

**MOUNTAIN LAKES DISTRICT  
COMMISSIONERS MEETING  
February 12, 2018  
\*UNAPPROVED\***

**Call to Order:** Laraine King called the meeting to order at 6:00 pm

**Roll Call:** Commissioners Laraine King and Mike Roberts were present. Bob Long was absent and excused.

**Residents in Attendance:** Brian Knapp, Chris Roberts, Robert Roudebush, Ken King, Dorothy Long and Fred Garofalo.

**Approval of Minutes:**

- **Jan. 15, 2018 Meeting:** Mike Roberts moved to approve; Laraine King seconded, motion passed.
- **Feb. 8, 2018 Meeting:** Mike Roberts moved to approve; Laraine King seconded, motion passed.

**District Business:**

- **Manifests:** Laraine King moved to approve manifests from Jan. 16, 2018 to Feb. 12, 2018; Mike Roberts seconded, motion passed.
- **Financial Reports:** The Commissioners reviewed draft financial reports for the month ending Jan, 31, 2018, noting the budgets have not been set.
- **Water Bill Report:** The Commissioners reviewed a report from Administrative Assistant Kristi Garofalo showing \$165,930.12 in water payments received since April 1 with outstanding bills at \$26,048.69. The Commissioners considered a written request from a resident to waive finance charges on their two water accounts. After discussion, the Commissioners agreed that all water customers should be treated in a consistent manner and that waiving the charges in this case would start an undesirable precedent. ***Kristi Garofalo will contact the resident with the Commissioners' decision not to waive the charges.***
- **Annual Meeting Date:** Laraine King reported the Annual Meeting date had to be changed due to conflicts with the school and Town Meetings. The new date for the MLD Annual Meeting is Saturday, March 24 at 10:30am at the Lodge. Laraine King noted they received a request to have a Rec Committee meeting at 9:00am on the day of the Annual Meeting and the Rec Committee is considering it. ***Laraine King will contact the Rec Committee for their decision and let Kristi Garofalo know so the date can be put on the calendar.***
- **FEMA Claim/DRA Request Update:** Kristi Garofalo reported documentation and reports have been sent to FEMA and they are reviewing them for approval. The DRA request was sent in last month, but no response has been received.

**Maintenance/Water Update:** The Commissioners reviewed the monthly report from Don Drew, Water and Maintenance Supervisor. Maintenance highlights included: Lodge projects are continuing, including organizing, major cleaning, painting and other interior projects; the Lodge boiler has been serviced with no issues found; the stair lift had its annual inspection with no issues found; the new Lodge Annex mop station is operational; researching costs to update the Lodge Annex with lighting, ceiling tiles, wall insulation, gas fireplace insert and other updates to improve energy efficiency; gas fireplace insert is being considered for the Office building for aesthetic and efficiency purposes as well. Water Department highlights included: the water system is running about 30,000 gpd; four water breaks since last report and huge thanks to all

contractors for their help and to residents for their reports; looking at electronic monitoring equipment (SCADA) to aid in the operations of the system, met with vendors, and hope to have numbers soon for review; working with Nobis Engineering and plan to drill a well at the MTBE site this spring.

**Water Committee Update:** Ken King reported the Committee wants to focus on maintenance and improvement of the aging system. They want to replace water mains in a section by section plan, and the 2018 budget includes adding a second Water Dept employee (or contractor) to concentrate solely on water issues. They are also looking at electronic monitoring equipment to help locate irregularities in the system.

**Planning Board Update:** Robert Roudebush reported winter is a slow time for permit applications and violations. The Board responded to the Commissioners' request for a list of goals and projects taken from the new Master Plan and Robert Roudebush shared the prioritized list: 1) Water Distribution System 2) Improve Roads/Reduce Runoff 3) Recreational Improvements 4) Cell Phone Coverage 5) District Facilities, specifically gas inserts in Lodge and Office fireplaces.

**Forestry Update: NONE**

**Recreation Update:** Laraine King reported WinterFest had good attendance in spite of the weather and everyone had a good time. The next Rec event is a Pot Luck on March 10 and another Paint & Sip event is planned for April – more information to come.

**Monteau Rope Tow Committee:** Mike Roberts reported on informal discussions regarding the new Monteau Rope Tow Committee – they plan to meet on the first Monday of each month at 6:00 pm at the District Office. Mike Roberts said the group is thinking they may need support for the project from Town residents, both to get things going and then also to make it financially feasible – the Commissioners agreed in their previous meeting that Town residents would be welcome to use Monteau. Mike Roberts said the group will work on planning, organizing, recruiting volunteers, and investigating costs. They have no financial requests for the 2018 budget, but hope to have requests to consider in the future.

**Action Items Review: No Report**

**Old Business: NONE**

**New Business:**

- **Tax Sale Signage:** Laraine King suggested discussion should be tabled until the next meeting and Mike Roberts agreed. Robert Roudebush reported the Planning Board has the authority to make a recommendation to the Commissioners regarding the signage and restrictions that might be suggested. The Board will discuss the issue at their next Planning meeting on Feb. 15.
- **Correspondence:** Laraine King noted the commissioners received a letter from the District's legal counsel, Gardner, Fulton & Waugh. Bernie Waugh is retiring from working directly with clients; Christine Fillmore will work with the District in the future.

Laraine King moved to adjourn; Mike Roberts seconded. The meeting adjourned at 6:42 pm.

Respectfully submitted,  
Kristi Garofalo