

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
January 11, 2016
*UNAPPROVED***

Call to Order: Chris Demers called the meeting to order at 6:04 pm.

Roll Call: Bob Long, Chris Demers and Laraine King

In Attendance: Ken King, Mike Bonanno and Amy Baker, District Accountant.

Approval of Minutes:

Commissioners Meeting – Dec. 14: Chris Demers moved to approve; Laraine King seconded. Motion passed.

Commissioners Meeting – Dec. 21: After discussion it was agreed the word “except” should be changed to “accept” in two places in the minutes. Chris Demers moved to approve the minutes with that amendment; Bob Long seconded and the motion passed.

Budget Presentation: District Accountant Amy Baker presented information on the proposed budget showing a 2016 projected assessment of \$237,494 compared with the 2015 assessment of \$227,717. The commissioners discussed the following points:

- **Lodge Projects:** 2015 funds set aside for Lodge renovation were found to be insufficient to do projects both upstairs and downstairs. The commissioners discussed whether to renovate the upstairs since that generates rental revenue or renovate the downstairs for the Rec Committee. The commissioners discussed that the planned Snack Bar renovation was to be funded from capital reserves, but maybe the funds could be used to renovate both floors of the Lodge instead. After discussion, the commissioners agreed to wait until after the annual meeting vote about opening the Lodge to outside rentals; then they will decide whether to use capital reserves to do both levels at the Lodge. ***Laraine King will get with Don Drew to put together information for the annual meeting showing Lodge project quotes received so far.***
- **Master Plan:** The warrant article to cover the expense of updating the District’s master plan was recommended at \$10,000 by the Budget Committee. North Country Council just turned in a quote of \$12,675 for the update. After discussion, the commissioners decided to eliminate the \$3,000 warrant article for office software and use that \$3,000 to help pay for the master plan update.
- **Other Changes:** The commissioners agreed to the Budget as presented with the following changes:
 - Article 1: The amount needed for general operations should be changed on the written warrant article from \$226,754 **to** \$226,554 (it is correct on the financial reports).
 - Article 5: The amount for master plan expenses should be changed from \$10,000 **to** \$13,000 as above.
 - Article 6: The article for office software should be eliminated completely as above.
 - Article 8: The article to use WD Fund Balance for payments on the Lower Dam Project loan in 2016 should be changed **to** use WD Fund Balance AND General Operating Fund Balance in equal amounts (\$8,125 each) to make the 2016 payments.

District Business:

Manifests: Chris Demers moved to approve manifests from Dec. 15, 2015 to Jan. 5, 2016. Bob Long seconded; motion passed.

Consultant Contracts: Bob Long moved to approve a contract for water department consultant Harold Clough from 1/1/2016 to 1/1/2017. Chris Demers seconded; motion passed. Bob Long moved to approve a contract for Horne Excavating from 1/1/2016 to 12/31/2018. Chris Demers seconded; motion passed.

Water Bill Report: The commissioners reviewed a report from Kristi Garofalo, Administrative Assistant, showing a total of \$157,740 in water payments received since Apr. 1 with outstanding bills over \$30,340. Two accounts

were recommended for non-payment disconnection; Chris Demers moved to accept the recommendation. Laraine King seconded and the motion passed.

Maintenance/Water Update: The commissioners reviewed the monthly report from Don Drew, Water and Maintenance Supervisor. Maintenance highlights included: new front office light fixtures and ceiling fan were installed; an emergency generator was purchased and the Lodge has been wired to use it if needed; the skating rink is started; painting of Lodge bathroom floors is in process. Water Department highlights included: water usage is around 25,000 gpd and no issues to report; lead/copper testing samples have been gathered-waiting on NH DES for results; repairs to the pump house building are done and it will be painted in spring; still working with Nobis engineering on the MtBE site issue.

Water Committee Update: Bob Long reported they are still waiting on the final pieces of the monitoring plan, but refill approval is closer. Most of the emergency action plan responses are back, but it needs to be tested. **Bob Long will check with Don Drew to see when the EAP test run is planned.**

Planning Board Update: Chris Demers reported no new permit applications and David Selent was sworn in as a Board member. He also reported the Board sent a cease and desist notice via certified mail, but the owner did not pick up the letter. **Chris Demers will contact the District's attorney to request a letter be sent to the homeowner.**

Forestry Update: Bob Long reported the Committee did not meet in December.

Recreation Update: Laraine King reported the Dec. 29 movie event went well with 21 people attending. Mountain Lakes and Haverhill Recreation worked together on the event and plan to do more joint events. Winter Fest is set for Sunday, February 28. Laraine King said a big thank you to Cindy Berenson for her work in putting together the New Year's Eve party; they had 25 people at the dinner and more people came later. Everyone agreed it was a fun evening and Rec Committee plans to hold the event again next year.

Action Items Review:

Laraine King: most action items are on hold until preparation for summer season starts; she will have a handout with Lodge information for the annual meeting.

Bob Long: working with Don Drew on the future of the maintenance shed near the Lodge.

Old Business: NONE

New Business:

- **ZBA** – Laraine King asked if she could remain on the Zoning Board of Adjustment since she is now a commissioner. **Bob Long and Kristi Garofalo will research the issue.**
- **Resident Complaints** – Laraine King received complaints about a man on an ATV driving up and down the roads near Windsor Lane and Brookfield with his dog running and barking. After discussion, the commissioners agreed the situation was a law enforcement issue and residents should be directed to call the police department.
- **Commissioner Elections** – Laraine King asked Chris Demers if he was planning to run for another term in 2016. Chris Demers responded he will not run again. Laraine King said she'd like to run for the three year term at the annual meeting. There will also be an election to fill a one year term.

Chris Demers moved to adjourn and Bob Long seconded. Meeting was adjourned at 7:45 pm.

Respectfully submitted,
Kristi Garofalo