

**MOUNTAIN LAKES DISTRICT  
COMMISSIONERS MEETING  
September 11, 2017  
\*UNAPPROVED\***

**Call to Order:** Bob Long called the meeting to order at 6:00 pm.

**Roll Call:** Bob Long, Mike Roberts and Laraine King were present.

**Residents in Attendance:** David Martella, Robert Roudebush, Fred Garofalo, Ken King, Barbara Keating, Bill Clark, Charlotte Clark and Dottie Long.

**Approval of Minutes:**

- **August 12, 2017 Meeting:** Laraine King moved to approve; Mike Roberts seconded, motion passed.
- **August 12, 2017 Meeting:** Mike Roberts moved to approve; Laraine King seconded, motion passed.

**District Business:**

- **Manifests:** Laraine King moved to approve manifests Aug. 12 to Sept.11, 2017. Mike Roberts seconded, motion passed.
- **Financial Reports:** The commissioners reviewed financial reports as of August 31, 2017 with no questions raised.
- **Water Bill Report:** The commissioners reviewed a report from Kristi Garofalo showing \$141,658.57 in water payments received since April 1 and outstanding bills at \$44,562.74. Bob Long moved to approve serving disconnect notices on six properties as recommended on the report. Laraine King seconded and the motion passed.

**Maintenance/Water Update:** The commissioners reviewed the monthly report from Maintenance/Water Supervisor Don Drew. Maintenance highlights included: Pool and other summer equipment has been winterized/stored away; Lodge staining, painting and repair projects are looking good, new “no motorized watercraft” sign installed on Lower Dam and other signs on order. Water Department highlights included: water system is running at 30,000 gpd; water main break on Gateway complicated by valve failure, then hydrant issue but has now been repaired; Bear Road project was tentatively scheduled for after Labor Day, but Gateway issue showed some pressure/flow issues to be solved first; meter pit on Bear Road scheduled for September 13.

**Water Committee Update:** Ken King said he didn't have anything to add to Don Drew's report, except that the Committee is very aware of the need to have accurate maps of the water system and they are planning to work on that project.

**Planning Board Update:** Robert Roudebush reported this was a quiet time for the Board and their two main goals – hiring/training a new zoning officer and completing the Master Plan update – have been essentially completed. He said the Board is currently looking to give final approval to one permit and consider one permit application at their next meeting, and results from the VLAP testing will be made available once they are received. Discussion was held about the next step in the Master Plan process and it was agreed that before it is sent off to the printer, the Board would give it a final proofreading at the Sept. 21 meeting. ***Kristi Garofalo will send the latest MP version to the Board members for review prior to the meeting.***

**Recreation Update:** Laraine King reported the Labor Day Block Party was well attended with lots of food and the fireworks display was well received. She said there were some tough staffing issues this year, particularly with lifeguards, and suggested the pool policy be reviewed to consider implementing a key card system/policy. After discussion, the commissioners agreed ***Laraine King will check with the District's liability carrier (Primex) for their recommendations and suggestions. She will also investigate the ramifications of changing to key card system, specifically the effects on renters and guests and to issue and enforce the system.*** Events are planned for the next three months: October 8 is Octoberfest, November 4 is a Sip and Paint event, and December 2

is the Lodge Decorating Party. Robert Roudebush thanked Laraine King for all her hard work this season and she was given a round of applause.

#### **Action Items Review:**

Bob Long: contacted District treasurer Dan Brady regarding petty cash decision; contacted Don Drew about using Jock Oil as supplier for District truck fuel (rather than Cumberland Farms) and continue to monitor; left message for homeowner on Killer Hill; working with Don Drew on District signs.

Laraine King: working with Barbara Keating and Kristi Garofalo to develop a community info welcome letter; Haverhill Recreation is willing to participate in trail cleanup projects, but the Scout leader's troop has been discontinued. Robert Roudebush noted the new MLD zoning officer is also a Scout leader and **Laraine King said she will contact "Fin" Finnegan to see if his troop might be interested in trail projects or other activities.**

Mike Roberts: working with NH DES and the Dam Bureau regarding runoff and sediment pool regulations for Killer Hill. Bob Long noted that the representative from the Dam Bureau is expected to visit shortly for dam inspection. **Mike Roberts will consult with Don Drew regarding when the representative will be in the area and arrange contact.**

#### **Old Business:**

- **District Roads:** Bob Long reported he has talked to Haverhill Town Manager Jo Lacaillade regarding the condition of District roads. She will try to get Road Agent Stuart McDanolds in the District next week to do road grading.
- **Lot Mergers:** Bob Long reported the Town of Haverhill is looking to merge several lots they own along Kearsarge Drive in the hopes of being able to sell them. Bob Long said he walked those lots and feels they can't be built on even if the lots were merged because of their small size and the required setbacks of the wetlands ordinance. After discussion, it was agreed **Bob Long would contact Jo Lacaillade and request clarification on the probability that the new combined lots will be buildable based on the Haverhill Wetlands Ordinance. If not, ask if the Town would be willing to sign the lots over to the District to be used as green space.**
- **Lodge Ballfield:** The question was raised about the status of the Lodge ballfield renovations for Little League use. Bob Long said the project organizers are still seeking donations for fencing and other costs to bring the field up to Little League requirements.

#### **New Business:**

- **Correspondence – Connole:** Bob Long reported correspondence was received from the seller of the spillway land the District recently bought. The surveyor recently went in to locate and place new boundary pins to complete the survey job and the resident was not happy with that action. After discussion, it was agreed **Bob Long would draft a response to the homeowner explaining the surveyor's actions.**
- **Correspondence – Bazzell:** Bob Long reported an email was received from a resident in the area of the little beach on White Mountain Drive who was unhappy with the condition of the little beach. Bob Long said he responded with a list of steps the District took this year to improve its condition and said he would submit a request in the 2018 budget for funds for new sand for the two small beaches.
- **Mahjong Evenings:** Barbara Keating said the Mahjong Evenings on Tuesday nights had steady attendance throughout the summer and thanked Charlotte Clark for leading the activity nights. Kristi Garofalo asked if the Mahjong Evenings were over for the year or if they would continue. **Barbara Keating will check with the Mahjong group on Sept. 12 and let Kristi Garofalo know if they plan to continue meeting this year.**
- **September 11:** Robert Roudebush reminded everyone of the significance of today's date and a moment of silence was observed.

Bob Long moved to adjourn; Mike Roberts seconded. The meeting adjourned at 7:13 pm.

Respectfully submitted,  
Kristi Garofalo