

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
December 8, 2014
*UNAPPROVED***

Call to Order: Chris Demers called the meeting to order at 6:03 pm.

Roll Call: Bob Long, Chris Demers, Jessica Brusseau

Residents in Attendance: Ken King and Fred Garofalo

Approval of Minutes:

November 10 Meeting: Chris Demers moved to approve; Bob Long seconded. Motion passed.

District Business:

Manifests: Chris Demers moved to approve the manifests for November 25, 2014 to December 8, 2014. Jessica Brusseau seconded and motion passed.

Financials: Financial reports for Water Department and District accounts for the period ending November 30, 2014 were reviewed and approved.

Water Bill Report: The commissioners reviewed a report from Kristi Garofalo, Administrative Assistant, showing outstanding water bills totaling just over \$27,000.

Investment Account: The commissioners approved a motion at their previous meeting which read: “that \$100,000 from the water department checking account be used to open a new money market account at Passumpsic Savings Bank; that District Treasurer Dan Brady and Assistant Treasurer Darlene Simboli be given the authority to open the new account; and that Dan Brady and Darlene Simboli be named as the authorized signers on the new account.” Bob Long moved to amend that motion by adding the following: “that Dan Brady and Darlene Simboli be given the authority to move funds between the Passumpsic account and the water department checking account as directed by the commissioners.” Chris Demers seconded and the motion passed.

Maintenance/Water Update: The commissioners reviewed the monthly report from Don Drew, Water and Maintenance Supervisor. Maintenance highlights included: the District received one bid for snowplowing in the 2014-2015 season from Robbins Property Maintenance and they will continue to be the District plowing contractor; lawn care and other contractor projects will be put out for bids in spring 2015; the drain system in the office basement has been installed by Green Mountain Basement Solutions and options for floor covering are being explored.

Water department highlights included: the water system is running well and usage is around 20,000 gpd; a new home on Swiftwater has been connected to the system; there have been two alarm calls with no problems found; the source development project has mixed results so far – a workable amount of water was found in the old gravel pit off French Pond Road, but there are some water quality issues; and while exploring for a water source at the base of the ski slope by the Lodge, soil was found to have a diesel smell – and the water department is working with Nobis Engineering and NH DES to resolve the issues.

Water Committee Update: Bob Long said Nobis Engineering will report the water quality problems to the state and a state fund is available to pay for cleanup of the area by the Lodge. The test well in the gravel pit area could produce 40 gallons per minute, but there are MTBs (an old gasoline additive) in the water and the committee is working with the state to see if it can be treated. Bob Long said there is a USDA loan/grant program for the source development project which could pay 30-45% of the total cost

(including reimbursement for funds already spent for engineering and studies) as a grant and the rest with a loan at 3% interest. The program application needs to be in by August 2015.

Bob Long said there are two more locations to test as a water source. Those test wells would be done by excavation at a cost of approximately \$3000. Bob Long made a motion to approve spending \$3000 for continued efforts to find a workable water source. Chris Demers seconded and the motion passed.

Planning Board Update: Chris Demers reported the Board conditionally approved a permit for a shed and said other active permits are being monitored with no problems seen. He said a home on Swiftwater was damaged in the recent windstorm and a certified letter with photos of the damage has been sent in an attempt to contact the owner. Bob Long reported he was recently made aware that two commissioners cannot serve on the same board according to state statute. Jessica Brusseau will continue attending Board meetings as an observer and the Planning Board will look for a replacement member.

Forestry Update: Bob Long reported a contract was received from Harry Burgess for forestry work in the District-owned green space by the electrical towers. After discussion, Chris Demers made a motion to accept the contract with Harry Burgess; Bob Long seconded and the motion was approved. ***Kristi Garofalo will get a copy of the contract signed by the commissioners to Harry Burgess.***

Recreation Update: Jessica Brusseau reported the Recreation Committee met on November 17 to discuss the 2015 budget. The Committee plans on utilizing the revolving fund more for items such as t-shirt sales. The Committee discussed plans for 50th anniversary events and would like to have more involvement from residents not on the Committee. The license to show movies at the Lodge was renewed for 2015 and videos will be shown by the Lodge attendant on winter weekends. There will be no Recreation Committee meeting in December; their next meeting is scheduled for January 28.

Action Items Review:

Bob Long: Documentation from Harry Burgess is complete.

Jessica Brusseau: Discussion with Recreation Committee regarding 50th anniversary events is complete.

Chris Demers: Will discuss master plan update with Planning Board; will send letter to Lynn Wheeler to request help in researching town road ownership; and will work with the Planning Board to find ways to inform residents of zoning changes.

Old Business: None

New Business:

- **Annual Booklets:** Kristi Garofalo presented an estimate from T & C Reprographics to print the 2015 annual report and showed samples of what the booklet would look like. The commissioners noted outsourcing would save both time and money and approved having the booklets printed by T & C.
- **Stop Sign on Lakeside:** Jessica Brusseau asked if the new stop sign at Lakeside Drive and Vernon Drive could be changed to a yield sign in winter as winter traction can be difficult in that area. The commissioners decided the sign needs to remain consistent and agreed to ask the town to apply more sand near the intersection.

Chris Demers moved to adjourn and Bob Long seconded. Meeting was adjourned at 6:45 pm.

Respectfully submitted,
Kristi Garofalo