

**MOUNTAIN LAKES DISTRICT  
COMMISSIONERS MEETING  
December 12, 2016  
\*UNAPPROVED\***

**Call to Order:** Bob Long called the meeting to order at 6:00 pm

**Roll Call:** Bob Long, Robert Roudebush and Laraine King were present.

**Residents in Attendance:** Ken King, Dave Long, Dottie Long and Darlene Simboli.

**Approval of Minutes:**

- **Nov. 14, 2016:** Robert Roudebush moved to approve; Laraine King seconded and motion passed.

**District Business:**

- **Manifests:** Laraine King moved to approve manifests from Nov. 15 to Dec. 12; Robert Roudebush seconded and motion passed.
- **Financial Reports:** The commissioners reviewed the financials and the District Fund Report.
- **Water Bill Report:** The commissioners reviewed a report from Kristi Garofalo showing \$147,847 in water payments received since April 1 with outstanding bills at \$38,832.98.
- **Bath Water Customers – Annual Water Fee Calculation:** Bob Long said the annual calculation of the Bath Water Fee is being done and *Kristi Garofalo will send a draft to their representative, Robert Duquette, after the last Budget Committee review on Dec. 19. Kristi Garofalo will also send a letter inviting Bath residents to attend the January commissioner meeting for the budget presentation and the February public budget hearing.*
- **District Vehicle Lease / Plates:** Bob Long reported he and Don Drew, Water and Maintenance Supervisor, did research on various options for a new District vehicle. He said the best deal was a lease at a cost of about \$8100 over three years which can be paid entirely from funds currently in the District Vehicle Capital Reserve Fund. The commissioners have the authority to expend the CRF funds and the Budget Committee is in agreement with moving forward. After discussion, Bob Long moved to finalize the lease as soon as possible and fund the costs from the District Vehicle CRF. Robert Roudebush seconded and the motion passed. Bob Long said Don Drew was working with the Town of Haverhill to find out what is needed to get a government plate for the vehicle in order to save the District money on registration fees (government plates are renewed every five years instead of annually). Once the information is received from Haverhill, they will move forward on getting government plates.

**Maintenance/Water Update:** The commissioners reviewed the monthly report from Don Drew, Water and Maintenance Supervisor. Maintenance highlights included: work on the ice rink is starting; a few small projects are in the works before winter settles in. Water Department highlights included: continuing the leak detection effort on Swiftwater Circle with correlators borrowed from Granite State Rural Water; main pump motor failed and had to be replaced with a backup pump; a new backup pump has been ordered; a leak at a Hanover Drive home was discovered and repaired the next day; meeting with Nobis Engineering to go over results from MtBE remediation and also to go over future water source drilling plans near the Lodge.

**Water Committee Update:** Bob Long said the Water Committee's proposal for several 2017 water projects were presented to the Budget Committee and they approved. The projects include replacing a section of water line on Bear Road which has been the site of several leaks, and installing several shutoffs/meters to help pinpoint leaks. Ken King said the overall plan is to continue upgrading sections over time. Bob Long said he sent a letter to the construction company used in the recent Lower Dam project to strongly suggest they and the engineering firm split the cost of the monitoring program required by the state since the state's concerns were as a result of their work and were not the District's fault. He said the company declined his request. **Bob Long will follow up with both companies to work out a settlement.**

**Planning Board Update:** Robert Roudebush reported the Planning Board reviewed the zoning officer job description and compensation at their meeting. **Robert Roudebush will work with Kristi Garofalo to build the next draft of the job description.** Robert Roudebush said the Master Plan Committee and Tara Bamford of North Country Council are in the process of writing the updated Master Plan. The Committee is getting printing quotes and they plan a spring public hearing to approve the updated plan.

**Forestry Update:** Bob Long said the commissioners received a letter from FHL Property Management, the new owners of the 174-acre lot recently sold by the town of Haverhill which was originally thought to be owned by the District. Dave Long explained FHL plans to continue the selective logging program the District started in the 174-acre parcel, but using a different surveyor and logger. The letter said it is FHL's understanding that a 22-acre portion of the parcel was supposed to be conveyed to the District back in 1986 and they

want to have a new survey done so that proper maps and legal descriptions can be created to show lot lines and ownership. FHL asked permission to selectively log on the 22-acre portion and use the proceeds to help offset the legal fees and survey costs. Robert Roudebush moved to approve logging on the 22-acre portion to help fund survey and legal fees. Laraine King seconded and the motion passed with Bob Long recusing himself from the vote. Robert Roudebush asked Dave Long about the Little League field project; Dave Long said he has a list of volunteers and they plan to start by leveling and tilling the field. They hope to start in early spring and will file for a zoning permit when they are ready to start construction of the dugouts.

**Recreation Update:** Laraine King reported about thirty people attended the Lodge Decorating Party and the appetizer pot luck was successful as people enjoyed snacks while decorating. She said the next Rec concern is the hot cocoa station at the Lodge. They plan to start the Monday after Christmas and be open daily during the week between Christmas and New Year's, then on weekends after that. Hours will be from 1:00 pm to 4:00 pm. **Laraine King** said she **will pick up supplies for the cocoa station and get keys to the workers.** Laraine King said she placed a small order for District hooded sweatshirts due to a special Christmas request, and they will be placing a larger order in the spring. She said payment for the order will be made from the Rec Revolving account and asked for input on setting sweatshirt pricing. After discussion, it was agreed to set the price at \$35. Laraine King also said there will be no New Year's event this year.

Darlene Simboli asked if the raft with the diving board would be replaced next season. Bob Long reported he and Don Drew spent some time searching for a replacement and while they didn't find a manufactured alternative, they found plans to build one. He said from a liability standpoint, he didn't think building a raft with a diving board was a good idea. Darlene Simboli noted the diving board sees lots of activity and has been around for fifty years; she said it would be a shame to lose it. After discussion, **Bob Long said he will contact the District's liability insurance carrier about the diving board question**

#### Action Items Review:

Bob Long: invited attorney Bernie Waugh to come to Mountain Lakes for his annual court update (**Kristi Garofalo to contact Bernie Waugh specific areas of interest noted by commissioners**); contacted Primex (District's liability carrier) regarding diving board and no smoking policy – no response yet – **will contact again**; talked to Don Drew about the lighting project at Lodge and the raft/diving board project; contacted Dave Long about Little League field status (see above discussion in Forestry Update).

Laraine King: No new action items.

Robert Roudebush: No new action items.

Dave Long asked if electricity and/or lighting could be extended out to the skating rink, maybe as part of the Lodge lighting project currently being discussed. **Bob Long said he will talk to Don Drew about making electricity available at the rink.** Darlene Simboli said she talked to Mid Cal Construction in California who told her they could build a raft for a diving board, but shipping to New Hampshire would be high. Darlene Simboli will contact other suppliers and bring more information to the commissioners. She also gave out copies of Primex's suggested guidelines for pool diving boards. **Bob Long said he would contact Primex again about District liability concerning the diving board and raft.**

**Old Business: NONE**

#### New Business:

**Killer Hill Trees:** Bob Long said the owner of four lots on the southwest side of Killer Hill has partially cleared and cleaned up the upper lots and would like to do the same with the bottom lots, including District owned area. If allowed, he will merge all four of his lots so the area can't be re-subdivided. After discussion, Bob Long moved to allow the tree cutting/clean-up with the condition that the property owner merges his four lots; Robert Roudebush seconded and the motion was approved. **Bob Long said he and Don Drew will mark the area of District land where cutting would be allowed.**

**Office Emails:** Bob Long said the office has received several angry emails from a certain resident over the last few months. The resident has used offensive language and been uncooperative with efforts by commissioners and other agencies to help resolve his concerns. **Bob Long said he will contact the email writer and inform him that District personnel and commissioners are always available to listen and address any resident's legitimate concern. In addition, he will tell him that concerns brought to the District's attention with offensive language or disparaging remarks towards others will be ignored.**

**Mountain Lakes Valuation:** Bob Long distributed copies of the 2016 valuation report for commissioner review.

Laraine King moved to adjourn and Bob Long seconded. Meeting was adjourned at 7:23 pm.

Respectfully submitted,  
Kristi Garofalo