

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
August 13, 2016
*UNAPPROVED***

Call to Order: Bob Long called the meeting to order at 9:30 a.m.

Roll Call: Bob Long, Robert Roudebush and Laraine King

In Attendance: Don Dubrule, Charlene Maddock, David Maddock, Ken King, Mark Johanson, Don Vogt, Tom Eighmy, June Goff, David Goff, Bill Clark, Charlotte Clark, Randy Berenson, Lois Keenan, Barbara Warren and Roger Warren. Special Guest: Tara Bamford of North Country Council

Master Plan Presentation – Survey Results/Vision: Planning Board chairman Don Dubrule introduced Tara Bamford, Planning Director at North Country Council, who gave a presentation of preliminary results from the Master Plan survey. Tara Bamford said 820 postcards were mailed and there were 171 responses or about 21% (normal response rate is about 15%). Based on the preliminary survey results as noted in her presentation, Tara Bamford offered the following as a draft vision statement:

- Mountain Lakes is a four season recreation-oriented community where the desires of both year-round and seasonal residents are respected.
- Amenities are adequate, attractive and well maintained.
- Community events, the website, the email list and emerging social media continue to be used to create an informed inclusive community.
- Protection of water resources is a shared community value.
- Regulations are reasonable and fairly enforced.
- Growth continues at a slow pace and is consistent with the community character.

Copies of the Powerpoint presentation were made available after Tara Bamford spoke and will be available at the District Office. Tara Bamford will continue to work with the Master Plan committee on the vision statement and the overall Master Plan.

Planning Board Update: Don Dubrule reported two zoning permit applications were approved at the Board's recent meeting. Robert Roudebush said Mark Johanson agreed to serve on the Board as an alternate member and moved that he be appointed as an alternate Board member for a term of three years. Laraine King seconded and the motion passed unanimously. Robert Roudebush administered the oath of office to Mark Johanson.

Approval of Minutes:

- **July 9, 2016 Meeting:** Robert Roudebush moved to approve; Laraine King seconded and motion passed.

District Business:

- **Manifests:** Bob Long moved to approve manifests from July 10 to August 13; Robert Roudebush seconded and motion passed.
- **Financial Reports:** The commissioners reviewed the financials and the District Fund Report. Randy Berenson commented that exterior work needed to be done on the Lodge and wondered why the interior floor was done instead of starting with the exterior. Bob Long said Don Drew, Water and Maintenance Supervisor, was aware of several issues with the Lodge exterior and those projects will be considered at budget time.
- **Water Bill Report:** The commissioners reviewed a report from Kristi Garofalo, Administrative Assistant, showing \$133,091.12 in water payments received since April 1 with outstanding bills at \$53,336.49. The report showed a recommendation that one account be given until Aug. 22 to pay for a check returned back in July; if the matter isn't resolved by then, disconnect proceedings were recommended. Robert Roudebush moved to initiate the disconnect process if the returned check isn't paid by Aug. 22; Bob Long seconded and the motion passed.

Maintenance/Water Update: The commissioners reviewed the monthly report from Don Drew, Water and Maintenance Supervisor. Maintenance highlights included: New hardwood flooring was installed and a new vacuum cleaner was purchased at the Lodge; working on keeping the diving raft together but it will need to be replaced next year. Water Department highlights included: Water usage is still on the high side; two locations were dug up on Rogers Road, but no leak was found; a valve at the corner of French Pond Road and Rogers Road is scheduled to be dug up/replaced on August 17; applied for a leak detection grant for 2017; contacted a representative from 360 Utility Solutions to investigate leak detection equipment prices/procedures; still working with the contractors to finalize the Lower Dam Project; and working with a homeowner regarding spillway maintenance.

Water Committee Update: Bob Long reported water usage is still high and they still suspect the problem is in the Rogers Road area. They are looking at putting some shutoff valves in certain locations to help isolate problems. The Water Committee is also looking into getting a water leak detection system and possibly sharing the cost with Woodsville Water & Light and/or Haverhill Corner; the cost could be \$10,000 to \$12,000 for Mountain Lakes alone.

Water Committee chairman Ken King said the committee members were considering a suggestion to install strategically placed meters throughout the system to help with leak detection and want to include that possibility in the Water Committee's long range plan. Ken King said the Water Committee would love to go to meters for everyone, but it would not be an easy thing to do due to the way the system is set up. Randy Berenson said new technology may have lowered the cost of installing individual meters; he suggested the cost be investigated and possibly discussed at the annual meeting. Bob Long said the issue of individual water meters is a source of ongoing discussion for the Water Committee members. He said he's done the numbers before and the cost could be \$60,000 to \$75,000 for the meters and if an upgrade like automatic reading was included, the cost would be even higher. He encouraged anyone with ideas to come to a Water Committee meeting and discuss their suggestions with the committee members.

Forestry Update: Bob Long reported the town of Haverhill recently sent the District a check for the administrative costs associated with the Haverhill Lot 32 issue. He said the Haverhill selectboard voted to put the property back on the market (even though Mountain Lakes has a claim to 22 acres of the parcel) at a price of \$70,000 with a disclaimer about the title question.

Recreation Update: Laraine King reported the next event will be the Block Party on Saturday, Sept. 3. There will be kids' activities, a potluck dinner and the annual fireworks display. She said the Rec Committee charged \$1 per person for the Luau Potluck and they plan to use the money earned to provide hotdogs & rolls at the Block Party. The next event will be OctoberFest on Columbus Day weekend and more information is to come. Laraine King said the final schedule for the summer is: Aug. 22 to 28 – staff on duty/Snack Bar open (weather permitting); Aug. 29 to Sept. 1 – Snack Bar closed/no lifeguards on duty; Sept. 2 to Sept. 5 – staff on duty/Snack Bar open (weather permitting); after Sept.5 – closed until June 2017. Laraine King reported the Snack Bar is doing well financially and the Rec Committee is looking into purchasing better/stronger table umbrellas for next season. She said she checked with Don Drew about creating more boat racks and will follow up with him. Robert Roudebush complimented the summer staff for doing a great job.

Discussion was raised about the upper lake beach off French Pond Road and how often its trail is maintained; **Bob Long will check with Don Drew.** Randy Berenson said he's seen several people drive the wrong way up Killer Hill and also noticed the one way signs are faded. He asked if new signs could be installed; **Bob Long will check into new signs.**

Lodge Guidelines: The commissioners reviewed the latest draft of the Lodge Rental Guidelines and noted the capacity limit of 75 was not included. Robert Roudebush moved to approve the guidelines with the addition of the capacity limit; Laraine King seconded and the motion passed.

Action Items Review:

Bob Long: rototilling the beach sand is done; got information about capacity limit at the Lodge; Robert Roudebush has been trained on using the stairlift and other commissioners will be trained after the meeting; checked on shortening the lifeguard chairs, but regulations say height of 5-6 feet with a clear line of sight is needed so chairs will stay at current height.

Laraine King: talked to head lifeguard about raking the beaches and providing coverage for late night swims; checked with Don Drew about building additional boat storage and will follow up with him; checked on Fishing Derby plans - it was held on July 30.

Robert Roudebush: incorporated suggested changes into signage language and is working with Don Drew to get quotes on new signs for Killer Hill, the causeway, beaches and lifeguard chairs.

Alcohol Policy: incorporated suggested changes and brought to other commissioners for approval – Robert Roudebush moved to approve, Bob Long seconded and the motion passed.

Old Business:

- **Observation/Incident Report:** The commissioners discussed the Observation/Incident Report (OIR) and agreed its' purpose was mainly to be used for Planning Board issues. If a situation is unsafe or an emergency, it should be reported with a phone call or email to the office. ***Kristi Garofalo will put the OIR on the Mountain Lakes website with links on the Home page and the Planning Board page.*** Robert Roudebush provided an introductory paragraph to explain the OIR's purpose; ***Kristi Garofalo will put the intro on the website as well.***

New Business:

- **New Resident Welcome:** Robert Roudebush introduced the Maddock family, who recently purchased a home on Lakeside Drive, and welcomed them to the Mountain Lakes community.
- **Voluntary Lake Assessment Project:** Tom Eighmy reported the VLAP (Voluntary Lake Assessment Program) sampling was done on July 7 and Randy Berenson is the new volunteer coordinator for Mountain Lakes. Tom Eighmy reported the state laboratory results showed E Coli counts of less than 2 in the Upper Lake (South) Beach and 8 at the Lower Lake (North) Beach. State maximum count for bathing beaches is 88.
- **Bear Control:** Robert Roudebush reported he recently worked with NH Fish & Game officers on some local bear issues and learned the following about how to share the neighborhood with bears:
 - Don't purposely leave food out to feed the bears – ever!
 - Take bird feeders down from April 1 to November 30.
 - Feed pets indoors or bring their food in at night.
 - Keep all food trash tightly secured - preferably in a closed out-building or in otherwise airtight, bear-proof containers.
 - Curb trash on pick-up day, not the night before.

Laraine King moved to adjourn and Robert Roudebush seconded. Meeting was adjourned at 11:37 am.

Respectfully submitted,
Kristi Garofalo