

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
June 13, 2015
*AMENDED AND APPROVED***

Call to Order: Chris Demers called the meeting to order at 9:32 am.

Roll Call: Bob Long and Chris Demers; Jessica Brusseau was absent and excused.

In Attendance: Pauline Bonanno, Mike Bonanno, Jessica Hanson, Travis Hanson, David Selent, Robert Roudebush, Darlene Simboli, Ken King, Dottie Long, Grete D'Hondt, Dan Brady, Don Dubrule, Gail Dubrule, Don Vogt, Randy Berenson, Mark Johanson and Linda Johanson.

Approval of Minutes:

May 11 Meeting: Chris Demers moved to approve; Bob Long seconded. Motion passed.

District Business:

Treasurer Report – Project Financing: Bob Long presented a comparison sheet showing projected costs for the Lower Dam project depending on which financing option is chosen. He recommended: 1) a line of credit that would convert to a fixed rate loan at a later date; 2) asking WGSB to meet the rate we were quoted from Passumpsic Savings Bank; and 3) after the dam project is complete, using any excess to help pay off one of the District's existing loans for a savings in interest costs. ***District Treasurer Dan Brady will draft a letter to WGSB regarding the rate match;*** the issue was tabled until the next meeting.

Special District Meeting: Bob Long reported a Special District Meeting was required to vote on the appropriation and financing for the Lower Dam project. After discussion, Chris Demers made a motion to petition the Superior Court for permission to hold a Special District Meeting on July 28, 2015. Bob Long seconded and the motion passed. Bob Long made a motion to hold the required public Budget Hearing and public Bond Hearing on June 27, 2015. Chris Demers seconded and the motion passed.

CCS Contract Review and Signing: The commissioners reviewed the contract from CCS Constructors, Inc., the company awarded the bid for the Lower Dam project. Dan Brady asked if the District would suffer liability if the Special Meeting vote were denied. Bob Long explained if funding were denied this year, monies paid to the contractor would be considered a deposit for future work. Chris Demers moved to sign the agreement; Bob Long seconded and motion passed.

DuBois & King Contract Review and Signing: The engineering firm for the Lower Dam project, Dubois & King, submitted an agreement with the latest project changes for signature. Chris Demers moved to sign the agreement; Bob Long seconded and the motion passed.

Manifests: Chris Demers moved to approve manifests from May 12, 2015 to June 6, 2015. Bob Long seconded; motion passed.

Financials: Financial reports for the period ending May 31, 2015 were reviewed and approved.

Water Bill Report: The commissioners reviewed a report from Kristi Garofalo, Administrative Assistant, showing more than \$110,000 in water payments this year and outstanding bills totaling over \$70,000.

Auditor Engagement Letter: The commissioners reviewed the annual auditor engagement letter from District auditors Vachon & Culkay. Dan Brady asked if the District planned to seek other quotes; ***Kristi Garofalo will talk to Amy Baker, District Accountant, and ask for recommendations of other auditors.***

HealthTrust Resolutions: The Commissioners discussed two HealthTrust agreements; one for membership renewal in HealthTrust and the other to combine with nearby municipalities for rating purposes. Bob Long moved to make three resolutions as noted on the first agreement (see Exhibit A). Chris Demers seconded and the motion passed. Bob Long moved to make the resolution as noted in the combined municipalities agreement (see Addendum A). Chris Demers seconded and the motion passed.

Maintenance/Water Update: The commissioners reviewed the monthly report from Don Drew, Water and Maintenance Supervisor. Maintenance highlights included: Eli Russ and Ben Simboli have joined the summer maintenance team; the pool is almost ready, the raft is out (it will be moved to the Upper Lake when the Lower Dam project starts), and work is being done on the office parking lot and grassy areas. Water Department highlights included: The Lower Dam project is on schedule, the water system is running well with usage around

25,000 gpd., winter shut-offs have been restored for summer with few minor issues, the MtBE remediation is ongoing with Nobis Engineering and the drilling crew completing one clear test with another waiting for results.

Robert Roudebush thanked Don Drew for his assistance with landscaping projects. After discussion of several maintenance issues, **Bob Long said he would talk to Don Drew re: the black ring in the pool at the water line, employee speed on Monadnock Drive, and whether the “one car at a time” and “no dogs on beach” signs could be put back up.** Discussion was also held about methods to deter non-MLD residents from using the lakes; **Bob Long will talk to the local NH Fish & Game officer and ask him to patrol the area.** Since non-residents must have a fishing license, those present felt the F&G officer’s presence, especially after hours, might be a way to deter those not from the District.

Planning Board Update: Chris Demers reported Board member Tom Eighmy is reducing his workload and moved that he be named an alternate member of the Planning Board for a term of three years. Bob Long seconded and the motion passed. Chris Demers reported the Board reviewed three zoning permit applications; two were approved, one was submitted for review and the Board provided feedback to the applicants. The Master Plan Committee went over goals, status, timeline and the questionnaire to be sent to residents. The commissioners discussed the slash pile at the top of Killer Hill; Mike Bonanno suggested the local fire departments might burn the pile with the owner’s permission as a training exercise. **Chris Demers will contact Don Hammond of the North Haverhill Fire Department.**

Forestry Update: Mike Bonanno asked how the money from the logging operation would be spent. ***AS AMENDED: Bob Long said a special committee will make recommendations to be presented to the commissioners** and Mike Bonanno agreed to be on the Forestry Fund Committee. Randy Berenson suggested funds from logging several District areas over the next few years could be combined to finance one big project; he will put his ideas in an email to Kristi Garofalo so she can forward his suggestions to the Forestry Fund Committee. Bob Long reported that logging has begun with an emphasis is on select cutting, not clear cutting. The District will start receiving revenue soon and funds will be reconciled monthly between forester Harry Burgess and the District Office. Randy Berenson asked where the next area logged would be; Bob Long said the Committee is waiting for completion of this project before deciding on the next area.

Recreation Update: Grete D’Hondt said June 14 they will be cleaning and setting up the Snack Bar starting at 9:00 am and any volunteers are welcome to help. She reported Opening Day will be Saturday, June 20, and there will be a Pot Luck on the beach starting at 5:00pm. They are also working on a float for the Fourth of July parade depicting Mountain Lakes as a four-season community; more people are needed to help. There will be a Moonlight Kayak Ride on July 31 in partnership with Haverhill Recreation, a Luau on the beach on August 22, and a Block Party and the annual fireworks display on September 5.

Action Items Review:

Bob Long: Talked to Don Drew re: stumps on the Upper Lake area – Don Drew is working with Robbins Property Maintenance to cut the stumps down and then cover them with loam; contacted the Haverhill Police Department re: residents speeding and disregarding stop signs- more patrols have already started; contacted the road agent re: faded/non-existent signage – some have already been replaced and more are on the way.

Old Business: None

New Business:

- **Lodge Revenue:** Tabled until the next meeting
- **Land Donation:** The commissioners agreed accepting land donations was an expense due to legal costs and removing properties from the tax rolls; they decided to set a general policy against receiving donated properties. In this particular case, **Chris Demers said he would check with the abutting homeowners to see if they would like to work something out with the lot owner.**

Chris Demers moved to adjourn and Bob Long seconded. Meeting was adjourned at 11:00 am.

Respectfully submitted,

Kristi Garofalo