

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
Saturday, July 8, 2017
*UNAPPROVED***

Call to Order: Bob Long called the meeting to order at 9:34 am.

Roll Call: Bob Long, Mike Roberts and Laraine King were present.

Residents in Attendance: Ken King, Michael Finnegan, Darlene Simboli, Patricia Brady, Dan Brady, Robert Roudebush, Grete D'Hondt, Randy Berenson, Beverly Eighmy, Tom Eighmy, Don Keating, Barbara Keating, Rebecca Dickinson, Bill Briggeman, Charlotte Clark, Bill Clark and Dottie Long

Approval of Minutes:

- **June 12, 2017 Meeting:** Laraine King moved to approve; Mike Roberts seconded and motion passed.

District Business:

- **Manifests:** Mike Roberts moved to approve manifests: June 13 to July 8, 2017. Laraine King seconded and motion passed.
- **Financial Reports:** The commissioners reviewed financial reports for the months ending June 30, 2017. Laraine King asked for up-to-date reports for Rec line items; **Kristi Garofalo will get the reports to her.**
- **Water Bill Report:** The commissioners reviewed a report from Kristi Garofalo showing \$128,664.72 in water payments received since April 1 and outstanding bills at \$57,746.34. Bob Long reported he followed up with the water customer who inquired about having water charges waived on their property since the house is no longer there. The commissioners agreed to back off 2017 water charges, credit the 2017 payment to another property owned by the customer, and not bill the lot in the future unless a house is built.
- **Manifest Signatures** – Bob Long reported on a recent situation where two commissioners were out of town and manifests, including payroll, needed approval. He said he called Mike Roberts and went over the payroll manifest on the phone and received Mike Roberts' verbal approval so employees could be paid. Mike Roberts physically signed the manifests when he returned. Bob Long wrote a memo for the auditors explaining what happened and why. The commissioners agreed to communicate with the office and each other about their schedules in the future to avoid similar situations.

Maintenance/Water Update: The commissioners reviewed the monthly report from Maintenance/Water Supervisor Don Drew. Maintenance highlights included: the beach sand was rototilled; the pool is in great shape considering recent weather; plans are in place to put out the rest of the swimming buoys, paint the pool cabana, and work with contractors to repair storm damaged areas (Lodge Lane, Killer Hill, beach parking lot, etc.), and small beaches are scheduled to be rototilled and surrounding greenery trimmed. Water Department highlights included: product for the Bear Road water main project has arrived and once a start date is set, it will be announced; Nobis Engineering has started testing for MTBE remediation and will continue quarterly in hopes the location may be a viable water source in the future; gravel well pump failed and was replaced and a spare is in stock; the upper dam spillway did have some flow during the rainstorm and NH Dam Safety was notified, but no major issues; the spillway riser became clogged by debris during the storm and was cleared by Eli Russ, Bob Long and Dave Long; all repairs needed after the rainstorm will be documented and submitted to the Town of Haverhill to be included with their claim to FEMA.

The following items were discussed and action taken:

- Suggestion: smoking only to be allowed on the east side of the south beach away from the volleyball court; **commissioners will gather feedback on the idea. Kristi Garofalo will put the issue on the next agenda.**
- Comment: the surface of the new raft is slippery when wet; **Bob Long will ask Don Drew to add a non-slip surface.**
- Comment: the new swing set is not installed yet; Bob Long explained Don Drew has asked several contractors for quotes and heard nothing back. **Bob Long will work with Don Drew on the project.**
- Comment: the monkey bars at the Lodge should be set up and the beach play house should be repaired and painted. The commissioners agreed they would find a way to safely install the monkey bars in the next two months or it will be thrown away. **Laraine King will work on the monkey bars and the playhouse with Don Drew.**
- Comment: the park bench on the lower dam is gone. Bob Long explained it was damaged by the contractor during the Lower Dam Project. **Bob Long will work with Don Drew to get a new bench.**

- Suggestion: Lodge and office septic tanks should be pumped once a year; commissioners agreed to keep to the current once every three years schedule.

Water Committee Update: Ken King said Don Drew's summary was good and added the state will look at the upper lake outlet this summer and give the District a timeline to repair/replace it.

Planning Board Update: Mike Roberts introduced Michael "Finn" Finnegan as MLD's new zoning officer and reported the Board approved the new zoning officer job description at their meeting. Mike Roberts said he participated in the recent Voluntary Lake Assessment Program (VLAP) and results should be back later this year. **Bob Long will talk to road agent Stuart McDanolds about not using salt on French Pond Road at the inlet.**

Robert Roudebush reported the Master Plan update is virtually finished and they are ready to set a date for the required public hearing. The commissioners agreed to hold the public hearing in conjunction with their next meeting on Saturday, August 12 at the Lodge; the commissioners meeting start time will change to 9:00 am and the public hearing will be held immediately afterwards. **Robert Roudebush will get the Master Plan draft to Kristi Garofalo; she will put it on the District website and send it via DMAIL. Kristi Garofalo will work with Tara Bamford of North Country Council on required notices for the public hearing.**

Forestry Update: No report – the Committee has not met recently.

Recreation Update: Grete D'Hondt reported Independence Day weekend events were rained out so they held them on July 4th, but they were poorly attended. She asked **Kristi Garofalo to send the summer events flyer out again with the next DMAIL.** Grete D'Hondt said they need volunteers or events may have to be curtailed. **Kristi Garofalo will put a call for volunteers in the DMAIL.** Darlene Simboli said Haverhill Recreation was interested in working with MLD on District trail clean-up; **Laraine King will work with Haverhill Rec on the project.** The commissioners agreed District life jackets should not be used for swimming, but for boat rental customers only. **Laraine King will post a notice about the change and set up a system to track life jackets given out with rentals.** The commissioners agreed lifeguards should be reimbursed for re-certifications, but asked **Laraine King to get more information about other training before agreeing to reimbursement for those courses.**

Action Items Review:

Bob Long: contacted Killer Hill owner who decided not to merge lots – does the District want to allow him to cut trees on District land for his view? – **commissioners agreed to check out the area and consider the question at their next meeting;** talked to Primex re: overnights at the Lodge – no new overnights and groups "grandfathered" in should provide liability certs; working with Don Drew on maintenance of the smaller beaches; setting up a Cumberland gas account on hold as Jock Oil is working to match Cumberland prices.

Laraine King: research on different levels of lifeguard certification is in process; no volunteers have come forward for campfire/s'mores activity – the first one was rained out, will continue to look for hosts.

Old Business: None

New Business:

- **Large Parties on the Beach:** The commissioners agreed hosts of birthday parties and other large beach gatherings should notify the office of their plans; **Kristi Garofalo will ask for office notification in the next DMAIL.**
- **Fireworks/Noise Abatement:** In response to a resident email and other resident complaints, **Bob Long will put together a fireworks policy for the commissioners to consider at their next meeting.**
- **District Roads:** Bob Long said he talked to Stuart McDanolds regarding road conditions in the District. Many other parts of the town have roads in worse shape and town crews will be working in the District as soon as they can.

Bob Long moved to adjourn; Laraine King seconded. The meeting adjourned at 11:24 am.

Respectfully submitted,
Kristi Garofalo