

**MOUNTAIN LAKES DISTRICT  
COMMISSIONERS MEETING  
June 12, 2017  
\*UNAPPROVED\***

**Call to Order:** Bob Long called the meeting to order at 6:00 pm

**Roll Call:** Bob Long, Mike Roberts and Laraine King were present.

**Residents in Attendance:** Ken King, Darlene Simboli, Don Bazzelle, Dottie Long and David Martella.

**Approval of Minutes:**

- **May 8, 2017 Meeting:** Mike Roberts moved to approve; Bob Long seconded and motion passed.
- **May 23, 2017 Special Meeting:** Mike Roberts moved to approve; Bob Long seconded and motion passed.

**District Business:**

- **Manifests:** Laraine King moved to approve manifests from May 9 to June 12, 2017; Mike Roberts seconded and motion passed.
- **Financial Reports:** The commissioners reviewed financial reports for months ending May 31, 2017. Bob Long said the management fees for the Capital Reserve accounts seem to be high. ***Kristi Garofalo will check with the Trustee of the Trust Funds to see if District funds can be moved to a more profitable investment.***
- **Water Bill Report:** The commissioners reviewed a report from Kristi Garofalo showing \$115,644.12 in water payments received since April 1 and outstanding bills at \$70,449.69. Disconnect notices were sent as approved at the May meeting and Kristi Garofalo reported that half of those have been paid. Kristi Garofalo reported a water customer inquired about having water fees waived on a lot they own since the house is no longer there. ***Bob Long will follow up with the customer.***
- **Financial Policy –** The commissioners reviewed the latest draft of District “Financial Policies & Procedures”. Dan Brady previously asked the commissioners to table acceptance of the policy until the June meeting so he could review it since the Treasurer’s duties are mentioned extensively. Bob Long said Dan Brady could not attend the June meeting, but stopped by beforehand to let him know he had no problems with the document. Bob Long moved to approve the latest version (6/12/17) of the District “Financial Policies and Procedures”; Laraine King seconded and the motion passed.

**Maintenance/Water Update:** The commissioners reviewed the monthly report from Don Drew. Maintenance highlights included: the Snack Bar is ready after its remodel; the docks are out and the rafts should be out soon; the pool has been opened; the driveway and lawn work continues; the beaches are scheduled to be rototilled soon; the Lodge basement flooring project looks good; mowing schedule has started and the Beautification & Wildlife Committee has done a great job with flowers and planters. Water Department highlights included: large amount of product has been ordered for the Bear Road water main project; residential meters and meter horns have been ordered and several homeowners (both full-time and part-time) have volunteered to have meters installed in their properties – the meters will be used for informational purposes at this time, not billing. Nobis Engineering is working on the plan for MTBE remediation and sampling rounds will begin shortly.

The commissioners discussed the status of the Lodge basement flooring project; each commissioner visited the Lodge since the contractor reworked the project and all stated they were happy with what they saw. Kristi Garofalo said there were still a couple of spots Don Drew wasn’t satisfied with and the contractor was scheduled to return to fix those. The commissioners agreed once Don Drew was satisfied with the final product, the final payment to the contractor could be released.

**Water Committee Update:** Ken King said he didn't have anything to add to Don Drew's report.

**Planning Board Update:** Mike Roberts reported the Board took action on a two-part permit amendment request. The request to approve a setback violation was denied and the variance application will go to the Zoning Board of Adjustment. The second amendment request concerned a rear porch turned into a four-season room during construction; the Board required the contractor to install a full foundation under the room and tie it into the existing pier supports. Mike Roberts said Michael "Finn" Finnegan was hired on June 6 as the MLD Zoning Officer and has already been through some orientation. He will attend the next Planning Board meeting on June 15.

**Forestry Update:** No report – the Committee has not met recently. There was discussion about fallen trees on District property at the bottom of Killer Hill; **Bob Long will contact the resident at the top of Killer Hill regarding his plans for the area.**

**Recreation Update:** Laraine King reported orientation for summer employees and lifeguard in-service training was held on June 10. The Snack Bar is stocked, some new beach umbrellas have been purchased, and more MLD logo items are on order. The commissioners discussed reimbursements for lifeguard certifications and agreed re-certifications were to be reimbursed. **Laraine King will get receipts from the lifeguards who are eligible to be reimbursed.** The commissioners also discussed a request for reimbursement for a higher level training at a cost of \$480; the commissioners agreed they needed more information about the various levels and types of certification. **Laraine King will research and provide details about certification levels at the next meeting.**

**Action Items Review:**

Bob Long: setting up a Cumberland gas account is temporarily on hold as Jock Oil is trying to match Cumberland's price.

Laraine King: more beach trash containers are coming and new umbrellas have been purchased; several pieces of needed Rec equipment have been purchased; at recent orientation summer staff was instructed to log all complaints and **Laraine King will follow up with staff during the season.**

**Old Business: None**

**New Business:**

- **Lodge Overnight Request:** The commissioners discussed a request for a 2-3 day overnight Lodge rental and agreed to stick to their current policy of no overnights. **For future reference, Bob Long will check with Primex to get their view on overnight rentals.**
- **Beach Party:** As in past years, an HCMS end-of-school party is planned on June 23 and will be hosted by MLD residents. The commissioners had no objections. Kristi Garofalo asked if Rec Committee was doing their "S'mores on the Beach" activity this year because typically the first one would fall on June 23. **Laraine King will check with the hosts to see when they plan their start date.**
- **Lower Lake Small Beach:** Don Bazzell shared concerns about the condition of the small beach on the Lower Lake. **Bob Long will work with Don Drew to get both small beaches in good condition.**
- **Monkey Bars at the Lodge:** Mike Roberts asked about plans for the monkey bars stored at the Lodge. **Bob Long will talk to Don Drew and report back.**
- **Lodge Ball Field:** Bob Long said the ball field has been tilled and Dave Long is working on getting fencing donations; once that's done, the dugouts will be built.

Bob Long moved to adjourn; Laraine King seconded. The meeting adjourned at 7:10 pm.

Respectfully submitted,  
Kristi Garofalo