

**MOUNTAIN LAKES DISTRICT  
COMMISSIONERS MEETING  
February 13, 2017  
\*UNAPPROVED\***

**Call to Order:** Bob Long called the meeting to order at 6:00 pm

**Roll Call:** Bob Long, Robert Roudebush and Laraine King were present.

**Residents in Attendance:** Ken King, Mike Roberts, Chris Roberts, Cindy Williams and Darlene Simboli

**Approval of Minutes:**

- **Jan. 9, 2017:** Robert Roudebush moved to approve; Bob Long seconded and motion passed.
- **Feb. 6, 2017:** Robert Roudebush moved to approve; Bob Long seconded and motion passed.

**District Business:**

- **Manifests:** Robert Roudebush moved to approve manifests from Jan. 10, 2017 to February 13, 2017; Laraine King seconded and motion passed.
- **Financial Reports:** The budget packet with financials will be reviewed at the budget hearing immediately after this meeting.
- **Water Bill Report:** The commissioners reviewed a report from Kristi Garofalo showing \$155,509.62 in water payments received since April 1 with outstanding bills at \$32,255.70
- **Water Bill Correspondence:** Bob Long said the Office received a letter from a water customer asking for re-consideration of their water charges since there hasn't been a house on the lot since 2009. After discussion and reviewing advice from the District's legal counsel, Bob Long moved to negate all water charges from 2009 onward based on the advice of legal counsel, to inform the property owners by letter of that decision, and to also inform them of the need to pay the \$1200 water hook-up fee if they build on the lot in the future. Robert Roudebush seconded and the motion passed. ***Kristi Garofalo will draft a letter to the property owners and send it to Bob Long for review before mailing.*** Bob Long said the Water Committee is planning to discuss changes to the water tariff and ***he will bring this issue to their attention for consideration.***

**Maintenance/Water Update:** The commissioners reviewed the monthly report from Don Drew, Water and Maintenance Supervisor. Maintenance highlights included: the ice rink is looking pretty good; snow removal is going well; and the Lodge boiler had a circulator short out, but it was repaired that same evening. Water Department highlights included: electrical work on the main panel at the pump house is finished – all wires have been traced and labeled and a schematic will be created, redundant items have been removed, and some items have been replaced with better equipment; the search for the leak on Swiftwater Circle continues with another recent exploratory dig where flowing water was found, but frost and dangerous digging conditions prevented finding the exact location of the leak; the new District truck was registered with government issue plates for the first time (a lengthy process, but it will save the District hundreds of dollars a year); and still working with Nobis Engineering on MTBE remediation.

**Water Committee Update:** Ken King reported they are still looking for the leak on Swiftwater Circle. The Committee is also looking into meters - regional ones to help track usage and leaks in certain parts of the system, and also home meters may be tested with homeowners who agree to use them on a trial basis. He

said the plan would be to do quarterly billings with meters, but the water tariff needs to be revised which would have to be done at an annual meeting so it is still a long road yet.

**Planning Board Update:** Robert Roudebush reported the Planning Board reviewed the latest draft of the zoning officer job description and voted to send the final draft to the commissioners for their approval and legal review. Bob Long asked ***Kristi Garofalo to put the zoning officer job description on the commissioners' agenda for March.***

**Forestry Update: NONE – No recent meetings**

**Recreation Update:** Laraine King reported the Moonlight Snowshoe Event was successful - people seemed to enjoy the activities and Haverhill appreciated the “loan” of the Lodge for the event. A group of boy scouts used the Lodge at the same time and assisted with events and activities. Laraine King said it was a very good use of the facility and brought the District good will from our neighbors. The next event is the WinterFest celebration on Feb. 19 (co-sponsored with Haverhill) from noon to 4:00 pm. She also reported that there are plans for a St. Patrick’s Day potluck for adults on March 18 and more information is to come. Ken King said he talked with Sherri Sargent of Haverhill Recreation about maintaining the District’s trails, especially those over by the Lodge, and ***he will work with Sherri Sargent on trail cleanup.*** Darlene Simboli said she noticed many of the board games at the Lodge are incomplete, damaged or otherwise unusable; ***she will sort and get rid of old/damaged games.***

**Action Items Review:**

*Bob Long:* working with Don Drew on replacement of the diving board/raft, will be considered at budget hearing; worked on water customer question (see Water Bill Correspondence notes above); in the process of contacting resident regarding inappropriate emails.

*Laraine King:* No new action items. Ongoing action item - keep the hot cocoa station stocked.

*Robert Roudebush:* No new action items. Completed work on zoning officer job description – now turned over to commissioners.

**Old Business:**

- **Beach Smoking Policy:** The Office received an email that asked the commissioners to re-consider the smoking policy for the south beach. The commissioners agreed to defer discussion until the next meeting (March) because of the budget hearing being held immediately after this February meeting.

**New Business:**

- Robert Roudebush spoke about the Opioid Abuse Panel meeting he recently attended, noting that it was an informational and educational meeting well worth the time invested. He said the meeting covered three main areas: the reasons opioids are so prevalent, what effects they cause, and what can be done about them. He said the overall message of the meeting was that opioid addiction should be treated as a medical problem rather than a criminal one and working to remove the stigma of opioid addiction would lead to more people talking about the issue and seeking help. Robert Roudebush said he had more information and he’d be happy to share it if anyone would like to know more.

Bob Long moved to adjourn and Robert Roudebush seconded. Meeting was adjourned at 6:36 pm.

Respectfully submitted,  
Kristi Garofalo