

**MOUNTAIN LAKES DISTRICT  
COMMISSIONERS MEETING  
Saturday, August 12, 2017  
\*UNAPPROVED\***

**Call to Order:** Bob Long called the meeting to order at 9:00 am.

**Roll Call:** Bob Long, Mike Roberts and Laraine King were present.

**Residents in Attendance:** David Martella, Mike Bonanno, Gail Dubrule, Don Dubrule, Randy Berenson, Tom Eighmy, Tony Salvucci, Robert Roudebush, Fred Garofalo, Tara Bamford (North Country Council), Barb Warren, Roger Warren and John Dunster.

**Approval of Minutes:**

- **July 8, 2017 Meeting:** Mike Roberts moved to approve; Laraine King seconded, motion passed.

**District Business:**

- **Manifests:** Laraine King moved to approve manifests July 9 to August 12, 2017. Mike Roberts seconded, motion passed.
- **Financial Reports:** The commissioners reviewed financial reports for the months ending July 31, 2017. Mike Roberts moved to accept the reports; Laraine King seconded, motion passed.
- **Water Bill Report:** The commissioners reviewed a report from Kristi Garofalo showing \$136,823.97 in water payments received since April 1 and outstanding bills at \$49,163.58. Bob Long moved to approve filing a lien against a property that was disconnected for non-payment; Laraine King seconded, motion passed. ***Kristi Garofalo will file the lien.***
- **Petty Cash:** District Treasurer Dan Brady suggested starting a petty cash fund for small expenditures. The commissioners reviewed emails on the subject from Dan Brady and the District auditor, along with a spreadsheet showing the number of District checks issued for less than \$10 in 2016 (8) and 2017 to date (7). After discussion, the commissioners agreed a petty cash fund was not needed at this time. ***Bob Long will inform Dan Brady of the decision.***

**Maintenance/Water Update:** The commissioners reviewed the monthly report from Maintenance/Water Supervisor Don Drew. Maintenance highlights included: the small beaches were rototilled; the swing set will be placed at the Lodge; continuing to update District signage; working on Lodge Annex projects, and resident Mark Johanson built new benches for the tennis courts. Water Department highlights included: water system is running at 40,000 gpd; water main break on Lakeside repaired same day by early afternoon; latest Nobis Engineering test results for MTBEs are encouraging for full cleanup; Bear Road project is tentatively scheduled for after Labor Day.

**Water Committee Update:** Ken King said he didn't have anything to add to Don Drew's report.

**Planning Board Update:** Robert Roudebush reported things were relatively quiet for the last month and the new zoning officer, Michael "Fin" Finnegan is settling in well. Mike Roberts reported preliminary results from the July VLAP testing, noting both lakes had phosphorus levels in the "high" range and said they will ask for recommendations from the state on reducing those. He said chlorophyll levels were higher than desirable in the North Lake, but acceptable in the South Lake; and E Coli levels were acceptable in both lakes. Mike Roberts and Tom Eighmy both said they will recommend re-testing since the July testing was done after the recent floods and may not be an accurate sampling.

**Forestry Update:** Bob Long reported the 174-acre parcel sold to FHL Property Management has been surveyed and the 22-acre portion thought to be owned by the District potentially is more than 22 acres. Bob Long said if the commissioners agree, the 22 plus acre portion will be deeded to the District. He then recused himself as his family members are involved with FHL. Mike Roberts moved to accept the survey; and to let FHL know they accept it and give permission to file the new survey and deed with Grafton County. Laraine King seconded, motion passed.

**Recreation Update:** Laraine King reported the Luau Pot Luck was cancelled due to rain. She said the next Rec Committee meeting is Aug. 22 at 6:00pm at the District Office and volunteers are needed to work on the Committee and help with activities. The next activity is the Labor Day Weekend Pot Luck and Fireworks on Saturday, Sept. 2 (fireworks rain date is Sept. 3).

### Action Items Review:

Bob Long: talked with Don Drew – raft non-slip coating, small beaches maintenance, and swing set location are done; fireworks policy is done and ready to be discussed later in the meeting; recommended using Jock Oil as supplier for District truck fuel (data for last couple of months shows Jock Oil consistently less than Cumberland Farms) and rechecking periodically. The other commissioners agreed and **Bob Long will let Don Drew know of their decision.**

Laraine King: working with Evergreen Fitness Center to research different levels of lifeguard training; certification reimbursements are done; no volunteers have come forward to host campfire/s'mores activity during summer.

All: viewed Killer Hill area where property owner would merge 4 lots into 2 in exchange for removing trees on District land to improve view – discussed effect of road runoff on Lakes without the trees, Mike Roberts suggested sediment pool was needed, Bob Long said combining lots could benefit District with more parking spaces and fewer lots for eventual water hookups. **Mike Roberts will contact EPA regarding runoff and sediment pool regulations/recommendations. Bob Long will talk to the property owner again regarding his plans.**

### Old Business:

- **Fireworks Policy:** Bob Long gave policy suggestions for fireworks use within the District; namely, that no fireworks be allowed after 10 pm, that home owners continue to be informed of the rule and asked to notify their tenants as well; and that since the District has no enforcement ability, if fireworks are used after 10 pm, the Haverhill Police Department should be notified. Randy Berenson suggested the 10pm rule be added to the Lodge rental guidelines. The commissioners agreed; **Kristi Garofalo will make the change to the guidelines and also send info out in the DMAIL.** Don Dubrulle suggested signs be posted to let people know about the rule, **Bob Long will talk to Don Drew about signage.** Laraine King said she put together ideas for a community info welcome letter and the fireworks policy should be included; **she will get all the information to Kristi Garofalo.**
- **Smoking Policy:** The commissioner discussed the current no smoking policy (no smoking at pool or the North Beach; smoking allowed at South Beach) and whether changes should be made to allow smoking only on half of South Beach. Mike Roberts asked if the lifeguards received any complaints this year; Laraine King said none have been noted in the log book. The commissioners agreed to continue the current policy and continue to monitor complaints.

### New Business:

- **Snack Bar Products:** A local craftsperson offered to put items in the Snack Bar for sale and give the District a portion of the proceeds. The commissioners agreed the limited space does not allow offering more diverse products and declined the offer. **Kristi Garofalo will notify the resident.**
- **Scout Projects:** Laraine King said a Boy Scout group connected with a District resident would like to do projects for the District (trail clean-up, landscaping, etc.). Bob Long mentioned Haverhill Recreation showed an interest in helping with trail maintenance. After discussion, the commissioners agreed **Laraine King will contact the Scout leader and Haverhill Recreation to discuss project possibilities and recruit community members to get involved.**
- **Vehicles on Lower Dam:** Bob Long said he received a complaint about vehicles driving across the Lower Dam and asked Don Drew to get a quote on “no motorized vehicles allowed” signs for the Lower Dam. The cost would be about \$100. The commissioners agreed the signs should be posted. **Bob Long will work with Don Drew on signage.**
- **Causeway Traffic:** Bob Long said a suggestion was made to add stop signs at both ends of the causeway. After discussion, Bob Long made a motion to direct Don Drew to purchase stop signs. Mike Roberts seconded, motion passed. **Bob Long will work with Don Drew on signage.**
- **Haverhill News:** Mike Bonanno reported Haverhill Police Department hired a new chief from within the department; Brandon Alling will officially start as chief on Sept. 1. Mike Bonanno also reported Haverhill Airport Day will be Saturday, Sept. 16 from 10 to 3 (rain date of Sept.17).
- **Recreation Equipment:** Randy Berenson asked when the bench on the Lower Dam would be replaced and Bob Long said Don Drew is looking for an adequate (heavy) product. Randy Berenson asked when more composite beach tables would be purchased and the old wooden ones eliminated; Bob Long said they were looking at putting that into the 2018 budget. Randy Berenson asked about better quality table umbrellas; Laraine King said she is investigating higher quality umbrellas and wants to change over to a different stronger type gradually in the next few years.

Mike Roberts moved to adjourn; Laraine King seconded. The meeting adjourned at 10:36 am.

Respectfully submitted,  
Kristi Garofalo