

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
November 14, 2016
*UNAPPROVED***

Call to Order: Bob Long called the meeting to order at 6:00 pm

Roll Call: Bob Long, Robert Roudebush and Laraine King were present.

Residents In Attendance: Ken King, Mike Bonanno, Darlene Simboli, Mark Johanson, Dottie Long and Dan Brady.

Approval of Minutes:

- **Oct. 10, 2016:** Robert Roudebush moved to approve; Laraine King seconded and motion passed.

District Business:

- **Manifests:** Robert Roudebush moved to approve manifests from Oct. 11 to Nov. 14; Laraine King seconded and motion passed.
- **Financial Reports:** The commissioners reviewed the financials and the District Fund Report. Laraine King noted line 5020-2 ran over and explained it was due to having two attendants on duty at a time so a) new staff members could learn the job from returning staff and b) because the Rec Program Director only worked three days a week. She explained they plan to have the Rec Program Director work five days a week with one attendant for the 2017 season. Bob Long asked if line 5026-2 FICA-Rec was based on the Rec Department wages and Kristi Garofalo said it was. He asked ***Kristi Garofalo to check with the District auditor for the correct percentage to use in calculating FICA for 2017.*** Laraine King asked about overages in lines 5064-2 Facility Op-Rec and 5082-2 Beach/Pool Maintenance; ***Kristi Garofalo will send her detailed reports on these lines for review.***
- **Water Bill Report:** The commissioners reviewed a report from Kristi Garofalo showing \$153,178.65 in water payments received since April 1 with outstanding bills at \$39,616.98.

Maintenance/Water Update: The commissioners reviewed the monthly report from Don Drew, Water and Maintenance Supervisor. Maintenance highlights included: winterization of equipment and facilities is ongoing; new sign with hours will be posted by the multi-use court by the pool and a "no motorized watercraft" sign will be posted on the lower dam. Water Department highlights included: another new valve was installed on Swiftwater Circle; they've determined the leak is somewhere on Swiftwater, between the two new valves; bringing in specialized equipment and working with Granite State Rural Water to find the leak; also installed new service connection on Swiftwater; working on seasonal shutoffs and planning curb stop and valve repairs this month; working with Nobis Engineering on MtBE remediation on sites near French Pond Road – a 24 hour per day, 3 day pumping test will start soon.

Laraine King said she asked Don Drew about getting a new rug for the entranceway at the Lodge to help protect the new floors; ***Don Drew will get pricing information.***

Water Committee Update: Bob Long said the District is working with Nobis Engineering for the MtBE remediation; the state is paying for the process. He also noted the state has agreed to pay for test well drilling in a couple of locations which will be helpful in the continuing search for new water sources.

Planning Board Update: Robert Roudebush reported there was no Planning Board meeting this month. He said they have no pending applications as building projects typically slow down this time of year and the Board will be reviewing the zoning officer job description and compensation at their December meeting.

Forestry Update: Bob Long said the Forestry Committee has not met recently. He reported the local family group who were the highest bidders on the 174-acre lot sold by the town of Haverhill hope to close on the transaction this week. Once they do, they will approach the commissioners regarding the 22-acre portion of the land on which the District feels they have an ownership claim.

Recreation Update: Laraine King reported the next event is the Lodge Decorating Party on November 26 from 2:00 – 5:00 pm. She said kids will have the opportunity to make decorations for the Lodge and to take home. Katie Beckley, Rec Program Director, will help with the activities. Laraine King also noted Haverhill Recreation will be using Mountain Lakes facilities for their Cold Turkey Plunge event on November 20. This is the second year for the event and it was a fun time that worked well for everyone last year.

Laraine King said she was asked to bring up the No Smoking policy again; specifically whether smoking should be banned from all beaches. It is currently banned from the pool area and the north beach. She said she also had requests that containers be provided for cigarette butts; she said she found one model priced at about \$50 each. Bob Long said this was the third in four years this request has come up. He said he feels Mountain Lakes draws a diverse group of people and he feels at least one beach should be open to smoking. Robert Roudebush said he talked to summer staff over the season; they didn't seem to feel the current policy was a problem and had not heard more than one or two complaints. After further discussion, the commissioners agreed to continue with the current policy (no smoking at the pool or north beach; smoking allowed at south beach) and to provide containers for cigarette butts on the tables on the south beach. They also agreed to add a cigarette receptacle outside the pool fence.

Darlene Simboli asked if the raft with the diving board would be replaced next season. Bob Long reported he and Don Drew spent some time searching for a replacement and while they didn't find a manufactured alternative, they found plans to build one. He said from a liability standpoint, he didn't think building a raft with a diving board was a good idea. Darlene Simboli noted the diving board sees lots of activity and has been around for fifty years; she said it would be a shame to lose it. After discussion, **Bob Long said he will contact the District's liability insurance carrier about the diving board question; he will also ask them for feedback about the no smoking policy. Dan Brady said he will contact Marriott hotels to see what kind of diving policy they might have.**

Action Items Review:

Bob Long: talked to Don Drew to let him know he can plan for spring installation of new District information signs; contacted Dave Long about the status of the Little League field project-the group is gathering volunteers for the work, getting specifications for the field from Little League organization, and will contact Planning Board for a permit when ready; talked to Don Drew about the raft/diving board replacement question (see above paragraph); talked with Don Drew regarding exterior projects needed at the Lodge and Don Drew is gathering estimates and information.

Laraine King: drafted a letter sent out by DMAIL (District e-mail) to let residents know about the need for event volunteers.

Robert Roudebush: followed up on question about commissioners needing to sign off on fire permits at the Lodge-found it is an unwritten agreement that two commissioners be aware of the permit issuance, but they do not need to sign anything; also compiled a list of fire/deputy fire wardens to be contacted for permits; talked to Don Drew about the new posting board and lighting at the Lodge-Don Drew has boards and will install them, lighting project in progress; will talk to Don Drew about taking down diseased tree and clearing brush around Lodge sign on French Pond Road and moving old Lodge sign to Lodge Lane.

Old Business: NONE

New Business:

- **Lodge Outdoor Lighting:** Dan Brady said the Cohase Lions Club offered to buy lighting fixtures and pay for installation of outdoor lighting for the grill area at the Lodge. He said they would work with Don Drew to set specifications for the project and suggested an electrician for the project. **Bob Long said he would talk to Don Drew and ask him to contact Roland at Conqueror Electric about the project.**
- **Law Update:** Bob Long explained the District's attorney, Bernie Waugh, sends out a packet of information every year about recent changes to the law that might affect his municipal clients. Bernie Waugh also offers a free visit (he does charge mileage) to discuss the changes with the commissioners and other interested parties. After discussion, the commissioners agreed **Bob Long will draft a letter asking Bernie Waugh to schedule a time to come to Mountain Lakes.**
- **Recent Kayak Thefts:** Mike Bonanno said he had two kayaks stolen over Columbus Day weekend. The kayaks have been recovered and a suspect has been charged for receiving stolen property. Mike Bonanno said he asked for Don Drew to review the security video recordings, but there has been no response. Bob Long said Don Drew briefly reviewed some of the recordings, but the window of time when the theft might have taken place was first listed as six days, then four days – both of which would have been very time consuming for Don Drew to review, especially with the search for the water leak and other urgent projects going on. Bob Long said the recordings often don't help in identifying suspects due to low resolution. He said they were looking into purchasing newer cameras with higher resolution. Robert Roudebush said he walked the area with Mike Bonanno where the kayaks were stolen and noted the kayaks have been returned and a suspect charged. He asked Mike Bonanno to go through him if he has any further requests for Don Drew or Kristi Garofalo in this matter. Mike Bonanno agreed.

Bob Long moved to adjourn and Laraine King seconded. Meeting was adjourned at 7:09 pm.

Respectfully submitted,
Kristi Garofalo