

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
November 13, 2017
*UNAPPROVED***

Call to Order: Bob Long called the meeting to order at 6:00 pm.

Roll Call: Bob Long and Laraine King were present. Mike Roberts was excused.

Residents in Attendance: Ken King

Approval of Minutes:

- **October 16, 2017 Meeting:** Laraine King moved to approve; Bob Long seconded, motion passed.

District Business:

- **Manifests:** Laraine King moved to approve manifests Oct. 17 to Nov. 13, 2017. Bob Long seconded, motion passed.
- **Financial Reports:** The commissioners reviewed financial reports as of October 31, 2017. Bob Long noted the July flood repair expenses will be reimbursed by FEMA at 75%, but the money will not be received until 2018. The budget bottom line is very tight even without the FEMA expenses, and is being closely monitored. DRA permission will be required to overrun the bottom line of the general fund budget for the FEMA expenses; that permission will be sought once final repair bills are in.
- **Water Bill Report:** The commissioners reviewed a report from Kristi Garofalo showing \$152,856.60 in water payments received since April 1 and outstanding bills at \$35,786.89.
- **FEMA Claim Update:** Bob Long reported the District's FEMA claim is temporarily on hold as the FEMA representatives are busy with the October 30 rain/wind storm event. He also said the plan is to clean up the damage on Skiway, then investigate a mitigation solution with a grant through the NH Department of Emergency Services.

Maintenance/Water Update: The commissioners reviewed the monthly report from Maintenance/Water Supervisor Don Drew. Maintenance highlights included: still winterizing/storing away seasonal items; working on budget; watching for the time when Killer Hill needs to be closed. Water Department highlights included: water system is running normally at 20,000 gpd; water service in 11 homes has been shut off for the winter; repaired a broken valve on Kearsarge; recent wind/rain storm and subsequent power outage left the pump house without power for four days – looking for a grant to purchase a generator for the pump house; still looking at replacing a couple hundred feet of water main on Bear Road and will put out a notice once a date for that project is confirmed.

Bob Long said Don Drew is often asked to help homeowners locate boundary pins and said he didn't feel it was a good use of Don Drew's time and it may expose the District to liability. Bob Long said he was in favor of eliminating the practice; Laraine King said she thought surveys were required for projects in the District. **Bob Long** said he understood the Planning Board did require surveys for zoning permit applications and **will talk to the Planning Board to verify surveys are still required.** The commissioners agreed to table discussion about the pin location policy until the next meeting.

Bob Long noted Don Drew did a phenomenal job during the power outage, checking on residents and District properties, monitoring water usage, helping clear roads, and putting up information signs for residents. Everyone present agreed Don Drew did a great job (as always) and asked that their appreciation be noted in the meeting minutes.

Water Committee Update: Committee chair Ken King said he had nothing to add to Don Drew's report.

Planning Board Update: None

Forestry Update: None

Recreation Update: Laraine King reported the next Rec events are the Lodge Decorating Party on Dec. 2 from 2:00 to 4:00 pm and the Ladies Fondue Party the same day starting at 6:30 pm. The date for the Paint & Sip event was changed due to the power outage and is now set for January 13 at the Lodge.

Action Items Review:

Bob Long: worked with Don Drew to check with dam bureau regarding whether permit for dam work is still open and found that it is open; spoke to homeowner who complained about barking dog and made several attempts to contact animal control officer with no response to date; working with Don Drew on District signs; and working on contacting homeowner on Killer Hill regarding commissioners plans and EPA recommendations.

Laraine King: continuing to research key card system for pool access, but noted it is hard to get vendors here for quotes due to distance; working with Kristi Garofalo on the welcome letter project; hasn't heard from MLD Zoning Officer "Fin" Finnegan about whether his Scout troop might be interested in trail projects or other activities in the District and would like to table that Action Item until spring and try again.

Laraine King suggested loosening up on the "no alcohol on beach" policy. Bob Long said he would like feedback from the District liability insurance carrier and District legal counsel to help guide a discussion. **Laraine King will contact Primex; Bob Long will contact legal counsel.**

Old Business:

- **Corrective Action:** At the 2008 Annual Meeting, District voters approved a lot line adjustment with an area homeowner in the area on Skiway Terrace. The homeowners' legal counsel brought a quit claim deed to the District for signatures in 2014; the commissioners from that time signed and returned the quit claim deed, but it was never notarized. A new quit claim deed was drawn up reflecting the current Board of Commissioners; Bob Long and Laraine King signed the new deed. **Kristi Garofalo will provide the document to Mike Roberts for his signature.** Once signed, it will be notarized and the original will be given to the homeowner for recording. Bob Long asked that the homeowner give the District a signed receipt for the file when the new quit claim deed is given to them.

New Business:

- **October Wind/Rain Storm Debrief:** Bob Long said he felt it would be valuable to spend time discussing the recent storm emergency/power outage and come up with a plan for future emergencies. **Bob Long will talk to Don Drew for his input on what went well and what needs to be improved; then set up a meeting of officials and staff to debrief and plan.**
- **Master Plan Booklets:** Kristi Garofalo noted the new Master Plan booklets are now available. Copies may be obtained by contacting the District Office.

Bob Long moved to adjourn; Laraine King seconded. The meeting adjourned at 6:31 pm.

Respectfully submitted,
Kristi Garofalo