

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
January 9, 2017
*UNAPPROVED***

Call to Order: Bob Long called the meeting to order at 6:00 pm

Roll Call: Bob Long, Robert Roudebush and Laraine King were present.

Residents in Attendance: Ken King, Don Dubrulle, Mike Roberts, Chris Roberts, Dan Brady and Fred Garofalo. Tara Bamford of North Country Council and Bernie Waugh of Gardner, Fulton and Waugh were present as guests.

Budget Presentation: Budget Committee chair Dan Brady presented the 2017 Proposed Budget for commissioner review. He said the Committee met five times since October and put a lot of thought and effort into creating the Budget. Bob Long asked if stipends for District officials could be split between Water Fund and the District Fund as is done with payroll, insurance and other expenses. ***Kristi Garofalo will check with the DRA to see if there is any problem with doing that for the 2018 Budget.*** Dan Brady asked ***Kristi Garofalo to add the MLD Chart of Accounts to the Budget Packet.*** After discussion, the commissioners agreed to meet for a work session on the Budget on Monday, Feb. 6 at 6:00 pm at the District Office. The commissioners also asked ***Kristi Garofalo to put copies of the Budget Committee meeting minutes into their folders for the work session.***

Guest Speaker: Bob Long introduced Bernie Waugh of Gardner, Fulton and Waugh. Bernie Waugh gave a presentation on recent updates to state municipal law and spoke about how the changes might affect the District.

Approval of Minutes:

- **Dec. 12, 2016:** Laraine King moved to approve; Bob Long seconded and motion passed.
- **Dec. 28, 2016:** Robert Roudebush moved to approve; Bob Long seconded and motion passed.

District Business:

- **Manifests:** Bob Long moved to approve manifests from Dec. 13, 2016 to Jan. 9, 2017; Laraine King seconded and motion passed.
- **Financial Reports:** Financials were included in the Proposed Budget packet for commissioner review.
- **Water Bill Report:** The commissioners reviewed a report from Kristi Garofalo showing \$158,020.79 in water payments received since April 1 with outstanding bills at \$33,831.05
- **Water Bill Correspondence:** Bob Long said the Office received a letter from a water customer asking for reconsideration of past due charges. After discussion, the commissioners decided more research was needed and tabled the issue until the next meeting. ***Kristi Garofalo and Bob Long will research the customer's account and the District's water tariff/policy to look at possible responses.***

Maintenance/Water Update: The commissioners reviewed the monthly report from Don Drew, Water and Maintenance Supervisor. Maintenance highlights included: the ice rink is up and running; the Lodge Annex is open on weekends and seems to be popular. Water Department highlights included: continuing the leak detection effort on Swiftwater Circle (narrowed down to within 500 foot area now); doing painting and maintenance work at the pump house and water chambers; working with an electrician to clean up electrical system; and met with Nobis Engineering to go over results from MtBE remediation.

Water Committee Update: Bob Long reported there is still a 20,000-25,000 gpd leak on Swiftwater Circle, but the location is narrowed down within 500 feet and Don Drew is working hard to find a final answer. He said the Water Committee recently met with Nobis Engineering regarding the MtBE remediation; in the spring they plan to use

geothermal imaging to see if they can locate the cause of the MtBEs. Bob Long reported two big issues have been completed: the Lower Dam Project contractors received their final payments before the end of 2016, and the emergency spillway land purchase was completed the last week in December. Bob Long is working with the Town of Haverhill to finalize paperwork associated with the purchase.

Planning Board Update: Don Dubrule reported the Planning Board reviewed the latest draft of the zoning officer job description and noted the current zoning officer has health problems. He said the Board members are covering for him as much as possible for the next couple of months. Don Dubrule said the Master Plan Committee is gathering information from various District groups and is in the process of writing the updated Master Plan. The Committee plans a spring public hearing to approve the updated plan.

Bob Long said he heard concerns were raised at the Planning Board meeting about the tree cutting request on Killer Hill that the commissioners approved at their last meeting. He asked Don Dubrule if there were any questions from the Board members. Don Dubrule said there was a question about whether taking the trees out would affect lake water quality due to road runoff. Bob Long noted the contractor has a NH DES permit and is following District guidelines. After a brief discussion, Don Dubrule said the Board didn't really have any objections to the project and the commissioners agreed to re-affirm their previous decision to allow the tree-cutting project.

Forestry Update: NONE

Recreation Update: Laraine King reported the Lodge hot cocoa station is open from 1:00 pm to 4:00 pm on weekends. She said it's been very popular with as many as 20-30 visitors per day over vacation week. Laraine King said the Rec Committee is joining with the Haverhill Rec Committee to hold a Moonlight Snowshoe event on Feb. 10 from 6 to 9 pm and will also be working together for the WinterFest celebration on Feb. 19 (secondary date Feb. 26) with times to be announced. She also reported more MLD sweatshirts have been sold. Kristi Garofalo suggested the sweatshirts be sold at the annual meeting and Laraine King said she would bring them to the meeting.

Action Items Review:

Bob Long: worked out settlement with Lower Dam Project contractors, final payments have been made; talked to Don Drew about skating rink electricity and looking at other options to upgrade the area; talked with Don Drew about marking area for tree cutting and it was done; working with Don Drew on replacement of the diving board/raft and contacting the electrician for the electricity project at the Lodge; in the process of contacting resident regarding inappropriate emails.

Laraine King: No new action items. Ongoing action item - keep the hot cocoa station stocked.

Robert Roudebush: No new action items. Ongoing action item of working with Kristi Garofalo on zoning officer job description

Old Business:

- **Beach Smoking Policy:** The Office received an email that asked the commissioners to re-consider the smoking policy for the south beach. The commissioners agreed to defer discussion until the next meeting.

New Business:

- Laraine King said she was asked if a non-MLD Bath resident could use the sledding hill and have a bonfire on the beach. The commissioners agreed the policy is there would be no bonfires on the beach unless it is a Rec event. They also agreed visitors on the sledding hills should be accompanied by someone from the District.

Bob Long moved to adjourn and Laraine King seconded. Meeting was adjourned at 8:17pm.

Respectfully submitted,
Kristi Garofalo