

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
May 11, 2015
*UNAPPROVED***

Call to Order: Chris Demers called the meeting to order at 6:01 pm.

Roll Call: **Bob Long**, Chris Demers and Jessica Brusseau.

In Attendance: Bev Jacobs, Brad Farr, Rosalie Farr, Dylan Farr, David Martella, Ken King, Dan Brady, Patricia Brady, Dottie Long, Grete D'Hondt, Kirsten Bielarski, Fred Garofalo and Maureen Weeks.

Approval of Minutes:

Mar. 9 Commissioners Meeting: Chris Demers moved to approve; Bob Long seconded. Motion passed.

Mar. 14 Annual Meeting: Chris Demers moved to approve; Bob Long seconded. Motion passed.

District Business:

Treasurer Report – Project Financing: District Treasurer Dan Brady presented rate quotes he received for financing the Lower Dam Outlet Repair Project. He noted the bank programs allowed funds to be drawn as needed and the NH Municipal Bond Bank program presented a timing problem since their next issue wouldn't be until January 2016. **Bob Long said he would create a comparison chart showing the cost of each option.** The commissioners tabled discussion until the next meeting.

Assistant Treasurer: Bob Long made a motion to re-appoint Darlene Simboli as assistant treasurer for a term of one year from today's date. Jessica Brusseau seconded; motion passed.

2015 Scholarship Award: Jessica Brusseau reported Woodsville High School recommended two Mountain Lakes seniors for the 2015 scholarship. Bob Long made a motion to split the scholarship evenly between the two students. Chris Demers seconded; motion passed.

Manifests: Chris Demers made a motion to approve the manifests from Mar. 10, 2015 to May 11, 2015. Jessica Brusseau seconded; motion passed.

Financials: Financial reports for the period ending April 30, 2015 were reviewed and approved.

Water Bill Report: The commissioners reviewed a report from Kristi Garofalo, Administrative Assistant, showing more than \$97,000 in water payments received and outstanding water bills totaling over \$83,000. Bob Long made a motion to send disconnect notices to six customers noted on the report as seriously past due; Jessica Brusseau seconded and motion passed.

Maintenance/Water Update: The commissioners reviewed the monthly report from Don Drew, Water and Maintenance Supervisor. Maintenance highlights included: working on installation of new recreation items including the swing set and horseshoe pit; assembling new picnic tables; gathering quotes to grade and put new sand on the upper beach; and tennis courts are ready for use. Water Department highlights included: April usage was close to normal at 25,000 gpd; a major water main break on Belknap Drive was repaired; the annual Consumer Confidence report and lead/copper information was sent out with the water bills; the Dam Outlet Repair Project is moving forward – some permits have been accepted by NH DES and others are still being reviewed; the water source development project is also moving forward as the District works with Nobis Engineering and NH DES to remediate the MtBEs found in the first phase of the project.

Bob Long reported Don Drew plans to have the new picnic tables assembled and new sand on the upper beach done by Memorial Day weekend. Dan Brady asked if tree stumps on the upper beach hill would be removed by Memorial Day weekend; **Bob Long said he would talk to Don Drew and make a plan to deal with the stumps.**

Water Committee Update: Ken King, Water Committee chair, reported a public meeting on the Lower Dam Outlet Repair Project is scheduled for Saturday, June 13 following the commissioners meeting at 9:30 am at the Lodge. Rosalie Farr noted that date is Woodsville High School's graduation and asked if information sheets will be provided to residents who cannot make the meeting. The commissioners agreed to see if another meeting date was possible and Bob Long said information sheets would be provided whenever the meeting is held.

Planning Board Update: Chris Demers said the Board approved two new permits plus one with conditions, and put one permit on hold. The Board will meet May 14 to consider both the conditional permit and the permit on hold. The Master Plan Committee met after the Planning Board meeting; subject areas have been assigned and committee members will be contacting committee chairs for information and input into the updated Master Plan.

Forestry Update: Chris Demers reported the committee is asking forester Harry Burgess for the logger's proof of bond and information on environmental protection while the logger is on MLD land. Bob Long said revenue from the logging is estimated to be \$60,000-\$75,000 and the commissioners want to form a committee to decide how to use the money. ***Bob Long will put together information regarding the committee's mission to be sent out to the District;*** in the meantime, those interested in being on the committee should let Kristi Garofalo know.

Recreation Update: Jessica Brusseau reported June 20 is Opening Day and plans are already in process for this year's Fishing Derby. Some residents suggested a float entry in the Fourth of July parade in honor of Mountain Lakes' 50th anniversary; volunteers are needed to help and are asked to come to the next Committee meeting. Jessica Brusseau said the Committee needs more members and meetings are the 4th Monday of the month at 6 pm at the District Office. *(Office Note: The May meeting will be on Tuesday, May 26 because of Memorial Day)*

Action Items Review:

Bob Long: received 3 responses about District roads not maintained by Haverhill – one is now accepted by the Town, one is not a standard road and cannot be accepted; and one is checking on the cost to be made standard.
Jessica Brusseau: brought sample/draft scholarship policy and application for consideration for use in next year's scholarship process; spoke to Don Drew about removing the snack bar exhaust hood after Opening Day projects.
Chris Demers: procedure to notify residents of zoning changes remains notification by mass email and postings.

Old Business: None

New Business:

- **Speed Bumps:** Bob Long said the District is still receiving reports of people disregarding stop signs and speed bumps were again suggested to slow drivers down. He explained speed bumps create issues with water runoff and erosion and cause traction problems during storms. Bob Long recommended police involvement to ticket drivers and get the word out to slow people down. After discussion regarding the lack of speed limit signs and/or signs being too dirty to be easily noticeable, ***Bob Long said he will contact the Haverhill PD about increased patrols and to the road agent about signage.***
- **Lawn Mowing Bid Award:** Bob Long said getting quotes and bids before spending District funds is fiscally responsible and the commissioners do so to make sure the District gets their money's worth. Rosalie Farr said she was aware jobs over \$10,000 were to be put out for bid, but asked why the lawn mowing was put out for bid. Bob Long listed several examples of times when getting quotes saved the District substantial amounts of money and said the District is seeking estimates as often as possible. He said the snow plowing contract went out to bid last fall and Robbins Property Maintenance kept that contract as they were the only bidder. Brad Farr asked if insurance was required for the lawn companies to bid and suggested quality should also be a consideration. Bob Long said insurance was a stated requirement and the commissioners agreed quality was a major consideration. The commissioners expressed satisfaction with the current company's work and then discussion followed where several residents expressed support for the current lawn maintenance company. Bob Long said only two lawn mowing bids were received and the current provider, Robbins Property Maintenance, was the low bidder. Bob Long made a motion to award a three year contract to Robbins Maintenance Service. Jessica Brusseau seconded and the motion passed.

Chris Demers moved to adjourn and Jessica Brusseau seconded. Meeting was adjourned at 7:16 pm.

Respectfully submitted,
Kristi Garofalo