- **Beach Alcohol Policy:** Bob Long shared feedback from legal counsel on the beach alcohol policy. After discussion, Bob Long made a motion to replace the “No alcohol on beach” rule with “Disorderly conduct will not be tolerated”. Laraine King seconded and the motion passed. **Bob Long will talk to Don Drew about changes to signage.**
- **Haverhill Unification:** The Commissioners discuss the suggestion of changing Mountain Lakes “District” to “Village” to reflect more connection with the Town of Haverhill. The Commissioners also discussed limited paid access for outside parties. The Commissioners agreed they were not in favor of either and agreed discussion on ways to connect with the Town should continue. Ken King said he was on a committee looking at communication methods throughout the Town and said MLD’s DMAIL was regarded as a useful means of communication for both Town and District happenings. The Commissioners asked Ken King to continue to report on his experiences with the committee and he agreed.

New Business:

- **Third Lake Access Request:** The head investigator in the 2004 Maura Murray disappearance asked for District permission to search the “third lake” (a marshy area off Valley Road originally planned to be dammed for a third lake). After brief discussion, the Commissioners agreed to the search with the restriction boat motors could not be used.
- **Adirondack Chair Sale:** The Commissioners discussed an email about Adirondacks chairs available from the WHS Class of 2019 fundraiser. They agreed the chairs wouldn’t be a good fit for District use due to maintenance and possible vandalism or theft, but directed **Kristi Garofalo to put information into the DMAIL for interested residents.**
- **Lower Dam Grass:** Ken King said the grass is still not growing properly on the dam after the 2015 project and warned there could be problems without proper vegetation to keep the soil from washing away. **Bob Long will work with Don Drew to investigate options for getting the grass to grow in the area.**

Laraine King asked that the Commissioners move into non-public session, but after discussion it was decided the reason for the non-public session would not meet RSA standards and the Commissioners remained in public session. Laraine King said she was resigning from the Board. Bob Long said he appreciated all her efforts and her service as a Commissioner and they understood her need to resign. Bob Long and Mike Roberts discussed the need to appoint another Commissioner to finish Laraine King’s term and agreed to table appointment decisions until they had time to consider options.

Mike Roberts moved to adjourn; Laraine King seconded. The meeting adjourned at 7:30 pm.

Respectfully submitted,
Kristi Garofalo